



OCONEE JOINT REGIONAL SEWER AUTHORITY

Commission Meeting

February 5, 2024

The Oconee Joint Regional Sewer Authority Commission meeting was held at the Coneross Creek Wastewater Treatment Plant.

Commissioners that were present:

- Seat 7 (Westminster): Brian Ramey, Board Chair
- Seat 1 (Seneca): Bob Faires, III, Board Vice-Chair
- Seat 2 (Seneca): Scott Moulder
- Seat 3 (Seneca): Scott McLane
- Seat 4 (Seneca At-Large): Marty McKee
- Seat 5 (Walhalla): Celia Myers
- Seat 6 (Walhalla): Scott Parris
- Seat 8 (Westminster): Kevin Bronson
- Seat 9 (Walhalla-Westminster At-Large): David Dial

Commissioners that were not present:

- None. All Commissioners were in attendance.

OJRSA appointments and staff present were:

- Lynn Stephens, Secretary/Treasurer to the Board and Office Manager
- Chris Eleazer, Executive Director
- Kyle Lindsay, OJRSA Operations Director

Others present were:

- Larry Brandt, OJRSA Attorney
- Norm Cannada, Seneca Daily Journal
- Amanda Brock, Oconee Co. Administrator
- Angie Mettlen, WK Dickson
- Glenn Hart, Oconee Co. Councilman
- Jamie Gilbert, Oconee Economic Alliance
- Tricia Chassen, Forestar
- Robert Royer, AQD
- Adrienne Hennes, Remax Realty Professionals
- Jerry Edwards, Edwards Group
- Tony Adams, Oconee County citizen

A) Call to Order – Mr. Ramey called the meeting to order at 4:00 p.m.

B) Swearing In of Commissioner:

- **Seat 2 Seneca: Timothy Scott Moulder** – Mr. Brandt swore in Mr. Moulder who had been absent from the January board meeting when everyone else was sworn in.

C) Invocation and Pledge of Allegiance – By Mr. McKee.

D) Public Session – Mr. Adams said that the Executive Director mentioned a couple months ago about 1.3 million gallons per day (MGD) of additional capacity at the treatment facility from “low-hanging fruit” projects. He said he thought that additional capacity could be achieved at a much lower cost than the \$40 per gallon for treatment and plant expansion and that a good amount of work went into identifying this “low-hanging fruit.” He asked if anything had been done to unlock that capacity to delay that 80-90% SCDHEC threshold [from the OJRSA having to consider expansion or a new treatment plant]. Mr.

Eleazer asked Mr. Adams if he was talking about recapturing flow from projects that were permitted that were not built or if it had to do with the treatment plant itself. Mr. Adams replied it was about unlocking the 1.3 MGD treatment capacity at the plant. Mr. Eleazer said the OJRSA approached SCDHEC last summer to recoup flows and have them reallocated back to the plant for projects that weren't built and based on the daily flow received. This flow was a tangible number and was able to be calculated with the help of Goldie Associates. SCDHEC did not grant back all the flow that was requested but did return some of it. The "low-hanging fruit" has not been identified. It is uncertain whether the OJRSA can recapture anything associated with the plant or make small changes that would improve the capacity.

Mr. Eleazer added that the OJRSA Operations Director, Kyle Lindsay, suggested that changing out the aerators for diffused air (mechanical aerators) could possibly gain the plant some capacity; however, how much that would add to the plant capacity is uncertain, and the cost to do that is also unknown. The board liked this idea, and Mr. Lindsay is working on a scope for the facility assessment.

Mr. Adams asked if this was a combined reallocation. Mr. Eleazer said he was hoping to regain a significant amount of capacity just from the request to SCDHEC and said that Ms. Mettlen from WK Dickson and her team are working with the OJRSA on the Consent Order, and there has been a lot of discussion about the base flow at the plant during a low rainfall period. SCDHEC uses the three (3) highest flow months to do their calculations to heavily weigh it, knowing the system receives significant inflow and infiltration, and did not grant close to the 1.3 MGD. Mr. Adams asked how much was granted back to the OJRSA. Mr. Eleazer said he could not remember at this time but would email Mr. Adams the information tomorrow.

E) Executive Session: Receipt of Legal Advice – Legal Authority for Bonds. *[Executive Session Permissible Under SC Law 30-4-70(a)(2), Which States: Discussion of Negotiations Incident to Proposed Contractual Arrangements and Proposed Sale or Purchase of Property, the Receipt of Legal Advice Where the Legal Advice Relates to a Pending, Threatened, or Potential Claim or Other Matters Covered By the Attorney-Client Privilege, Settlement of Legal Claims, or the Position of the Public Agency in Other Adversary Situations Involving the Assertion Against the Agency of a Claim.]* – Mr. Ramey asked Ms. Mettlen to stay in the room for the Executive Session.

At 4:10 p.m., Mr. Ramey made a motion, seconded by Mr. Dial, to enter Executive Session to receive legal advice. The motion carried.

At 5:18 p.m., Mr. Moulder made a motion, seconded by Mr. Dial, to go back to Regular Session. The motion carried.

Mr. Bronson said that the board received information during Executive Session that the board has the ability to act on and asked Mr. Brandt if he was making a motion out of session in accordance with the agenda. Mr. Brandt said Mr. Bronson has the authorization to make the motion.

Mr. Bronson made a motion, seconded by Mr. Parris, to have Pope Flynn Law Firm request that the Attorney General provide an opinion on the validity of the most recent bond issue by the Oconee County Council for \$25 million in sewer improvements. The motion carried with a vote of: Yea: 6 (Kevin Bronson, David Dial, Marty McKee, Celia Myers, Scott Parris, and Brian Ramey) and Nay: 2 (Scott McLane and Scott Moulder). Mr. Faires did not vote.

F) Approval of Minutes:

- January 4, 2024 Board Meeting

Mr. Bronson made a motion, seconded by Mr. Dial, to approve the January 4, 2024 Board Meeting minutes as presented. The motion carried.

G) Committee and Other Meeting Reports:

- Annual Members' Meeting of January 4, 2024 – Mr. Ramey presented the report to the Commission. ****See attached minutes.*** There was no vote for approval of these minutes.

- **Operations & Planning Committee Meeting of January 17, 2024** – Mr. Faires presented the report to the Commission. **See attached minutes.*

Mr. Faires made a motion, seconded by Mr. Dial, to approve the January 17, 2024 Operations & Planning Meeting minutes as presented. The motion carried.

- **Finance & Administration Committee Meeting of January 23, 2024** – Ms. Myers presented the report to the Commission. **See attached minutes*

Ms. Myers made a motion, seconded by Mr. Bronson, to approve the January 23, 2024 Finance & Administration Meeting minutes as presented. The motion carried.

H) Secretary/Treasurer’s Report (Exhibit A) – Ms. Stephens presented the Secretary/Treasurer’s Report to the board.

Ms. Stephens stated that the graph on the Retail Operations & Maintenance shows the balance dropping substantially as she issued a check to Don Moorhead Construction for Pay App #5 in January for approximately \$661,000; however, the OJRSA just received a check today for over \$1,000,000 from Oconee County which will bring the account back up.

Ms. Stephens said the bank reconciliations were done by the outside accountant for the month of December 2023, and everything was good. Mr. Ramey asked if the general ledger discrepancy was worked out. Ms. Stephens replied that she was allowed (per OJRSA’s auditor, Jason White, and the Executive Director) to make a journal entry to clear the approximately \$350 discrepancy that she could not find, and all has been balancing since.

I) Oconee County Government Update Regarding Matters Involving Wastewater – Mr. Ramey asked Oconee County Administrator, Ms. Amanda Brock, if she had anything to share. Ms. Brock said there were no updates at this time.

J) Presentation and Discussion Items:

- 1. Discuss Operation and Maintenance of Sewer South Assets Not Owned by the OJRSA** – Mr. Eleazer reported that this is a subject that Mr. Ramey had asked both committees to discuss and then reconvene at this board meeting to collectively consider the matter. Mr. Ramey asked what the general consensus was. Mr. Eleazer stated he didn’t know if there was a general consensus, and there were no action items to consider for a vote.

Mr. Bronson asked Mr. Eleazer to restate what his concerns were about the OJRSA being a contract operator for the system if the county owned it. Mr. Eleazer replied that one of the main concerns is staffing. Back in 2018, the board decided to get into the retail side of things at the request of Oconee County, and the Appalachian Council of Governments (ACOG) granted the authority to put in the system down there. At that time, the OJRSA was under the assumption that it was going to be the sewer provider and would eventually have to run the two (2) separate systems (the existing wholesale system that served the Member Cities and West Union and the retail system that served the I-85 corridor).

Also at that time, the OJRSA was also asked to perform contract operations for the Golden Corner Commerce Park Pump Station (GCCP-PS) and force main. This contract work is currently performed after hours. The OJRSA staff fills the wetwell with water the first weekend of the month and then operates the pumps and generators. Then once a week, the staff goes through the pump station checks just like all other pump stations. Oconee County is then billed for the time and materials quarterly.

The Director added that when this initially started, the staff was not fond of the extra work to go down to Fair Play and do these checks (even though they were paid overtime); however, Mr. Eleazer said the staff has not said anything negative about it for the past several years and it is now accepted as part of their responsibility. When the retail system (Phase II) comes online, the OJRSA will own

this and will operate and maintain this asset the same as the assets in the Member Cities and will be done during work hours.

Mr. Eleazer stated that when the time comes for any expansion of the system that will not be owned by the OJRSA, the OJRSA will not have the luxury of doing this work after hours. One concern that the OJRSA has for assets that are not owned is when will the work be done: Does the OJRSA add additional staff and do the work during the day, or does the OJRSA try to continue to do it after hours? The other concern is will the OJRSA have a blanket level of approval where if something is broken at a pump station that the OJRSA doesn't have to approach Oconee County for every part that is needed to fix it? On top of that, what about the vehicles and equipment that will be needed to handle this.

Mr. Bronson asked if Oconee County owned the assets and then hired their own staff (or subcontracted it out) to operate and maintain it? Mr. Eleazer said that was discussed at the O&P Committee meeting and said he stated in that meeting that he wants the OJRSA to maintain the operation of the pump station and line (the GCCP-PS and the associated line between the pump station and the treatment plant), as it connects the OJRSA retail system to the treatment plant. That way if there is a problem along the way, the OJRSA can respond to it in a quick manner and is knowledgeable to handle the emergency swiftly.

Mr. Bronson asked if the OJRSA could have an operations and maintenance agreement with Oconee County where Oconee County pays the OJRSA to do that. Mr. Eleazer replied yes and added there might be an agreement already from when the system in the lower part of the county was being negotiated; however, he would have to have Mr. Brandt research this for certain.

Mr. Bronson asked if there were any other concerns. Mr. Eleazer replied that the biggest concern for any wastewater utility is to make sure the system is designed and built to be a true wastewater conveyance system and not just designed solely for economic development. There still needs to be alternate reliable sources to provide consistent flow on the line to keep solids from settling down in the event that a large commercial or industrial user closes their doors. From the standpoint of operating the system, it should also be addressed that if there is excess cleaning that must take place due to lack of flow and settling of solids, it would require "predictive cleaning" or "preventive maintenance" where it is determined how often the line needs to be cleaned and the line gets jetted out accordingly. Mr. Ramey asked Mr. Eleazer to put together a list of questions and give it to Ms. Brock to answer.

Mr. Bronson asked Ms. Brock if Oconee County wants to maintain ownership of those lines. Ms. Brock replied, to her knowledge, yes. Mr. Bronson asked if there were any concerns with addressing what Mr. Eleazer expressed here today in terms of O&M (operation and maintenance). Ms. Brock said no and added that she and Mr. Faires had a conversation on the side about a third-party doing the operation and maintenance; however, when she spoke with Mr. Eleazer about this, he didn't seem too happy about the idea. She added that Oconee County could solicit a third-party that is approved by the OJRSA to do the work. Mr. Ramey stated that what the OJRSA is after is a more-detailed vision of what the OJRSA's role is going to be moving forward.

- 2. Establish 2024 Organizational Goals by the Board of Commissioners** – Mr. Eleazer said this item was originally on the agenda for the January board meeting but was tabled for this meeting due to time constraints. Mr. Eleazer said this is to be led by the Board Chairman.
- Mr. Ramey said the first goal is what the OJRSA's role will be with the expanded sewer in the Fair Play area.
 - Mr. Faires said the second goal should be to complete the Feasibility Study. He stated that there was a meeting the other day with Ms. Katherine Amidon and Ms. Angie Mettlen who are both looking at what the OJRSA serves and how to govern.
 - Mr. Bronson said the third goal should be to complete the Central Basin Study.
 - Mr. Ramey said the last goal should be to follow up on recouping the capacity and asked if this was still being worked on. Mr. Eleazer replied that he and Mr. Lindsay have been talking about

this and are putting together a scope of work for a firm to come in and do an assessment of the treatment plant to try to increase capacity.

Mr. Bronson said when he saw this on the agenda, he thought some goals would be reported and not that the board was going to do them now. Mr. Moulder added that he thought there would be a meeting scheduled to discuss the goals. Mr. Ramey said that can be done and asked if the board wanted to have another meeting to discuss this. Mr. Bronson suggested that both committees discuss the goals and bring them back to the board, and this was agreed upon.

3. Consider Changes to Board and Committee Meeting Policy as Adopted on July 6, 2020 (Exhibit B)

– Mr. Bronson stated that the current meeting policy does not allow for virtual attendance. He said he knows of several conflicts he has with upcoming meeting dates, but he could attend these meetings over the phone or computer. He added that the current policy pre-dates his time on the board and asked if the board was willing to change the policy to allow for virtual attendance.

Mr. Dial said he was aware that other county bodies allow call-in attendees and asked what the reason for denying this in the OJRSA policy was. Mr. Eleazer said it was a consensus at that time that when board members cast their votes, they were able to be seen, and it could be further discussed. Mr. Ramey added that the policy pre-dated Zoom meetings.

Mr. Bronson added that if the board were to approve this change, the OJRSA would be required to open virtual meetings for the general public as well. Mr. Dial said that Oconee County Council and the school boards do this.

Ms. Bronson made a motion to ask the Executive Director to prepare a policy that would allow for virtual attendance and refer it to whatever committee that is appropriate.

Mr. Eleazer asked Mr. Bronson to make a recommendation on what he wanted it to state and email it to him. Then it would go to the F&A Committee to discuss. Mr. Bronson said he didn't know how else to word it other than wanting virtual attendance; however, he would obtain a copy of the PMPA's (Piedmont Municipal Power Agency) virtual attendance policy and provide it to Mr. Eleazer within the next couple of days. Mr. Bronson also suggested that Mr. Brandt or Mr. Flynn review the policy to make sure the policy meets FOIA requirements. Mr. Moulder requested the Executive Director provide a list of technology needs for virtual meetings, and the costs associated with that, to the F&A Committee as well.

The motion was seconded by Mr. McKee. The motion carried.

K) Action Items:

1. Consider Variance for Cascade Point Subdivision from Increased Capacity Fees That Took Effect on January 1, 2024 – Mr. Eleazer introduced Ms. Tricia Chassen from Forestar Development who is working on two (2) subdivisions on the south side of Seneca. One (1) subdivision is Seneca Falls and is underway and has already received a sewer permit from the OJRSA; the other subdivision is Cascade Point is what Ms. Chassen is attending this meeting about. Mr. Eleazer said there was an overlap from the time the drawings were approved by the OJRSA until the time Forestar was to apply for the permit with a change in the impact fees. The impact fee policy goes by the date the customer applies for the permit, and Ms. Chassen wants to request a variance to go back to the 2023 impact fee rate.

Ms. Chassen stated she has been in contact with Seneca Light & Water and the OJRSA since 2021 regarding both these projects. Seneca Falls is under development, and Forestar plans to close on Cascade Point in March. She explained that she received the quote for Seneca Falls on August 30, 2023, and it was paid in September. She received the quote for Cascade Point on December 14, 2023, and there was no mention of the upcoming rate change at that time. Another email was sent on December 22, 2023 to the engineer which stated that the rate was going up, but the engineer was out of the office. Ms. Chassen said she didn't know about the rate increase until January 2, 2024. She added that she didn't think to check about rate changes, as she thought they happened at the end of the fiscal year (as per the previous two (2) years). She requested a variance to pay the

2023 rate, as there were only a couple weeks between her receipt of the quote and the end of the year.

Mr. Ramey asked for the original quote amount. Mr. Eleazer replied it was \$253,300 and the updated quote is \$342,700. The difference is approximately \$90,000.

Ms. Faires made a motion, seconded by Scott McLane, to approve the variance for Cascade Point.

Ms. Meyers asked the Executive Director how many more projects could follow. Mr. Eleazer said he didn't know of any that would qualify. There are only two (2) other projects that the OJRSA approved the drawings on; however, the OJRSA has not heard anything since May on the one and October for the other.

Mr. Bronson said that would be the only conflict with this increase but the same issue could come up for future increases. Mr. Eleazer agreed.

Ms. Myers asked if anything was sent out that stated before January 1, 2024 it's this rate, and after January 1, 2024 it's that rate? Mr. Eleazer replied no and added that on December 14, 2023, Ms. Amanda Kelley (OJRSA Records Clerk) sent out a standard boiler plate email with information on how to apply for the sewer permit and what the fees are. Then Ms. Stephens sent out a "friendly reminder" email on December 22, 2023 which stated the fees were increasing on January 1, 2024.

Ms. Myers asked if notifying people in the future when the fees go up would hinder someone from coming to ask for a variance later. Mr. Eleazer suggested this be addressed later, as he has been asked by the F&A Committee to look at upcoming fees as part of the budget process. Maybe the OJRSA can have a policy that they have 15-30 days from the date they received the quote to pay at the old rate.

The motion carried with a vote of: Yea: 8; Nay: 1 (Kevin Bronson).

- 2. Approve Sale of OJRSA Asset TRL-06 1999 Custom 12TA40 Trailer to City of Seneca for \$6,250 –** Mr. Moulder requested that all the board members from the City of Seneca recuse themselves from the vote due to conflict of interest; Mr. Ramey agreed.

Mr. Eleazer reported that the trailer is going to be replaced and was going to be advertised on GovDeals. It is functional and in good condition for its age. An employee from Seneca Light & Water asked if the OJRSA was interested in selling it to them. Mr. Lindsay did some research to find out what the trailer could be sold for on an auction website, this amount was given to the City of Seneca, and they made what is believed to be a fair offer. There is a possibility that the OJRSA could receive more on GovDeals, but it won't be much (if any); there is also the possibility that we could receive less.

Mr. Bronson made a motion, seconded by Mr. Dial, to approve selling the trailer to the City of Seneca for \$6,250. The motion carried with a vote of: Yea: 5; Nay: 0; Abstain: 4 (Bob Faires, Marty McKee, Scott McLane, and Scott Moulder).

- 3. Approve OJRSA Resolution 2024-06 to Adopt Minor Revision to the Procurement & Property Disposal Policy as Approved by the Board on January 4, 2024 (Exhibit C) –** The Executive Director reported that the board approved revoking a 2003 policy on the way the OJRSA procures laboratory services. Mr. Parris explained during the January 4, 2024 board meeting why the policy was put in place and suggested a caveat in all contracts that prevent divulging information without the approval of the OJRSA. This policy revision addresses this.

Mr. Bronson made a motion, seconded by Mr. McKee, to adopt the minor revision to the Procurement & Property Disposal Policy. The motion carried.

- 4. Consider Resolution 2024-07 to Approve for One Additional 4-Inch Private Sewer Connection or a Credit Up to the Amount for Such Connections Based on the OJRSA Schedule of Fees for Oconee County Parcel 337-00-01-002 as Part of the Compensation for Additional Easement Width Necessary for the Sewer South Phase 2 Project (Exhibit D) –** Mr. Eleazer stated, that when taps were granted back in 2021 as part of the Sewer South Phase II project, the OJRSA did not waive impact fees for any of the customers who had properties where an easement was needed to extend

the gravity line. The parties were compensated and received a free connection which was supported by Oconee County at that time. This only applied to the properties where an easement was needed and there would be gravity sewer available. The Welcome Center has a 27,000 GPD treatment plant, and they also didn't get exempted from the impact fee, which could cost \$411,000.

Mr. Eleazer said he was asked by Mr. Bronson at the F&A Committee meeting how many free taps were given away. The OJRSA hadn't given away any; this was in conjunction with Oconee County, and anything that was given away or offered was paid for by Oconee County. There were a total of twenty-three (23) taps that were offered and granted along that sewer route, not including the one being requested today. As far as taps installed on the other side of the road while the trench was open, there were twenty-two (22) of those; however, those are not to be considered free taps, because those customers still must pay a tap fee (unless Oconee County elects to pay for these as well). The current value of a tap (according to the engineer based on contract documents with Moorhead Construction) is \$3,100 each.

Mr. Eleazer added that this is identical to documents done in the past which were done as a blanket by resolution to all parties. Shelton Properties requested two (2) additional connections for additional right-of-way which were granted by the board.

Mr. Brandt modified the version the OJRSA had for the blanket done previously, so this is specific for this tap. If approved by the board today, it will be offered to J&L Friendly Acres, LLC, along with the need to obtain the additional right-of-way that is currently being worked on.

Mr. Bronson asked if the OJRSA still has to compensate for the right-of-way in addition to the \$3,100 tap. Mr. Eleazer replied yes, because it is part of the federal grant where the OJRSA cannot give a tap in exchange for, or as compensation for, the right-of-way; however, it can be given as an incentive to connect.

Mr. Faires made a motion, seconded by Mr. Parris, to approve one additional 4" private sewer tap. The motion carried.

- 5. Approve for Public Notice the OJRSA Retail Sewer System Fees and Rates (Exhibit E)** – Mr. Eleazer distributed a letter from Ms. Brock (part of Exhibit E) stating that she supports the rates that were developed for the OJRSA by Willdan Consultants, the rates, and then comparison rates to other systems. This vote is for approval to put the rates out for public notice with a public hearing at the March board meeting.

Mr. Bronson made a motion, seconded by Mr. Dial, to approve the public notice of the fees and rates. The motion carried.

L) Executive Director's Discussion and Compliance Matters – Mr. Eleazer reported on the following:

- 1. Environmental and Regulatory Compliance** – Mr. Lindsay was asked to speak about the SSO and violation. Mr. Lindsay stated he was upset that this was his first violation in his 20-year career.

Due to the spillway at the dam downstream being closed during the rain event last month, the Coneross Creek flooded its banks and water inundated the manholes near the creek. The OJRSA stored 12.8 million gallons in all the tanks. The lower flow equalization and storage tank was almost full. The OJRSA lost its nitrification process, which gets rid of ammonia. The levels are usually around 8 but were at 11.9 causing the violation. In addition, the temperature of the water was extremely cold due to the cold temperatures and killed the bacteria. The OJRSA had to bring in 30,000 gallons of seed sludge to regulate the plant process. The OJRSA has been good for the subsequent four (4) weeks; this just happened that one (1) week. Mr. Eleazer added that the OJRSA expects a Notice of Violation for the weekly ammonia.

Mr. Lindsay stated that he spoke with Oconee County Emergency Services Director, Scott Krein, who located the owner of the dam. The owner agreed that when the creek rises ten feet (10') in the future, the spillway will be opened to avoid flooding in the future.

2. **Sewer South Update** – The monthly summary was passed out to the board members *(and made a part of these minutes)*. The pipe was installed under the lake and will be tied in soon. Everything remains currently on schedule, although there may be a delay with some equipment.
3. **FY 2025 Budget** – The FY 2025 budget development has started internally. The Director requested that if any of the board members have anything they want to be included in the budget, to let him know by March.
4. **Capital Contribution in Lieu of Payment of Impact Fees** – In the next month or so, a developer will approach the OJRSA with an offer to pay to replace the Seneca Pump Station force main in lieu of paying the impact fee for his development. The cost of the line installation will be approximately \$3,000,000-\$4,000,000. The Director stated a member of the O&P Committee asked him how many homes would it take to equal that in impact fees. The answer, based on \$15.25 per gallon and 150 gallons per home, is 1,750 homes for \$4,000,000 and 1,300 for \$3,000,000.

Mr. Bronson asked if there will be a contractual agreement for that payment. Mr. Eleazer said he (the developer) will pay for the construction himself like a developer would do for a subdivision and then turn it over to the OJRSA. He will do the installation with a contract that the OJRSA approves, and the OJRSA has already vetted the ones he plans on doing the work with. Mr. Bronson said he wants it to be clear to the developer that he's being given that contribution and has no other rights with that, and suggested a contractual agreement that would settle this.

Mr. Eleazer replied that the developer hasn't asked for anything extra, but he has two (2) projects he is working on. He added that the upsizing of this line from a 10" to a 16" pipe should gain the OJRSA about 200,000+ gallons per day of additional capacity without making any changes to the pump station, and he does not think the two (2) projects will even add up to half of that capacity.
5. **Satellite Sewer System I/I and Compliance Meeting (Regarding OJRSA Consent Order 21-025-W)** – As requested by the O&P Committee, the Inflow & Infiltration (I&I) meeting with the Cities will be part of their meeting this month on February 14, 2024. WK Dickson and the environmental attorney, Michael Traynham, will be attending the meeting.
6. **EPA Approval of Analytical Methods for PFAS and Impact to OJRSA and Significant Industrial Users** – The OJRSA received notice from the EPA that they have approved analytical methods for PFAS. There were two (2) methods identified, one of which was absorbable organic fluoride (a blanket that will assess numerous compounds that may fall into these contaminants of emerging concern for evaluation). The OJRSA was told it would impact our treatment plant as well as the industries. It doesn't put limits on the OJRSA right now. The OJRSA should expect this to be in the next NPDES permit, and the industries will have to monitor and report. The permit application was submitted last week.
7. **Miscellaneous (If Any)** – Mr. Parris asked at the O&P Committee meeting about what the impact fees would be associated with the design capacity for the sewer line extending to Exit 4 if it connects to the OJRSA. The gravity sewer capacity is 357,120 GPD of average daily flow. Using the \$15.25 per gallon, it is \$5,446,000. Using Mr. Gillespie's recommendation of \$24.50 per gallon, it is \$8,749,000.

M) Commissioners' Discussion – None.

N) Upcoming Meetings:

1. **Operations & Planning Meeting** – Wednesday, February 14, 2024 at 8:30 a.m. *(Date of meeting changed by Committee.)*
2. **Finance & Administration Meeting** – Tuesday, February 20, 2024 at 9:00 a.m. *(Date of meeting changed by Committee.)*
3. **Board of Commissioners Meeting** – Monday, March 4, 2024 at 4:00 p.m.

O) Adjourn – Mr. Ramey adjourned the meeting at 6:36 p.m.

Approved By:



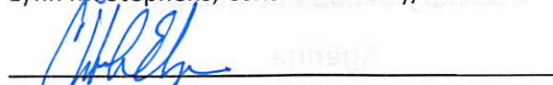
Brian Ramey, OJRSA Commission Chair

Approved By:



Lynn M. Stephens, OJRSA Secretary/Treasurer

Approved By:



Christopher R. Eleazer, OJRSA Executive Director

Notification of the meeting was distributed on January 5, 2024 to *Upstate Today*, *Anderson Independent-Mail*, *Westminster News*, *Keowee Courier*, *WGOG Radio*, *WSNW Radio*, City of Seneca Council, City of Walhalla Council, City of Westminster Council, Oconee County Council, SCDHEC, www.ojrsa.org, and posted at the OJRSA Administration Building.

***ATTACHMENTS STARTING NEXT PAGE**



Board of Commissioners Meeting
OJRSA Operations & Administration Building
Lamar Bailes Board Room
February 5, 2024 at 4:00 p.m.

Agenda

- A. Call to Order** – Brian Ramey, Board Chair
- B. Swearing in of Commissioner** – Larry Brandt, OJRSA Attorney
- Seat 2 Seneca: Timothy Scott Moulder
- C. Invocation and Pledge of Allegiance** – Led by Commissioner Marty McKee
- D. Public Session** – Receive comments relating to topics that may or may not be on this agenda. Session is limited to a maximum of 30 minutes with no more than 5 minutes per speaker.
- E. Executive Session** *NOTE: Board may act on matters discussed in executive session upon returning to open session.*
- Receipt of legal advice – legal authority for bonds. *[Executive Session permissible under SC Law 30-4-70(a)(2), which states: Discussion of negotiations incident to proposed contractual arrangements and proposed sale or purchase of property, the receipt of legal advice where the legal advice relates to a pending, threatened, or potential claim or other matters covered by the attorney-client privilege, settlement of legal claims, or the position of the public agency in other adversary situations involving the assertion against the agency of a claim.]*
- F. Approval of Minutes**
- Board of Commissioners Meeting of January 4, 2024
- G. Committee and Other Meeting Reports**
- Annual Members' Meeting of January 4, 2024 – Brian Ramey, Board Chair
 - Operations & Planning Meeting of January 17, 2024 – Bob Faires, Committee Chair
 - Finance & Administration Meeting of January 23, 2024 – Celia Myers, Committee Chair
- H. Secretary/Treasurer's Report** (Exhibit A) – Lynn Stephens, Secretary/Treasurer
- I. Oconee County Government Update Regarding Matters Involving Wastewater** – Oconee County Administrator or Appointed County Representative
- J. Presentation and Discussion Items** *[May include Vote and/or Action on matters brought up for discussion]*
1. Discuss operation and maintenance of Sewer South assets not owned by the OJRSA – Chris Eleazer, Director
 2. Establish 2024 organizational goals by the Board of Commissioners – Led by Brian Ramey, Board Chair
 3. Consider changes to Board and Committee Meeting Policy as adopted on July 6, 2020 (Exhibit B) – Kevin Bronson, Commissioner
- K. Action Items**
1. Consider variance for Cascade Point Subdivision from increased capacity fees that took effect on January 1, 2024 – Tricia Chassen, Forestar Group, Inc. Greenville Division
 2. Approve sale of OJRSA Asset TRL-06 1999 Custom 12TA40 trailer to City of Seneca for \$6,250 – Chris Eleazer, Director
 3. Approve OJRSA Resolution 2024-06 to adopt minor revision to the Procurement & Property Disposal Policy as approved by the Board on January 4, 2024 (Exhibit C) – Chris Eleazer, Director
 4. Consider Resolution 2024- 07 to approve for one additional 4-inch private sewer connection or a credit up to the amount for such connections based on the OJRSA Schedule of Fees for Oconee County Parcel 337-00-01-002 as part of the compensation for additional easement width necessary for the Sewer South Phase 2 project (Exhibit D) – Chris Eleazer, Director
 5. Approve for public notice the OJRSA retail sewer system fees and rates (Exhibit E) – Chris Eleazer, Director

L. Executive Director's Discussion and Compliance Matters – Chris Eleazer, Director

1. Environmental and regulatory compliance
2. Sewer South update
3. FY 2025 Budget
4. Capital contribution in lieu of payment of impact fees
5. Satellite sewer system I/I and compliance meeting (regarding OJRSA Consent Order 21-025-W)
6. EPA approval of analytical methods for PFAS and impact to OJRSA and Significant Industrial Users
7. Miscellaneous (*if any*)

M. Commissioners' Discussion – Brian Ramey, Board Chair

Discussion can be related to matters addressed in this meeting or for future consideration by the Board or Committee. Voting is not permitted during this session.

N. Upcoming Meetings *All meetings to be held in the Lamar Bailes Board Room unless noted otherwise.*

- Operations & Planning Committee – February 14, 2024 at 8:30 a.m. *Date of meeting changed by Committee. Meeting will include matters related to satellite sewer systems and the OJRSA Consent Order.*
- Finance & Administration Committee – February 20, 2024 at 9:00 a.m. *Date of meeting changed by Committee*
- Board of Commissioners – March 4, 2024 at 4:00 p.m.

O. Adjourn



Board of Commissioners Meeting Sign-in Sheet

Date: 2/5/24 Time: 4pm Location: WWTP Board Room

NAME (Print)	POSITION/TITLE	ORGANIZATION
Norm Cannada	Reporter	The Journal
Robert Royer		AGD
Tony Adams	Citizen	
Adrienne Hennes	Realtor	RE/MAX Realty Professionals
Angie McHlen	VP	WK Dickson
Mandi Bruu	Administrator	Oconee County
LARRY BRANDT	OJRSA ATTY	OJRSA
Janie Gilbert	O&A Director	
Incia Chassen	Director of Entitlements	Forestar
JOHN HEAT	John Heat	
Jerry Edwards		



Secretary/Treasurer's Report for Board of Commissioners

Prepared for the February 5, 2024 OJRSA Board of Commissioners Meeting

Cash and investment information stated herein come from bank and other financial records as of: January 31, 2024

UNRESTRICTED FUNDS CASH AND INVESTMENTS SUMMARY

Account/Fund Name	Cash (\$)	Investments (\$)	Total (\$)
Wholesale Operations & Maintenance (O&M)	431,769	980,000	1,411,769
Retail Operations & Maintenance (RO&M)	272,335	495,000	767,335
TOTAL UNRESTRICTED FUNDS	704,104	1,475,000	2,179,104

RESTRICTED FUNDS CASH AND INVESTMENTS SUMMARY

Account/Fund Name	Cash (\$)	Investments (\$)	Total (\$)
Projects and Contingency (PCF)	86,079	1,225,000	1,311,079
Wholesale Impact Fund (WIF)	451,133	3,340,000	3,791,133
Retail Impact Fund (RIF)	0	0	0
TOTAL RESTRICTED FUNDS	537,212	4,565,000	5,102,212

Combined Total for All Funds

Cash Investments Combined

See additional sheets for investment information

Account Notes:

The balance in the RO&M account dropped substantially from last month due to a check in the amount of \$661,883.84 issued to Don Moorhead Construction for Pay App #5 on 1/2/24.

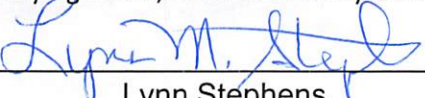
INDEPENDENT RECONCILIATION OF ACCOUNTS

All transactions for all funds have been satisfactorily reconciled by an independent accounting firm for the month of December 2023 : YES NO

See attached document from independent accountant.

Reconciliation Notes:

By my signature, to the best of my knowledge, I certify this report is accurate.



 Lynn Stephens
 OJRSA Secretary/Treasurer

INVESTMENTS UPDATE

Maturing Investment	Fund Code	Maturity Date	Amount (\$)	To Be Reinvested?
First Republic @ 4.70%	RO&M	02/16/2024	245,000.00	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Beal Bank @ 4.75%	WIF	02/21/2024	245,000.00	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Associated Bank @ 5.15%	WIF	02/22/2024	190,000.00	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Charles Schwab @ 4.70%	RO&M	02/22/2024	250,000.00	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
				<input type="checkbox"/> Yes <input type="checkbox"/> No
				<input type="checkbox"/> Yes <input type="checkbox"/> No
				<input type="checkbox"/> Yes <input type="checkbox"/> No
				<input type="checkbox"/> Yes <input type="checkbox"/> No
				<input type="checkbox"/> Yes <input type="checkbox"/> No
				<input type="checkbox"/> Yes <input type="checkbox"/> No
				<input type="checkbox"/> Yes <input type="checkbox"/> No
				<input type="checkbox"/> Yes <input type="checkbox"/> No
				<input type="checkbox"/> Yes <input type="checkbox"/> No
				<input type="checkbox"/> Yes <input type="checkbox"/> No
				<input type="checkbox"/> Yes <input type="checkbox"/> No

See additional sheets, if necessary

Investment Notes:

See additional sheets for 12-month cash and investment trends and other information.

From: [bookkeeping](#)
To: [Lynn Stephens](#)
Subject: December 2023 Bank Reconciliations
Date: Tuesday, January 9, 2024 3:04:17 PM
Attachments: [Dec 2023 Bank Recs.pdf](#)

Hey Lynn,

Please see attached bank reconciliations. All accounts were reconciled with no issues. The Retail Sewer Special Development Investments account was reconciled with a zero balance, so nothing printed. Please let me know if you have any questions or concerns. Sorry for the page quality, my printer is giving me a hard time. I'll request a letter from Susan when I have the docs uploaded to our binder.

Publiq was giving me a heck of time, crashed after each reconciliation. Phewww.

Thank you,

Jared Williams
Stancil Cooley Estep & Stamey, LLP
Bookkeeper
Phone : (864) 882-3048



STANCIL
COOLEY ESTEP
& STAMEY, LLP

*Certified Public
Accountants*

631 ByPass 123
P. O. Drawer 1279
Seneca, SC 29679

(864) 882-3048
Fax 882-7489

602-5 College Avenue
Clemson, SC 29631

(864) 654-4945
Fax 654-9476

www.scescpa.com

February 2, 2024

Lynn Stephens
Oconee Joint Regional Sewer Authority
623 Return Church Road
Seneca, SC 29678

RE: Bank Reconciliations for OJRSA December 2023

Dear Lynn,

We have completed the bank reconciliations for the Oconee Joint Regional Sewer Authority for the month ending December 31, 2023. Copies of the bank reconciliations are attached for your review. There are several old outstanding checks in the operating account that you may want to review. Please contact me if you have any questions.

Sincerely,

Susan M. Stamey, CPA
Enclosures



STANCIL
COOLEY BSTEP
& STAMEY, LLP

*Certified Public
Accountants*

631 ByPass 123
P. O. Drawer 1279
Seneca, SC 29679

(864) 882-3048
Fax 882-7489

602-5 College Avenue
Clemson, SC 29631

(864) 654-4945
Fax 654-9476

www.scscpa.com

December 13, 2023

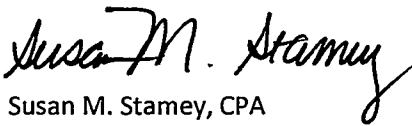
Lynn Stephens
Oconee Joint Regional Sewer Authority
623 Return Church Road
Seneca, SC 29678

RE: Bank Reconciliations for OJRSA November 2023

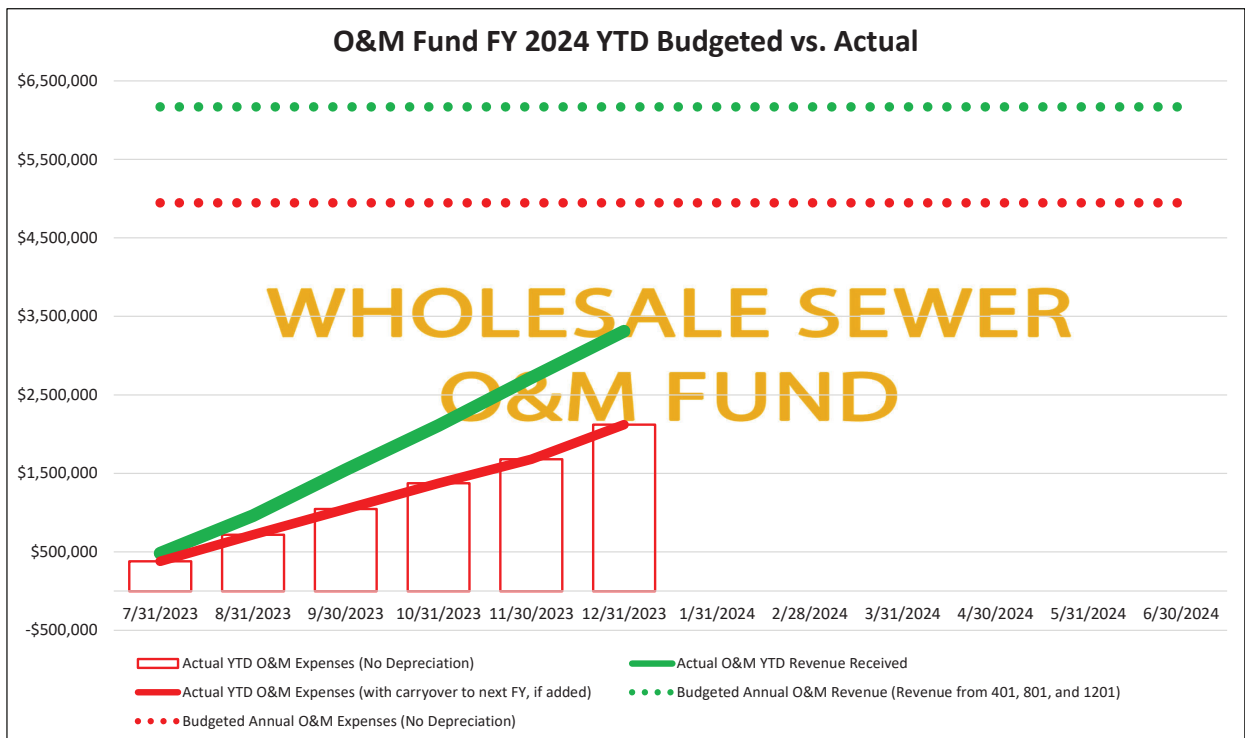
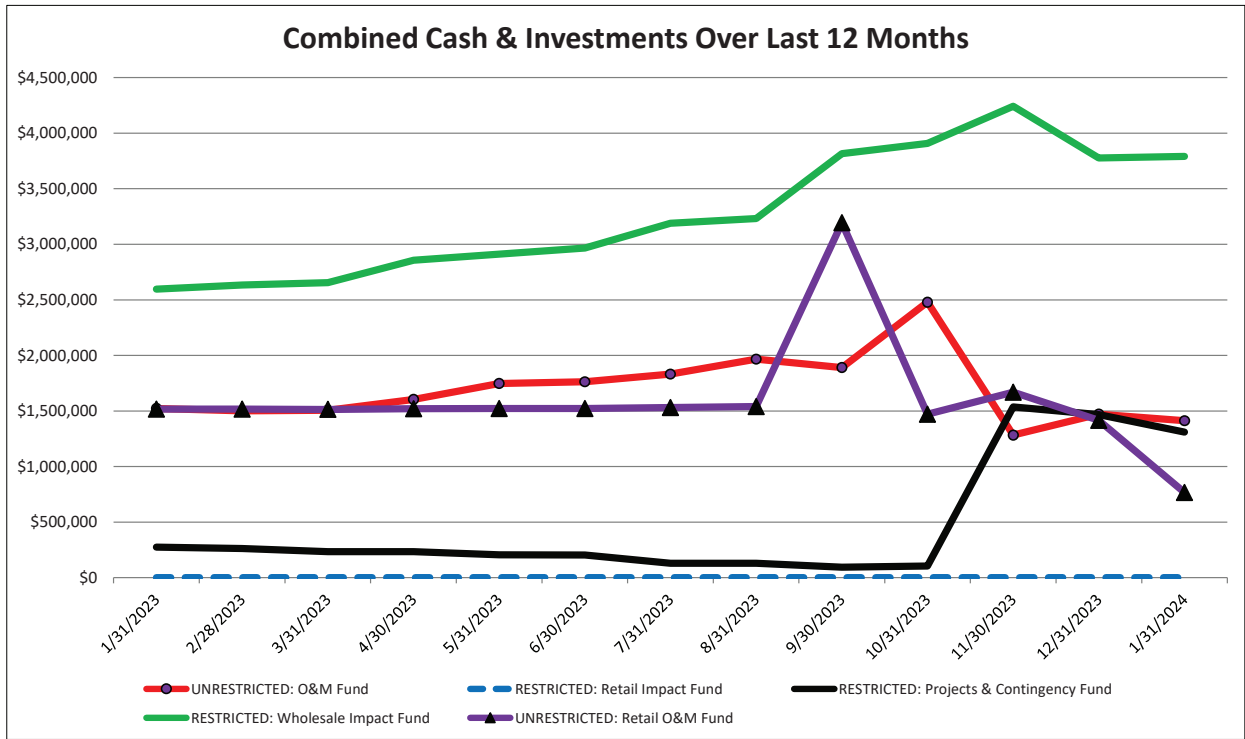
Dear Lynn,

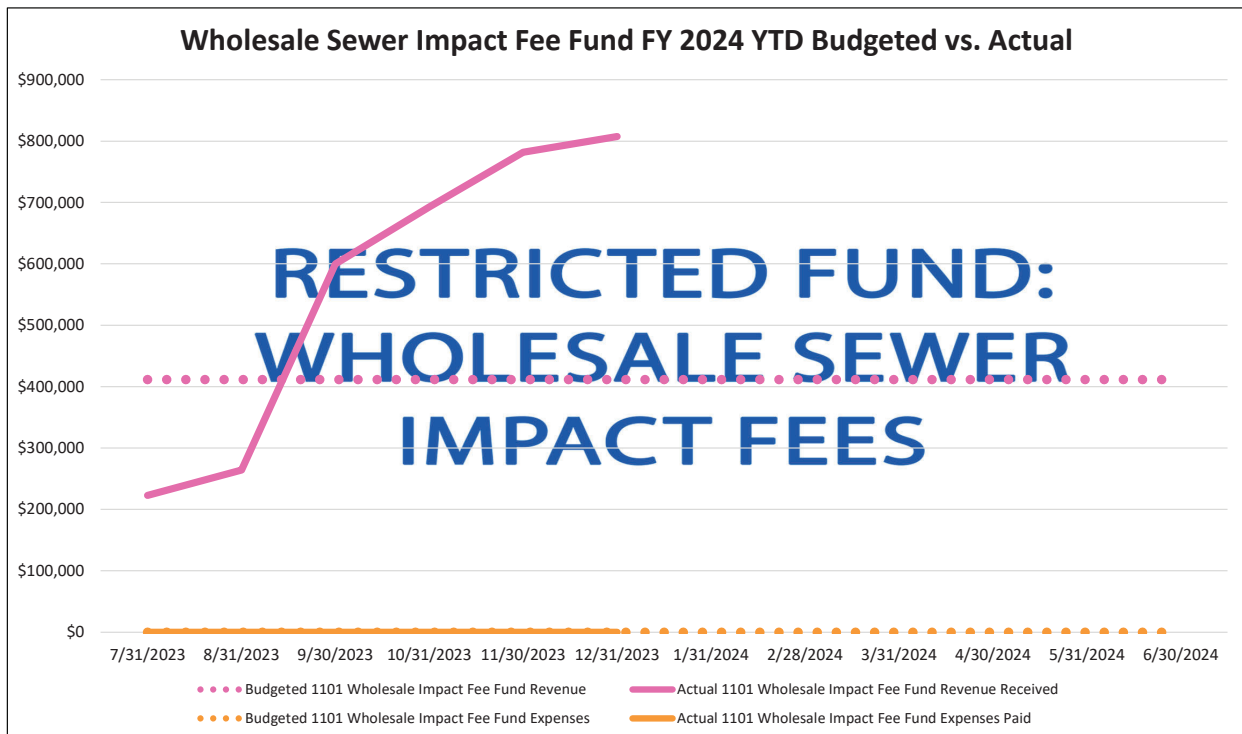
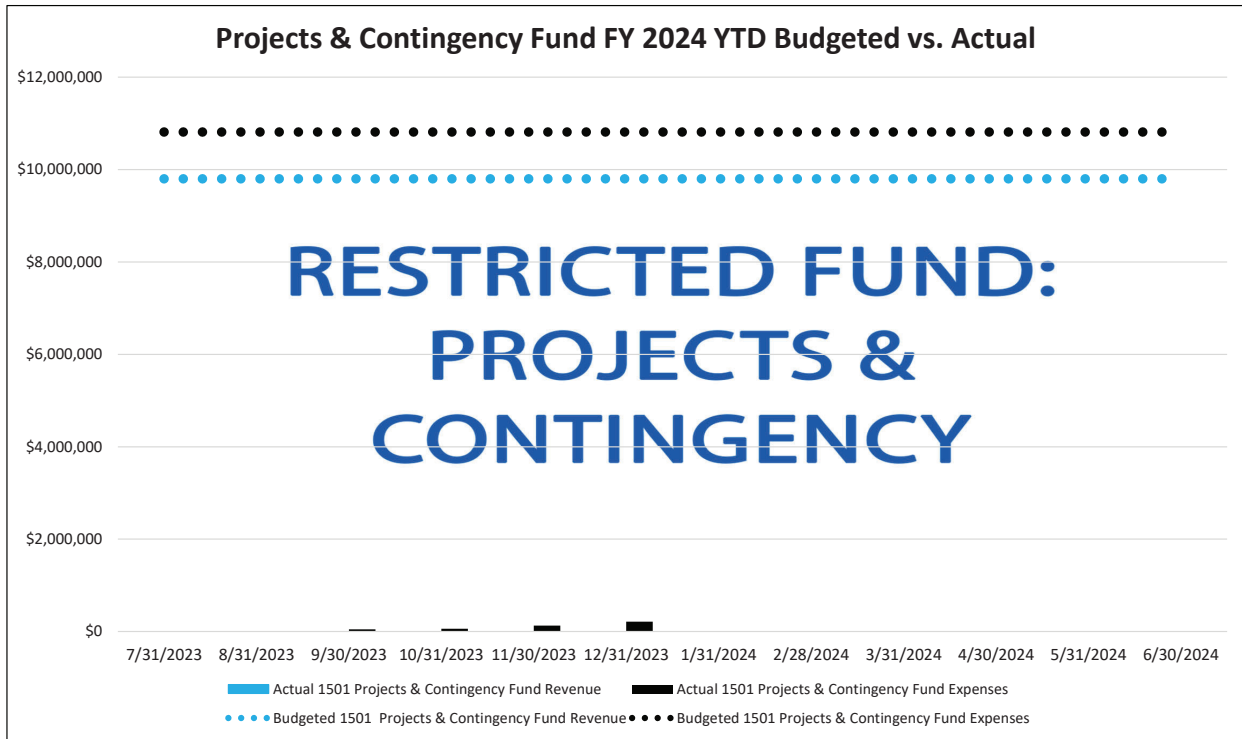
We have completed the bank reconciliations for the Oconee Joint Regional Sewer Authority for the month ending November 30, 2023. Copies of the bank reconciliations are attached for your review. There are several old outstanding checks in the operating account that you may want to review. Please contact me if you have any questions.

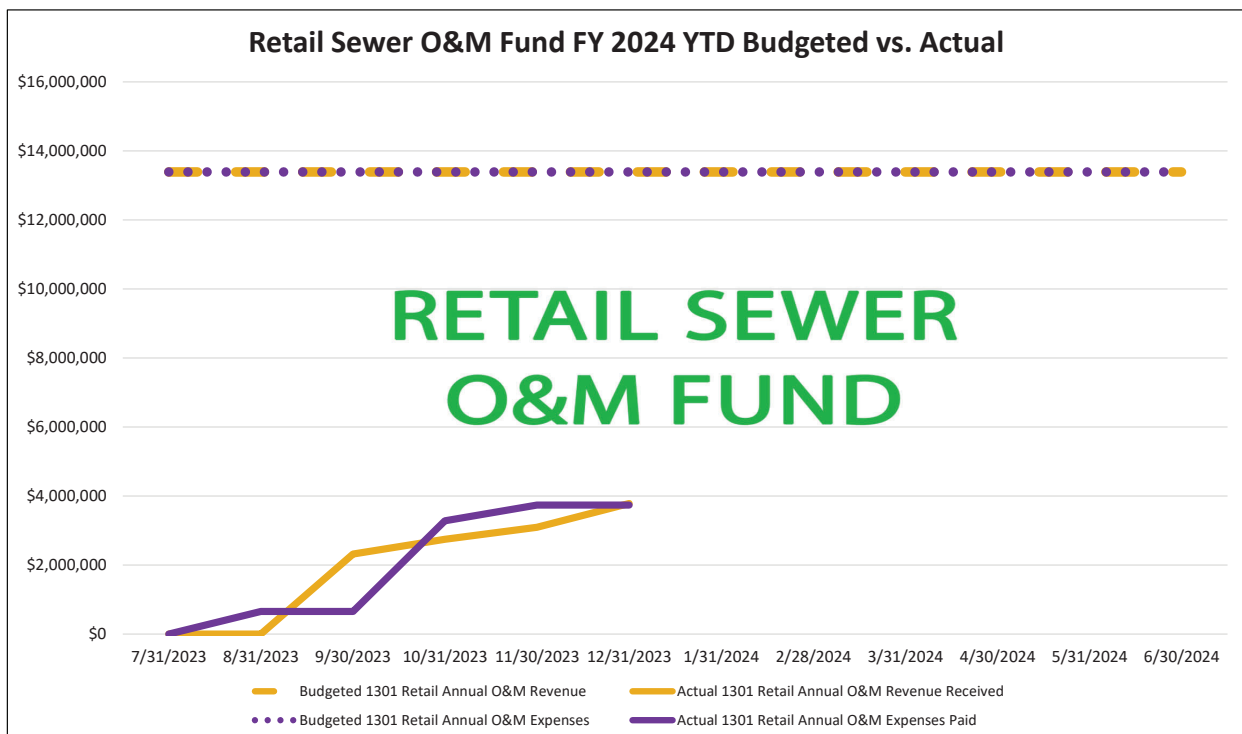
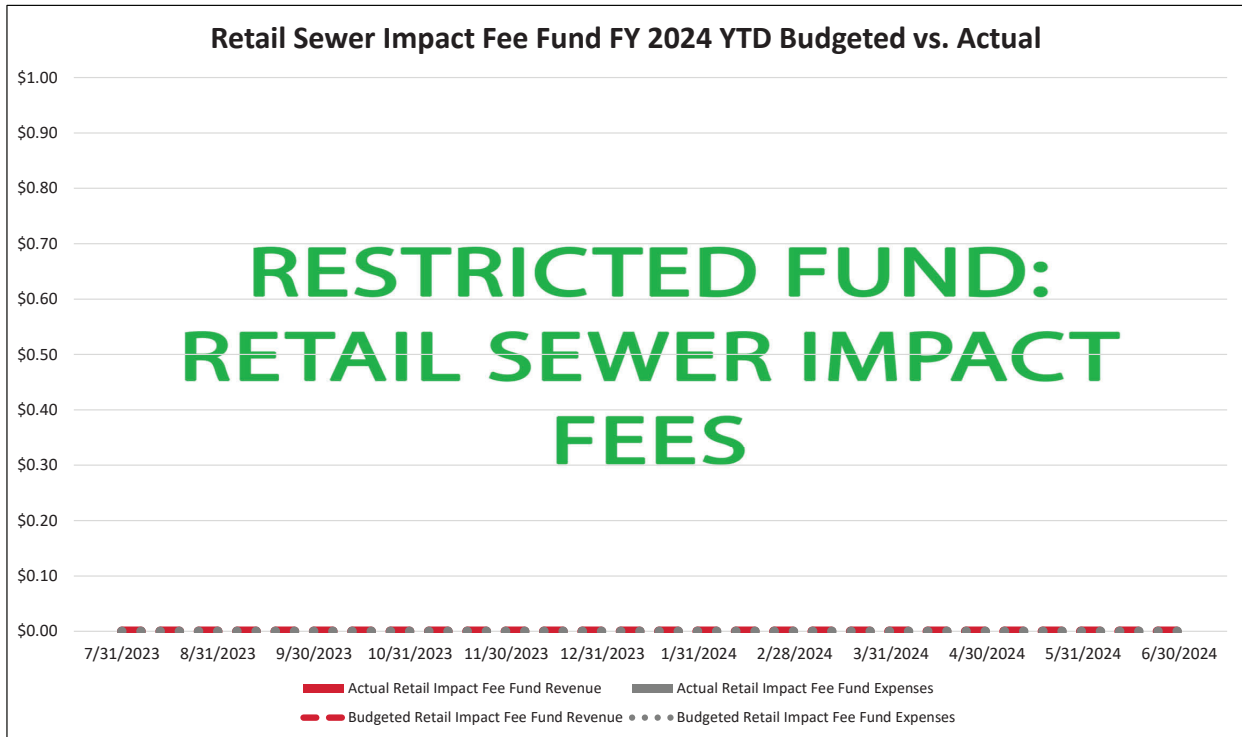
Sincerely,



Susan M. Stamey, CPA
Enclosures









RESOLUTION 2021-01

Board and Committee Meeting Policy

A RESOLUTION OF THE OCONEE JOINT REGIONAL SEWER AUTHORITY (OJRSA) OF SENECA, SOUTH CAROLINA, TO ADOPT POLICIES AND PROCEDURES FOR ESTABLISHING A POLICY FOR SCHEDULING AND ATTENDING BOARD OF COMMISSION AND COMMITTEE MEETINGS.

The Board of Commissioners of the Oconee Joint Regional Sewer Authority, does hereby resolve as follows:

SECTION 1: PURPOSE

The Oconee Joint Regional Sewer Authority (OJRSA) Board of Commissioners (Board) has identified the need to have additional policies in place governing meetings of the Commissioners and Committees.

SECTION 2: DEFINITIONS

- I. **Board:** The OJRSA Board of Commissioners.
- II. **Declared Emergency:** A proclamation that is made by either the President of the United States, Governor of South Carolina, any one of the councils governing one of the Member Cities, or Oconee County council when they believe a disaster has occurred or is imminent that is severe enough to cause substantial damages, loss, hardship, or suffering. It can be due to a natural or manmade disaster, severe weather, uncivil protest or rioting, disease, or other qualifying event.
- III. **Emergency Meeting:** Rare meetings that may occur due to a disaster or other activity which can impair public health or safety.
- IV. **Executive Committee:** As defined in Article VII Section 5 of the OJRSA Bylaws.
- V. **Freedom of Information Act (or FOIA):** South Carolina Code of Laws Title 30 Section 4. Its purpose is to have community business conducted in an open and public manner in order for the citizens to help formulate public policy and be advised of the performance of public officials.
- VI. **Meeting:** The convening of a quorum of the constituent membership of a public body, whether corporal or by means of electronic equipment, to discuss or act upon a matter over which the public body has supervision, control, jurisdiction, or advisory power. (SC Code of Laws 30-4-20(d)). Meetings can be of any type defined in the OJRSA Bylaws or within this Policy.
- VII. **Member City:** The cities of Seneca, Walhalla, and Westminster.
- VIII. **Non-Verbal Communication:** Notes, text messages, and other such forms of non-verbal communication exchanged by Commissioners with other Commissioners, governing officials (i.e., elected members of the Member Cities, Oconee Council members, etc.), or members of the public that may or may not be present at the meeting

SECTION 3: POLICY

- I. **General Meeting Policies**
 - A. The following conditions apply to all public meeting types held by the agency regardless of the format the meeting is held in as described in Section 3 of this Policy.

1. Non-verbal communications, as described in Section 2.VIII is strongly discouraged during meetings as such communications are outside the spirit of open discussion of topics under the South Carolina Freedom of Information Act (FOIA). If, however, a Commissioner participates in non-verbal communication, then the following applies:
 - (a) The documents are to be copied by the OJRSA Secretary/Treasurer and must be maintained with the meeting minutes as part of the record.
 - (b) The non-verbal communications are to be made available to the public upon request under the FOIA unless they are determined by the OJRSA Attorney to be exempt from public disclosure. The OJRSA Freedom of Information Act Policy applies to such requests.
 - (c) Any deviation from this requirement must be made by a majority vote of the Board on a case-by-case basis.
 2. Notes made for personal use during the meetings by commissioners are allowed and are not required to be submitted for the record.
- B.** Other conditions for meetings as stated in the current version of the OJRSA Bylaws applies to all meetings contained within this Policy.

II. Emergency Meetings

- A.** Emergency meetings only apply to the Board or the Executive Committee as defined in the OJRSA Bylaws.
- B.** To have an emergency meeting, the Board Chair or Executive Director must determine if a meeting is necessary due to a matter of public health or safety and that the emergency is so time-sensitive that the board cannot reasonably provide at least 24 hours' notice of the meeting to the public and media.
- C.** Rules requiring a quorum apply to emergency meetings; however, if there are not enough members of the Board to constitute a quorum, then an Executive Committee meeting shall be conducted and its decisions shall carry the weight as if considered and voted on by the Board as was authorized by the Board of Commissioners at its April 2, 2018 meeting.
- D.** Emergency meetings do not have a requirement for advance public notice per law; however, the OJRSA shall make every attempt to provide at least 24 hours' notice of the meeting to the public and media if possible and if not, as much notice as possible taking into account how immediately time sensitive the issue is.
- E.** Meetings must be held in person and be open to the public unless it meets the exceptions as stated in the FOIA or qualifies for hosting as an electronic meeting as stated within this Policy.
- F.** The only items eligible for consideration are those that are directly associated with the emergency.
- G.** Emergency meeting agendas do not have to provide a time for public comment and it is at the discretion of the Board Chair to determine if a public comment period will be allowed prior or following the discussion and action items as listed on the agenda.

III. Electronic Meetings

- A.** The decision to host a meeting electronically shall be made by the Board Chair following consultation with the Executive Director during declared emergencies only as defined within this Policy.
- B.** This policy is not intended to allow for Commissioners to participate in or vote in any meetings due to vacation, illness, or other such means. If a Board member elects to participate a meeting under these terms, then the following applies:
 1. Absent members are not considered to be present at the meeting and may not participate in any other manner than a member of the general public (i.e., they can only participate in discussion during public session portions of the meeting); and
 2. They are not eligible to receive a per diem for attending any portion of the meeting and their attendance will be counted as a "visitor" and not as a Commissioner.
- C.** Per South Carolina Code of Laws Title 30 Chapter 4 (Freedom of Information Act), public bodies such as the OJRSA may conduct meetings via means of electronic communication. All laws contained within the Freedom of Information Act are to be strictly adhered to.
- D.** A special media release shall be sent out to the press and other contacts informing them about the electronic meeting and how they can participate.

- E. The Board Chair will lead the electronic meeting in the same manner as a regular meeting. He/she has the ability to use tools contained within the selected electronic media method in order to moderate, receive public input, discuss agenda items, and vote.
- F. Electronic meetings shall not take place via social media, text messages, email, private phone conversations or any other method that violates the spirit of the FOIA. Such participation could be considered illegal and subject to penalties enforced by the State of South Carolina.
- G. All electronic meetings shall be recorded and preserved as required by the FOIA and the OJRSA Records Retention Policy as approved by the South Carolina Department of Archives and History.
- H. Minutes of all electronic meetings of the Board shall be made available to the public as required by the FOIA with matters exempt from disclosure pursuant to the Act redacted.
- I. Board members will receive a per diem for participating in electronic meetings.

IV. Rescheduling of Meetings

- A. Meetings can be rescheduled by vote of the Board or Committee in open session prior to the meeting that is to be rescheduled. The Executive Director cannot reschedule a meeting him/herself without approval from the Board or Committee.
- B. If a meeting is rescheduled as a result of conflict with the Executive Director's schedule, the per diem shall be paid to all members regardless of their ability to attend the meeting or not, including if the rescheduled meeting has to be canceled for any reason.
- C. If a meeting is rescheduled by the Board or Committee members, then those not attending the meeting are not eligible for their per diem.

V. Cancellation of Meetings

- A. Meetings may be canceled for any the following reasons:
 1. Vote or request by Board or Committee
 2. Lack of quorum
 3. Lack of response from members regarding their attendance; thus, it is not known whether a quorum will be present
 4. Lack of agenda items (as presented by either the Board/Committee members or the Executive Director)
 5. Conflict with OJRSA staff schedules that cannot be postponed
 6. Actual or potential impact caused by severe weather (other than thunderstorms, which are frequent occurrences to the area)
 7. A declared emergency as defined in this Policy
 8. At the request of the Governor or General Assembly of the State of South Carolina
- B. If a meeting is canceled for reasons identified in Section 3 parts V.A.1, V.A.2, or V.A.3 of the Policy, then a per diem shall not be paid to any members of the Board or Committee for the canceled meeting.
- C. The Board or Committee members shall receive their per diem if a meeting is canceled for other reasons.

SECTION 4: RESOLUTION AS RULE OF LAW

If any provision of this Resolution is held invalid, such invalidity shall not affect any other provision, or the applications thereof, which can be given effect without the invalid provision or application, and to this end the provisions of this Resolution are to be declared severable.

Passed and adopted by the Oconee Joint Regional Board of Commissioners, Seneca, South Carolina on this 6th day of July, 2020. This Resolution shall take effect and be in force from the date of its passage.

SIGNATURE ON FILE WITH MINUTES
Scott Moulder, Chair
 OJRSA Board of Commissioners

Attest: _____
SIGNATURE ON FILE WITH MINUTES
Lynn Stephens, Secretary/Treasurer
 OJRSA Board of Commissioners -and-
 OJRSA Office Manager

Approved as to form:

SIGNATURE ON FILE WITH MINUTES
Larry Brandt, OJRSA Attorney

Date: _____

< OJRSA seal >



RESOLUTION 2024-06

Adoption of Procurement and Property Disposal Policy Revision

A RESOLUTION ADOPTING A POLICY OF THE OCONEE JOINT REGIONAL SEWER AUTHORITY REGARDING FINANCIAL MATTERS; AND OTHER MATTERS RELATED THERETO.

NOW, THEREFORE, BE IT RESOLVED by the Oconee Joint Regional Sewer Authority Commission (the "Commission"), the governing body of the Oconee Joint Regional Sewer Authority, South Carolina ("OJRSA") in a meeting duly assembled as follows:


Section 1 Findings. The Commission hereby makes the following findings of fact in connection with the adoption of this resolution (this "Resolution"):

- A. OJRSA was established pursuant to Title 6, Chapter 25 of the Code of Laws of South Carolina 1976, as amended (the "Act") by its three member-municipalities: the City of Seneca, the City of Walhalla, and the City of Westminster under the terms of an Intergovernmental Agreement dated October 31, 2007 (the "Agreement").
- B. Pursuant to the Act and the Agreement, the Commission is tasked with the management and control over the joint regional sewer system owned by OJRSA.
- C. In fulfilling this charge, the Commission has determined it is in the best interest of OJRSA to adopt a formal policy regarding procurement and property disposal (the "*OJRSA Procurement and Property Disposal Policy*").

Section 2 Adoption. In accordance with the findings above, the Commission hereby adopts only the revisions to *OJRSA Procurement and Property Disposal Policy* as set forth at Exhibit A, which incorporates a minor revision as approved by the Commission following the acceptance of OJRSA Resolution 2024-05 on January 4, 2024. The remainder of the *OJRSA Procurement and Property Disposal Policy* shall remain as approved by Resolution 2024-05.

Section 3 Effective Date. The *OJRSA Procurement and Property Disposal Policy* is effective immediately upon the adoption of this Resolution. All resolutions or policies (including former financial policies) that are in conflict with the provisions of this Resolution or the *OJRSA Procurement and Property Disposal Policy* are hereby repealed to the extent of the conflict or inconsistency or in their entirety where the conflict or inconsistency is not severable from such document.

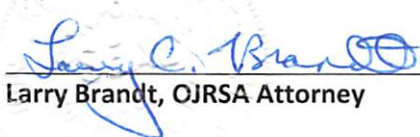
DONE AND ADOPTED by the Oconee Joint Regional Sewer Authority Board of Commissioners, Seneca, South Carolina on this 5th day of February 2024.



Brian Ramey, Chair
 OJRSA Board of Commissioners

Attest: 

Lynn Stephens, Secretary/Treasurer
 OJRSA Board of Commissioners -and-
 OJRSA Office Manager

Approved as to form:


Larry Brandt, OJRSA Attorney

Date: 5 Feb 24

<seal>

Exhibit A

Attached beginning on following page



SECTION 1 – ADOPTION

The *OJRSA Procurement and Property Disposal Policy* shall become effective in accordance with OJRSA Resolution ~~2024-05~~2024-06.

SECTION 2 – GENERAL PROVISIONS

2.1 PURPOSE AND APPLICATION

- A. **Purpose:** The *OJRSA Procurement and Property Disposal Policy* (“Policy”) is to provide for procedures and policies embodying sound principles of appropriately competitive Procurement and for equitable treatment in purchasing, to maximize purchasing value and to provide safeguards for maintaining quality, and integrity in compliance with SC Code Ann. §11-35-50.
- B. **Application:** This Policy applies to contracts for the Procurement of Supplies, Services, and Construction entered into by OJRSA upon and after the effective date of this Policy unless the parties agree to its application to contracts entered in to prior to the effective date. It shall apply to all expenditures of public funds irrespective of their source.
- C. **Anti-Discrimination in Purchasing Practices:** The OJRSA does not discriminate against any vendor on the basis of race, color, religion, national origin, gender, age, disability, or veteran status in any area of the purchasing or property disposal process.
- D. **Specific Repealer:** All previously issued Resolutions, Rules, or Regulations pertaining to public Procurement for OJRSA are repealed.

2.2 PUBLIC ACCESS TO PROCUREMENT INFORMATION

- A. Procurement information shall be a public record to the extent required by Title 30 Chapter 4 of the South Carolina Code of Laws, 1976, as amended, (the “Freedom of Information Act” or “FOIA”) with the exception that commercial, financial or proprietary information obtained in response to a ‘Request for Bids’ or ‘Request for Proposals’ or any type of bid solicitation need not be disclosed, if designated as privileged and confidential by the submitter of the bid or proposal and is exempt from disclosure under SC Code Ann. §30-4-40(a)(1) or (5)(c) or other provision of the FOIA. Such information can be returned to the submitter upon request after the proposals or bids have been evaluated; no duty of confidentiality arises with regard to such records while the records are in the possession of OJRSA.
- B. Refer to FOIA and any policies that may be separately promulgated by the Board under the FOIA for guidance on those matters which can and cannot be disclosed, and for other policies on disclosure of public information by OJRSA.
- C. Consult with appropriate legal counsel as appropriate.

2.3 COMPLIANCE WITH FEDERAL OR STATE PROCUREMENT REQUIREMENTS

When the Procurement involves the expenditure of State or Federal assistance or contract funds, the Procurement shall be conducted in accordance with applicable State and Federal laws, regulations, and requirements which are mandatory even though such requirements may not be presently reflected in this Policy. Nothing in this Policy shall prevent OJRSA from complying with the terms and conditions of any Grant, gift, or bequest which are otherwise consistent with law.

2.4 ETHICS IN PROCUREMENT

Standards of Conduct: In all actions involving Procurement of Supplies, Services, or Construction, OJRSA shall comply with the provisions of Chapter 13 of Title 8 (State Ethics Act), South Carolina Code of Laws, 1976, as amended and the *OJRSA Ethics Policy* adopted on September 11, 2023 as may be amended.

if such failure is unreasonable.

3. **Demonstration of Responsibility:** The prospective contractor may demonstrate the availability of necessary financing, equipment, facilities, expertise, and personnel by submitting upon request:
 - a. Evidence that such contractor possesses such necessary items;
 - b. Acceptable plans to subcontract for such necessary items; or
 - c. Documented commitment from, or explicit arrangement with, a satisfactory source to provide the necessary items.
 4. **Justification for Contract Award:** Before awarding a contract, the Procurement Officer must be satisfied that the prospective contractor is responsible.
 5. **Written Determination of Non-responsibility:** If a Bidder or Offeror who otherwise would have been awarded a contract is found non-responsible, a written determination of non-responsibility setting forth the basis of the finding shall be prepared by the Procurement Officer. A copy of the determination shall be sent promptly to the non-Responsible Bidder or Offeror. The final determination shall be made part of the Procurement file.
- Q. **Negotiations After Unsuccessful Competitive Sealed Bidding:** When bids received pursuant to an RFB are considered unreasonable by OJRSA and exceed available funds or were not independently reached in open competition, and it is determined in writing by the Procurement Officer or his/her Designee that time or other circumstances will not permit the delay required to re-solicit competitive sealed bids, a contract may be negotiated pursuant to this Section, provided that the lowest base bid does not exceed available funds by an amount greater than ten percent (10%) of the budget established for that portion of the work. However, each Responsible and Responsive Bidder who submitted a bid under the original request for bids must be notified of the determination and given a reasonable opportunity to negotiate. The negotiated price must be lower than the lowest bid received under the original solicitation. OJRSA may change the scope of the work to reduce the cost to be within the established Construction budget.
- R. When the lowest base bid received pursuant to an RFB exceeds approved available funds and OJRSA is able to identify additional funds for the project, in the amount of the difference between the lowest base bid and the approved available funds for the project, OJRSA, in its discretion, may elect to accept the bid.
- R.S. Confidentiality: RFBs for analytical laboratory services shall include a statement requiring bidders to adhere to confidentiality standards as determined and set forth in the RFB by the OJRSA Executive Director.****

5.1.3 Cooperative Contracts

- A. The State of South Carolina enters into a variety of contracts with manufacturers and/or dealers utilized by the state and local governments at all levels. The Procurement Officer or his/her Designee may procure without competitive bids equipment, Supplies, or Services which are under current state contract. These commodities may include, but are not limited to, vehicles, tractors, backhoes, janitorial supplies, office supplies, traffic control equipment, and fuel.
- B. The United States of America General Services Administration (GSA) contract holders make their products available to state and local governments for the same prices charged to federal government agencies. Purchasing may procure without competitive bids, equipment or supplies under contract with GSA, also referred to as Federal Supply Schedules.
- C. Various support agencies and organizations, such as the Municipal Association of South Carolina, Sourcewell, and National Association of Counties have made available to local governments cooperative Procurement programs. The programs are generally the result of a thorough competitive bidding process at the state or national level which fully satisfies the OJRSA's Procurement requirements.
- D. The Procurement Officer or his/her Designee may utilize such cooperative Procurement programs as needed.
- E. Third-party participants claiming pre-negotiated prices and/or Procurement approval by government parties as stated within this Section shall provide written documentation of such approval.

5.1.4 Competitive Fixed Price Bidding

- A. **Conditions for Use:** When the Procurement Officer determines in writing that the use of competitive sealed

**** Requires that a solicitation contain a condition that laboratories will not share data with industries without prior approval of the OJRSA.**

- parties, such as the Member Cities; and
2. Written justification is given for why it is in the best interest of OJRSA and the public that the item should be leased rather than purchased.
- B. Likewise, OJRSA may purchase, acquire from, use, or sell Personal Property to another governmental body upon Board approval provided such sale is at or near fair market value. OJRSA may also participate in cooperative purchasing with any other governmental body in accordance with SC Code §11-35-4810 et seq., and may also share personnel, facilities, material, equipment, or other items with another governmental body through an intergovernmental agreement specifying the obligations, rights, and duties of the parties.

REVISION HISTORY

This and previous editions of the *OJRSA Procurement and Property Disposal Policy* must be maintained in accordance with the *OJRSA Records Retention Policy*.

Table 2: OJRSA Procurement and Fiscal Policy revision history

Revision Number	Date	Description of Changes
N/A	07/02/1979	Adoption of Procurement Policy by Oconee County Sewer Commission (OCSC).
N/A	07/11/1983	Updated OCSC Procurement Policy.
N/A	12/04/1989	Updated OCSC Procurement Policy.
N/A	10/29/1993	OCSC Superintendent authorized to purchase surplus property and may delegate this authority to any OCSC employee.
N/A	01/04/1999	OCSC Superintendent authorized to sell surplus items.
N/A	12/01/2003	When bidding analytical services, the OCSC cannot accept bids from firms doing work for industries regulated by OCSC.
N/A	01/12/2010	Establishment of internal protocol that established definition of a purchase order and how it is to be processed.
N/A	02/01/2016	Update to the Procurement Policy dated 01/2016 was included in the Board Meeting minutes on this date; however, there was no record of it actually being approved by the Board.
0000	01/04/2024	Initial issue of comprehensive <i>OJRSA Procurement and Property Disposal Policy</i> by <i>OJRSA Resolution 2024-05</i> .
<u>N/A</u>	<u>01/04/2024</u>	<u>Board repealed 12/01/2003 policy (regarding bidding for analytical services) but required that a bid contains the condition that laboratories will not share data with industries without prior approval of the OJRSA.</u>
<u>0001</u>	<u>02/05/2024</u>	<u>Update to <i>OJRSA Procurement and Property Disposal Policy</i> by <i>OJRSA Resolution 2024-06</i>, to include confidentiality clause in RFBs for analytical services as approved by Board on 01/04/2024.</u>



RESOLUTION 2024-06

Adoption of Procurement and Property Disposal Policy Revision

A RESOLUTION ADOPTING A POLICY OF THE OCONEE JOINT REGIONAL SEWER AUTHORITY REGARDING FINANCIAL MATTERS; AND OTHER MATTERS RELATED THERETO.

NOW, THEREFORE, BE IT RESOLVED by the Oconee Joint Regional Sewer Authority Commission (the "Commission"), the governing body of the Oconee Joint Regional Sewer Authority, South Carolina ("OJRSA") in a meeting duly assembled as follows:

Section 1 Findings. The Commission hereby makes the following findings of fact in connection with the adoption of this resolution (this "Resolution"):

- A. OJRSA was established pursuant to Title 6, Chapter 25 of the Code of Laws of South Carolina 1976, as amended (the "Act") by its three member-municipalities: the City of Seneca, the City of Walhalla, and the City of Westminster under the terms of an Intergovernmental Agreement dated October 31, 2007 (the "Agreement").
- B. Pursuant to the Act and the Agreement, the Commission is tasked with the management and control over the joint regional sewer system owned by OJRSA.
- C. In fulfilling this charge, the Commission has determined it is in the best interest of OJRSA to adopt a formal policy regarding procurement and property disposal (the "*OJRSA Procurement and Property Disposal Policy*").

Section 2 Adoption. In accordance with the findings above, the Commission hereby adopts only the revisions to *OJRSA Procurement and Property Disposal Policy* as set forth at Exhibit A, which incorporates a minor revision as approved by the Commission following the acceptance of OJRSA Resolution 2024-05 on January 4, 2024. The remainder of the *OJRSA Procurement and Property Disposal Policy* shall remain as approved by Resolution 2024-05.

Section 3 Effective Date. The *OJRSA Procurement and Property Disposal Policy* is effective immediately upon the adoption of this Resolution. All resolutions or policies (including former financial policies) that are in conflict with the provisions of this Resolution or the *OJRSA Procurement and Property Disposal Policy* are hereby repealed to the extent of the conflict or inconsistency or in their entirety where the conflict or inconsistency is not severable from such document.

DONE AND ADOPTED by the Oconee Joint Regional Sewer Authority Board of Commissioners, Seneca, South Carolina on this 5th day of February 2024.

Brian Ramey, Chair
 OJRSA Board of Commissioners

Attest: _____
Lynn Stephens, Secretary/Treasurer
 OJRSA Board of Commissioners -and-
 OJRSA Office Manager

Approved as to form:

Larry Brandt, OJRSA Attorney

Date: _____

<seal>

Exhibit A

Attached beginning on following page

DRAFT
For Consideration
by OJRSA Board

OJRSA Procurement and Property Disposal Policy
February 5, 2024

SECTION 1 – ADOPTION

The *OJRSA Procurement and Property Disposal Policy* shall become effective in accordance with OJRSA Resolution ~~2024-05~~2024-06.

SECTION 2 – GENERAL PROVISIONS

2.1 PURPOSE AND APPLICATION

- A. **Purpose**: The *OJRSA Procurement and Property Disposal Policy* (“Policy”) is to provide for procedures and policies embodying sound principles of appropriately competitive Procurement and for equitable treatment in purchasing, to maximize purchasing value and to provide safeguards for maintaining quality, and integrity in compliance with SC Code Ann. §11-35-50.
- B. **Application**: This Policy applies to contracts for the Procurement of Supplies, Services, and Construction entered into by OJRSA upon and after the effective date of this Policy unless the parties agree to its application to contracts entered in to prior to the effective date. It shall apply to all expenditures of public funds irrespective of their source.
- C. **Anti-Discrimination in Purchasing Practices**: The OJRSA does not discriminate against any vendor on the basis of race, color, religion, national origin, gender, age, disability, or veteran status in any area of the purchasing or property disposal process.
- D. **Specific Repealer**: All previously issued Resolutions, Rules, or Regulations pertaining to public Procurement for OJRSA are repealed.

2.2 PUBLIC ACCESS TO PROCUREMENT INFORMATION

- A. Procurement information shall be a public record to the extent required by Title 30 Chapter 4 of the South Carolina Code of Laws, 1976, as amended, (the “Freedom of Information Act” or “FOIA”) with the exception that commercial, financial or proprietary information obtained in response to a ‘Request for Bids’ or ‘Request for Proposals’ or any type of bid solicitation need not be disclosed, if designated as privileged and confidential by the submitter of the bid or proposal and is exempt from disclosure under SC Code Ann. §30-4-40(a)(1) or (5)(c) or other provision of the FOIA. Such information can be returned to the submitter upon request after the proposals or bids have been evaluated; no duty of confidentiality arises with regard to such records while the records are in the possession of OJRSA.
- B. Refer to FOIA and any policies that may be separately promulgated by the Board under the FOIA for guidance on those matters which can and cannot be disclosed, and for other policies on disclosure of public information by OJRSA.
- C. Consult with appropriate legal counsel as appropriate.

2.3 COMPLIANCE WITH FEDERAL OR STATE PROCUREMENT REQUIREMENTS

When the Procurement involves the expenditure of State or Federal assistance or contract funds, the Procurement shall be conducted in accordance with applicable State and Federal laws, regulations, and requirements which are mandatory even though such requirements may not be presently reflected in this Policy. Nothing in this Policy shall prevent OJRSA from complying with the terms and conditions of any Grant, gift, or bequest which are otherwise consistent with law.

2.4 ETHICS IN PROCUREMENT

Standards of Conduct: In all actions involving Procurement of Supplies, Services, or Construction, OJRSA shall comply with the provisions of Chapter 13 of Title 8 (State Ethics Act), South Carolina Code of Laws, 1976, as amended and the *OJRSA Ethics Policy* adopted on September 11, 2023 as may be amended.

OJRSA Procurement and Property Disposal Policy

February 5, 2024

if such failure is unreasonable.

3. **Demonstration of Responsibility:** The prospective contractor may demonstrate the availability of necessary financing, equipment, facilities, expertise, and personnel by submitting upon request:
 - a. Evidence that such contractor possesses such necessary items;
 - b. Acceptable plans to subcontract for such necessary items; or
 - c. Documented commitment from, or explicit arrangement with, a satisfactory source to provide the necessary items.
 4. **Justification for Contract Award:** Before awarding a contract, the Procurement Officer must be satisfied that the prospective contractor is responsible.
 5. **Written Determination of Non-responsibility:** If a Bidder or Offeror who otherwise would have been awarded a contract is found non-responsible, a written determination of non-responsibility setting forth the basis of the finding shall be prepared by the Procurement Officer. A copy of the determination shall be sent promptly to the non-Responsible Bidder or Offeror. The final determination shall be made part of the Procurement file.
- Q. **Negotiations After Unsuccessful Competitive Sealed Bidding:** When bids received pursuant to an RFB are considered unreasonable by OJRSA and exceed available funds or were not independently reached in open competition, and it is determined in writing by the Procurement Officer or his/her Designee that time or other circumstances will not permit the delay required to re-solicit competitive sealed bids, a contract may be negotiated pursuant to this Section, provided that the lowest base bid does not exceed available funds by an amount greater than ten percent (10%) of the budget established for that portion of the work. However, each Responsible and Responsive Bidder who submitted a bid under the original request for bids must be notified of the determination and given a reasonable opportunity to negotiate. The negotiated price must be lower than the lowest bid received under the original solicitation. OJRSA may change the scope of the work to reduce the cost to be within the established Construction budget.
- R. When the lowest base bid received pursuant to an RFB exceeds approved available funds and OJRSA is able to identify additional funds for the project, in the amount of the difference between the lowest base bid and the approved available funds for the project, OJRSA, in its discretion, may elect to accept the bid.
- R.S. Confidentiality: RFBs for analytical laboratory services shall include a statement requiring bidders to adhere to confidentiality standards as determined and set forth in the RFB by the OJRSA Executive Director.**

5.1.3 Cooperative Contracts

- A. The State of South Carolina enters into a variety of contracts with manufacturers and/or dealers utilized by the state and local governments at all levels. The Procurement Officer or his/her Designee may procure without competitive bids equipment, Supplies, or Services which are under current state contract. These commodities may include, but are not limited to, vehicles, tractors, backhoes, janitorial supplies, office supplies, traffic control equipment, and fuel.
- B. The United States of America General Services Administration (GSA) contract holders make their products available to state and local governments for the same prices charged to federal government agencies. Purchasing may procure without competitive bids, equipment or supplies under contract with GSA, also referred to as Federal Supply Schedules.
- C. Various support agencies and organizations, such as the Municipal Association of South Carolina, Sourcewell, and National Association of Counties have made available to local governments cooperative Procurement programs. The programs are generally the result of a thorough competitive bidding process at the state or national level which fully satisfies the OJRSA's Procurement requirements.
- D. The Procurement Officer or his/her Designee may utilize such cooperative Procurement programs as needed.
- E. Third-party participants claiming pre-negotiated prices and/or Procurement approval by government parties as stated within this Section shall provide written documentation of such approval.

5.1.4 Competitive Fixed Price Bidding

- A. **Conditions for Use:** When the Procurement Officer determines in writing that the use of competitive sealed

** Requires that a solicitation contain a condition that laboratories will not share data with industries without prior approval of the OJRSA.

OJRSA Procurement and Property Disposal Policy

February 5, 2024

- parties, such as the Member Cities; and
2. Written justification is given for why it is in the best interest of OJRSA and the public that the item should be leased rather than purchased.
- B. Likewise, OJRSA may purchase, acquire from, use, or sell Personal Property to another governmental body upon Board approval provided such sale is at or near fair market value. OJRSA may also participate in cooperative purchasing with any other governmental body in accordance with SC Code §11-35-4810 et seq., and may also share personnel, facilities, material, equipment, or other items with another governmental body through an intergovernmental agreement specifying the obligations, rights, and duties of the parties.

REVISION HISTORY

This and previous editions of the *OJRSA Procurement and Property Disposal Policy* must be maintained in accordance with the *OJRSA Records Retention Policy*.

Table 2: OJRSA Procurement and Fiscal Policy revision history

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N/A	12/04/1989	Updated OCSC Procurement Policy.
N/A	10/29/1993	OCSC Superintendent authorized to purchase surplus property and may delegate this authority to any OCSC employee.
N/A	01/04/1999	OCSC Superintendent authorized to sell surplus items.
N/A	12/01/2003	When bidding analytical services, the OCSC cannot accept bids from firms doing work for industries regulated by OCSC.
N/A	01/12/2010	Establishment of internal protocol that established definition of a purchase order and how it is to be processed.
N/A	02/01/2016	Update to the Procurement Policy dated 01/2016 was included in the Board Meeting minutes on this date; however, there was no record of it actually being approved by the Board.
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<u>N/A</u>	<u>01/04/2024</u>	<u>Board repealed 12/01/2003 policy (regarding bidding for analytical services) but required that a bid contains the condition that laboratories will not share data with industries without prior approval of the OJRSA.</u>
<u>0001</u>	<u>02/05/2024</u>	<u>Update to <i>OJRSA Procurement and Property Disposal Policy</i> by <i>OJRSA Resolution 2024-06</i>, to include confidentiality clause in RFBs for analytical services as approved by Board on 01/04/2024.</u>



RESOLUTION 2024-07

Additional Sewer Tap for Oconee County Parcel 337-00-01-002

A RESOLUTION ADOPTING A POLICY OF THE OCONEE JOINT REGIONAL SEWER AUTHORITY ALLOWING FOR AN ADDITIONAL SEWER TAP TO BE PROVIDED TO J&L FRIENDLY ACRES, LLC FOR OCONEE COUNTY PARCEL 337-00-01-002.

NOW, THEREFORE, BE IT RESOLVED by the Oconee Joint Regional Sewer Authority Commission (the "Commission"), the governing body of the Oconee Joint Regional Sewer Authority, South Carolina ("OJRSA") in a meeting duly assembled as follows:

Section 1 Findings. The Commission hereby makes the following findings of fact in connection with the adoption of this resolution (this "Resolution"):

- A. OJRSA was established pursuant to Title 6, Chapter 25 of the Code of Laws of South Carolina 1976, as amended (the "Act") by its three member-municipalities: the City of Seneca, the City of Walhalla, and the City of Westminster under the terms of an Intergovernmental Agreement dated October 31, 2007 (the "Agreement").
- B. Pursuant to the Act and the Agreement, the Commission is tasked with the management and control over the joint regional sewer system owned by OJRSA.
- C. The OJRSA is the retail wastewater provider for this parcel at the time of construction of the sewer improvement project referred to as "Sewer South Phase 2" on South Carolina Highway 59.
- D. OJRSA Resolution 2021-08 as approved by the Commission on December 7, 2020 provided one (1) sewer tap for this and other qualified properties as part of Sewer South Phase 2.

Section 2 Adoption. The conditions for the OJRSA offering this one (1) additional tap are as follows:

1. The waiving of any impact or other fees is not permissible by adoption of this Resolution.
2. Including the previous tap granted by Resolution 2021-08, no more than two (2) taps are to be provided to this parcel under the conditions as stated within this Resolution and that of Resolution 2021-08.
3. This additional tap is to be based on the property boundaries at the time of the adoption of this Resolution.
4. The tap shall not exceed four (4) inches in diameter. If a larger tap is necessary, the property owner shall pay the difference between the four (4) inch tap fee and the size required. The amount they will be credited for shall be \$3,100, which is the cost of a four (4) inch tap based on the contractor price at the time of Sewer South Phase 2 construction.
5. The offer of the additional sewer tap shall only apply during the period in which the gravity sewer on and/or adjacent to this parcel is installed as part of Sewer South Phase 2 and is in use. It is not transferable to any other current or future sewer line or parcel unless said other parcel is created or directly severed from Parcel 337-00-01-002.
6. All other conditions must comply with OJRSA Sewer Use Regulations.
7. This Resolution will be provided as an exhibit with the executed Easement & Right-of-Way Agreement and recorded with the Oconee County Register of Deeds.

The OJRSA will either provide a sewer tap ("tap") at the time of construction or install a tap¹ as part of J&L Friendly Acres, LLC executing a binding Easement & Right-of-Way Agreement with the OJRSA. The offer of a tap can be made in whole or as a part of other compensation or considerations as recommended by either a licensed professional consultant in the state of South Carolina (e.g., certified appraiser or registered engineer) or the OJRSA Executive Director without approval by the Commission; however, the Board must authorize the execution of any Agreement on behalf of the OJRSA.

Section 3 Effective Date. This Resolution is effective immediately upon adoption.

DONE AND ADOPTED by the Oconee Joint Regional Sewer Authority Board of Commissioners, Seneca, South Carolina on this 5th day of February 2024.



Brian Ramey, Chair
OJRSA Board of Commissioners

Attest: 

Lynn Stephens, Secretary/Treasurer
OJRSA Board of Commissioners -and-
OJRSA Office Manager

Approved as to form:



Larry Brandt, OJRSA Attorney

Date: 2-5-24

<seal>



¹ OJRSA reimbursement by Oconee County for costs associated with this tap shall be in accordance with all applicable Inter-governmental Agreements between the OJRSA and Oconee County, South Carolina.



RESOLUTION 2024-07

Additional Sewer Tap for Oconee County Parcel 337-00-01-002

A RESOLUTION ADOPTING A POLICY OF THE OCONEE JOINT REGIONAL SEWER AUTHORITY ALLOWING FOR AN ADDITIONAL SEWER TAP TO BE PROVIDED TO J&L FRIENDLY ACRES, LLC FOR OCONEE COUNTY PARCEL 337-00-01-002.

NOW, THEREFORE, BE IT RESOLVED by the Oconee Joint Regional Sewer Authority Commission (the "Commission"), the governing body of the Oconee Joint Regional Sewer Authority, South Carolina ("OJRSA") in a meeting duly assembled as follows:

Section 1 Findings. The Commission hereby makes the following findings of fact in connection with the adoption of this resolution (this "Resolution"):

- A. OJRSA was established pursuant to Title 6, Chapter 25 of the Code of Laws of South Carolina 1976, as amended (the "Act") by its three member-municipalities: the City of Seneca, the City of Walhalla, and the City of Westminster under the terms of an Intergovernmental Agreement dated October 31, 2007 (the "Agreement").
- B. Pursuant to the Act and the Agreement, the Commission is tasked with the management and control over the joint regional sewer system owned by OJRSA.
- C. The OJRSA is the retail wastewater provider for this parcel at the time of construction of the sewer improvement project referred to as "Sewer South Phase 2" on South Carolina Highway 59.
- D. OJRSA Resolution 2021-08 as approved by the Commission on December 7, 2020 provided one (1) sewer tap for this and other qualified properties as part of Sewer South Phase 2.

Section 2 Adoption. The conditions for the OJRSA offering this one (1) additional tap are as follows:

1. The waiving of any impact or other fees is not permissible by adoption of this Resolution.
2. Including the previous tap granted by Resolution 2021-08, no more than two (2) taps are to be provided to this parcel under the conditions as stated within this Resolution and that of Resolution 2021-08.
3. This additional tap is to be based on the property boundaries at the time of the adoption of this Resolution.
4. The tap shall not exceed four (4) inches in diameter. If a larger tap is necessary, the property owner shall pay the difference between the four (4) inch tap fee and the size required. The amount they will be credited for shall be \$3,100, which is the cost of a four (4) inch tap based on the contractor price at the time of Sewer South Phase 2 construction.
5. The offer of the additional sewer tap shall only apply during the period in which the gravity sewer on and/or adjacent to this parcel is installed as part of Sewer South Phase 2 and is in use. It is not transferrable to any other current or future sewer line or parcel unless said other parcel is created or directly severed from Parcel 337-00-01-002.
6. All other conditions must comply with OJRSA Sewer Use Regulations.
7. This Resolution will be provided as an exhibit with the executed Easement & Right-of-Way Agreement and recorded with the Oconee County Register of Deeds.

RESOLUTION 2024-07 Additional Sewer Tap for Oconee County Parcel 337-00-01-002
February 5, 2024

The OJRSA will either provide a sewer tap (“tap”) at the time of construction or install a tap¹ as part of J&L Friendly Acres, LLC executing a binding Easement & Right-of-Way Agreement with the OJRSA. The offer of a tap can be made in whole or as a part of other compensation or considerations as recommended by either a licensed professional consultant in the state of South Carolina (e.g., certified appraiser or registered engineer) or the OJRSA Executive Director without approval by the Commission; however, the Board must authorize the execution of any Agreement on behalf of the OJRSA.

Section 3 Effective Date. This Resolution is effective immediately upon adoption.

DONE AND ADOPTED by the Oconee Joint Regional Sewer Authority Board of Commissioners, Seneca, South Carolina on this 5th day of February 2024.

Brian Ramey, Chair
OJRSA Board of Commissioners

Attest: _____
Lynn Stephens, Secretary/Treasurer
OJRSA Board of Commissioners -and-
OJRSA Office Manager

Approved as to form:

Larry Brandt, OJRSA Attorney

Date: _____

<seal>

DRAFT
For Consideration
by OJRSA Board

¹ OJRSA reimbursement by Oconee County for costs associated with this tap shall be in accordance with all applicable Inter-governmental Agreements between the OJRSA and Oconee County, South Carolina.

**Oconee County
Administration**

**Amanda F. Brock
Administrator**

Oconee County
Administrative Offices
415 South Pine Street
Walhalla, SC 29691

Phone: 864 638-4245
Fax: 864 638-4246

E-mail:
abrock@oconeesc.com

COUNCIL

John Elliott
District I

Matthew Durham
Chairman
District II

Don Mize
District III

Julian Davis, III
District IV

J. Glenn Hart
District V



January 24, 2024

Via E-Mail:

Christopher Eleazer, MPA
Executive Director
Oconee Joint Regional Sewer Authority
Chris.eleazer@ojrsa.org

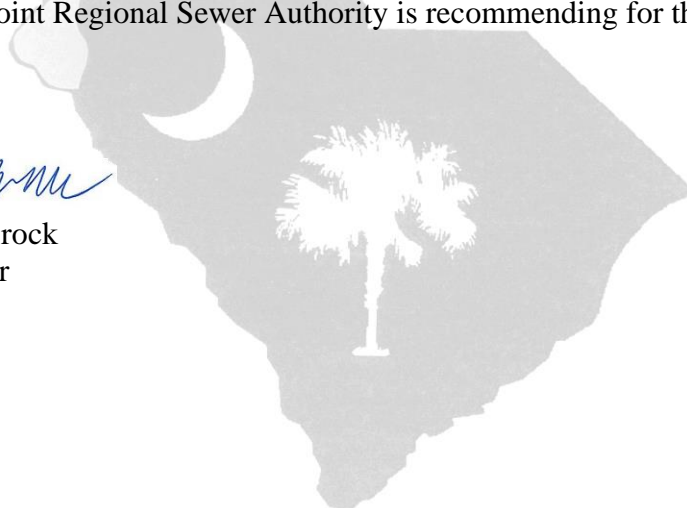
RE: Proposed Sewer Rates for 2024

Dear Mr. Eleazer:

Oconee County and the Oconee Economic Alliance have reviewed the proposed sewer rates for 2024. The volumetric rate of \$6.38 per 1,000 gallons is lower than the Golden Corner Commerce Park rate of \$7.37 per 1,000 gallons that was approved in July 2023. As a result, we support the recommended rates and charges the Oconee Joint Regional Sewer Authority is recommending for this year.

Sincerely,

Amanda F. Brock
Administrator



From: [Daryll Parker](#)
To: [Chris Eleazer](#); abrock@oconeesc.com; [Jeff McGarvey](#); [Michael Cronan](#)
Subject: Sample Rates
Date: Monday, December 4, 2023 15:20:16
Attachments: [Sample Rate Structure.xlsx](#)

Hi Amanda & Chris,

It was good talking to you both this morning. As we discussed, attached is a sample wastewater rate structure. I looked up Pioneer's rates and they don't charge by meter size. As such, they may not be able to accommodate this type of structure. However, as far as common industry standards are concerned, the attached rates provide that. Please let me know if you have any questions or need any additional information. Thanks.

Daryll Parker | Principal Consultant
Willdan Financial Services
200 South Orange Avenue, Suite 1550 | Orlando, FL 32801
T. 407-409-8755 | Cell. 407-575-5012 | dparker@willdan.com
www.willdan.com

Willdan Financial Services is not advising or recommending any action be taken by the recipient of this information with respect to any prospective, new, or existing municipal financial products or issuance of municipal securities (including with respect to the structure, timing, terms and other similar matters concerning such financial products or issues) unless formally engaged to provide such information.

Monthly Retail Wastewater Rates Effective January 1, 2024

Description	Meter Factor	Amount
-------------	--------------	--------

Monthly Base Charge by Water

Meter Size:

5/8-Inch or 3/4-Inch	1.0	\$	20.00
1.0-Inch	2.5	\$	50.00
1.5-Inch	5.0	\$	100.00
2.0-Inch	8.0	\$	160.00
3.0-Inch	16.0	\$	320.00
4.0-Inch	25.0	\$	500.00
6.0-Inch	50.0	\$	1,000.00
8.0-Inch	80.0	\$	1,600.00

Monthly Customer/Admin Charge \$ 4.00

Assumes Pioneer Rural Water District will charge OJRSA a fee for meter reading, billing and processing.

Volumetric Rate/1,000 Gallons \$ 6.38

This is the average of OJRSA's current residential and non-residential volumetric rates.

Note: The rates provided herein are for informational purposes only. They are not based on any cost recovery or cost of service

EXAMPLE

Monthly Sewer Bill for 5,000 Gallons/Month by 3/4-Inch Meter

Monthly Base	\$	20.00
Admin Fee (assumed)	\$	4.00
Volumetric Rate/1,000 Gallons	\$	31.90
	\$	55.90

Seneca Sewer Rates
Effective July 1, 2023

Walhalla Sewer Rates
Effective July 1, 2023

Description	Amount
Seneca Inside City	
Residential Base	\$ 7.17
Residential Volumetric/1,000 Gallons	\$ 3.79
Commercial Base	\$ 7.17
Commercial Volumetric/1,000 Gallons	\$ 3.79
Seneca Outside City	
Residential Base	\$ 11.60
Residential Volumetric/1,000 Gallons	\$ 5.62
Commercial Base	\$ 11.60
Commercial Volumetric/1,000 Gallons	\$ 5.62

OJRSA Rates

Residential

Base	\$ 10.00
Volumetric/1,000 Gallons	\$ 5.39

Nonresidential

Base	\$ 15.00
Volumetric/1,000 Gallons	\$ 7.37

Description	Amount
Walhalla Inside City	
Residential Base	\$ -
Residential Volumetric/1,000 Gallons	\$ 1.40
Commercial Base	\$ -
Commercial Volumetric/1,000 Gallons	\$ 1.40
Apartment Base	\$ -
Apartment Volumetric/1,000 Gallons	\$ 1.40
Industrial Base	N/A
Industrial Volumetric/1,000 Gallons	N/A
Walhalla Outside City	
Residential Base	\$ -
Residential Volumetric/1,000 Gallons	\$ 1.40
Commercial Base	\$ -
Commercial Volumetric/1,000 Gallons	\$ 1.40
Apartment Base	\$ -
Apartment Volumetric/1,000 Gallons	\$ 1.40
Industrial Base	\$ -
Industrial Volumetric/1,000 Gallons	\$ 1.40
Industrial - SO Base	\$ -
Industrial - SO Volumetric/1,000 Gal	\$ 1.40

OJRSA Rates

Residential

Base	\$ 10.00
Volumetric/1,000 Gallons	\$ 5.39

Nonresidential

Base	\$ 15.00
Volumetric/1,000 Gallons	\$ 7.37

SENECA RESIDENTIAL EXAMPLE

Monthly <i>Inside</i> Residential Sewer for 5,000 Gallons/Month	
Seneca Base	\$ 7.17
Seneca Volumetric Rate/1,000 Gallons	\$ 18.95
OJRSA Base	\$ 10.00
OJRSA Volumetric Base/1,000 Gallons	\$ 26.95
Total for 5,000 gal residential/month	\$ 63.07

Monthly <i>Outside</i> Residential Sewer for 5,000 Gallons/Month	
Seneca Base	\$ 11.60
Seneca Volumetric Rate/1,000 Gallons	\$ 28.10
OJRSA Base	\$ 10.00
OJRSA Volumetric Base/1,000 Gallons	\$ 26.95
Total for 5,000 gal residential/month	\$ 76.65

WALHALLA RESIDENTIAL EXAMPLE

Monthly <i>Inside</i> Residential Sewer for 5,000 Gallons/Month	
Walhalla Base	\$ -
Walhalla Volumetric Rate/1,000 Gallons	\$ 7.00
OJRSA Base	\$ 10.00
OJRSA Volumetric Base/1,000 Gallons	\$ 26.95
Total for 5,000 gal residential/month	\$ 43.95

Monthly <i>Outside</i> Residential Sewer for 5,000 Gallons/Month	
Walhalla Base	\$ -
Walhalla Volumetric Rate/1,000 Gallons	\$ 7.00
OJRSA Base	\$ 10.00
OJRSA Volumetric Base/1,000 Gallons	\$ 26.95
Total for 5,000 gal residential/month	\$ 43.95

Westminster Sewer Rates
Effective July 1, 2023

West Union Sewer Rates
Effective July 1, 2023

Description	Amount
Westminster Inside City	
Residential Base <i>(removed OJRSA base fee)</i>	\$ 11.54
Residential Volumetric/1,000 Gallons <i>(rem OJRSA fee)</i>	\$ 3.33
Westminster Outside City	
Residential Base <i>(removed OJRSA base fee)</i>	\$ 15.10
Residential Volumetric/1,000 Gallons <i>(rem OJRSA fee)</i>	\$ 3.83
Nonresidential Base 2-inch <i>(rem OJRSA base fee)</i>	\$ 24.64
Nonresidential Base 3-inch <i>(rem OJRSA base fee)</i>	\$ 73.90
Nonresidential Base 4-inch <i>(rem OJRSA base fee)</i>	\$ 123.34
Nonresidential Base 6-inch <i>(rem OJRSA base fee)</i>	\$ 177.41
Nonres. All Sizes Vol./1,000 Gallons <i>(rem OJRSA fee)</i>	\$ 0.63
<i>Nonres. TN Base 4-inch</i>	<i>\$ 149.38</i>
<i>Nonres. TN 4-inch Vol./1,000 Gal</i>	<i>\$ 5.03</i>
<i>County Sewer Only Base</i>	<i>\$ 8.66</i>
<i>County Sewer Only Vol./1,000 Gallons</i>	<i>\$ 6.36</i>
OJRSA Rates	
Residential	
Base	\$ 10.00
Volumetric/1,000 Gallons	\$ 5.39
Nonresidential	
Base	\$ 15.00
Volumetric/1,000 Gallons	\$ 7.37

Description	Amount
West Union Inside City	
Residential Base <i>(removed OJRSA base fee)</i>	\$ 2.00
Residential Volumetric/1,000 Gallons <i>(rem OJRSA fee)</i>	\$ 2.61
Commercial Base <i>(removed OJRSA base fee)</i>	\$ 10.00
Commercial Volumetric/1,000 Gallons <i>(rem OJRSA fee)</i>	\$ 3.63
West Union Outside City	
Residential Base <i>(removed OJRSA base fee)</i>	\$ 5.00
Residential Volumetric/1,000 Gallons <i>(rem OJRSA fee)</i>	\$ 3.11
Commercial Base <i>(removed OJRSA base fee)</i>	\$ 13.00
Commercial Volumetric/1,000 Gallons <i>(rem OJRSA fee)</i>	\$ 4.13
OJRSA Rates	
Residential	
Base	\$ 10.00
Volumetric/1,000 Gallons	\$ 5.39
Nonresidential	
Base	\$ 15.00
Volumetric/1,000 Gallons	\$ 7.37

WESTMINSTER RESIDENTIAL EXAMPLE	
Monthly <i>Inside</i> Residential Sewer for 5,000 Gallons/Month	
Westminster Base	\$ 11.54
Westminster Volumetric Rate/1,000 Gallons	\$ 16.65
OJRSA Base	\$ 10.00
OJRSA Volumetric Base/1,000 Gallons	\$ 26.95
Total for 5,000 gal residential/month	\$ 65.14
Monthly <i>Outside</i> Residential Sewer for 5,000 Gallons/Month	
Westminster Base	\$ 15.10
Westminster Volumetric Rate/1,000 Gallons	\$ 19.15
OJRSA Base	\$ 10.00
OJRSA Volumetric Base/1,000 Gallons	\$ 26.95
Total for 5,000 gal residential/month	\$ 71.20

WEST UNION RESIDENTIAL EXAMPLE	
Monthly <i>Inside</i> Residential Sewer for 5,000 Gallons/Month	
West Union Base	\$ 2.00
West Union Volumetric Rate/1,000 Gallons	\$ 13.05
OJRSA Base	\$ 10.00
OJRSA Volumetric Base/1,000 Gallons	\$ 26.95
Total for 5,000 gal residential/month	\$ 52.00
Monthly <i>Outside</i> Residential Sewer for 5,000 Gallons/Month	
West Union Base	\$ 5.00
West Union Volumetric Rate/1,000 Gallons	\$ 15.55
OJRSA Base	\$ 10.00
OJRSA Volumetric Base/1,000 Gallons	\$ 26.95
Total for 5,000 gal residential/month	\$ 57.50

Westminster Rates as Published with OJRSA Fees Included	
Westminster Inside City	
Residential Base	\$ 21.54
Residential Volumetric/1,000 Gallons	\$ 8.72
Westminster Outside City	
Residential Base	\$ 25.10
Residential Volumetric/1,000 Gallons	\$ 9.22
Nonresidential Base 2-inch	\$ 39.64
Nonresidential Base 3-inch	\$ 88.90
Nonresidential Base 4-inch	\$ 138.34
Nonresidential Base 6-inch	\$ 192.41
Nonres. All Sizes Vol./1,000 Gallons	\$ 8.00

West Union Rates as Published with OJRSA Fees Included	
West Union Inside City	
Residential Base	\$ 12.00
Residential Volumetric/1,000 Gallons	\$ 8.00
Commercial Base	\$ 25.00
Commercial Volumetric/1,000 Gallons	\$ 11.00
West Union Outside City	
Residential Base	\$ 15.00
Residential Volumetric/1,000 Gallons	\$ 8.50
Commercial Base	\$ 28.00
Commercial Volumetric/1,000 Gallons	\$ 11.50

Clemson City Sewer Rates
Effective July 1, 2023

Anderson County Sewer Rates
Effective July 1, 2023

Description	Amount
Clemson City Inside City	
Base	\$ 20.75
Volumetric/1,000 Gallons	\$ 5.59
Clemson City Outside City	
Base	\$ 31.13
Residential Volumetric/1,000 Gallons	\$ 10.62

Description	Amount
Per ERU (400 GPD = 1 ERU)	\$ 19.25
Volumetric/1,000 Gallons	\$ 7.81

CLEMSON CITY RESIDENTIAL EXAMPLE

Monthly *Inside* Residential Sewer for 5,000 Gallons/Month

Clemson City Base	\$ 20.75
Clemson City Volumetric Rate/1,000 Gallons	\$ 27.95

Total for 5,000 gal residential/month \$ 48.70

Monthly *Outside* Residential Sewer for 5,000 Gallons/Month

Clemson City Base	\$ 31.13
Clemson City Volumetric Rate/1,000 Gallons	\$ 53.10

Total for 5,000 gal residential/month \$ 84.23

ANDERSON COUNTY RESIDENTIAL EXAMPLE

Monthly Residential Sewer for 5,000 Gallons/Month

Anderson County Base	\$ 19.25
Anderson County Volumetric Rate/1,000 Gallons	\$ 39.05

Total for 5,000 gal residential/month \$ 58.30

**Anderson City/Electric City Utilities Sewer Rates
Effective July 1, 2022**

**Easley Combined Utilities Sewer Rates
Effective April 1, 2023**

Description	Amount
-------------	--------

*NOTE: Anderson City/ECU bills based on 100 cubic feet used.
The figures below are based on a conversion of 748.05 gal/cuft
and should be considered approximate due to rounding.*

Anderson City/ECU Inside City

First 1,496.1 gallons (ECU = 12.85/200 cubic feet)	\$ 12.85
Additional 748.05 gallons (100 cubic feet)	\$ 5.84

Anderson City/ECU Outside City

First 1,496.1 gallons (ECU = 12.85/200 cubic feet)	\$ 25.70
Additional 748.05 gallons (100 cubic feet)	\$ 11.68

Description	Amount
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*NOTE: Easley Combined bills based on 100 cubic feet used.
The figures below are based on a conversion of 748.05 gal/cuft
and should be considered approximate due to rounding.*

ECU Inside City Monthly Sewer Base Charge by Water Meter Size

5/8-Inch	\$ 21.15
1.0-Inch	\$ 21.15
1.25-Inch	\$ 21.15
1.5-Inch	\$ 21.15
2.0-Inch	\$ 21.15
3.0-Inch	\$ 21.15
4.0-Inch	\$ 21.15
6.0-Inch	\$ 21.15

Inside City Volumetric Rate/1,000 Gallons

Rate approx. (converted 100 cubic feet to 1,000 gallon)	\$ 3.91
<i>ECU charges \$2.9234/100 cuft</i>	

ECU Outside City Monthly Sewer Base Charge by Water Meter Size

5/8-Inch	\$ 21.15
1.0-Inch	\$ 21.15
1.25-Inch	\$ 21.15
1.5-Inch	\$ 21.15
2.0-Inch	\$ 21.15
3.0-Inch	\$ 21.15
4.0-Inch	\$ 21.15
6.0-Inch	\$ 21.15

Outside City Volumetric Rate/1,000 Gallons

Rate approx. (converted 100 cubic feet to 1,000 gallon)	\$ 5.40
<i>ECU charges \$4.0419/100 cuft</i>	

ANDERSON CITY/ELECT CITY UTIL. RESIDENTIAL EXAMPLE

Monthly *Inside* Residential Sewer for 5,000 Gallons/Month

Anderson City/ECU First 1,496.1 Gallons	\$ 12.85
Anderson City/ECU Next 3,503.9 Gallons	\$ 27.35

Total for 5,000 gal residential/month \$ 40.20

Monthly *Outside* Residential Sewer for 5,000 Gallons/Month

Anderson City/ECU First 1,496.1 Gallons	\$ 25.70
Anderson City/ECU Next 3,503.9 Gallons	\$ 54.71

Total for 5,000 gal residential/month \$ 80.41

EASLEY COMBINED UTILITIES RESIDENTIAL EXAMPLE

Monthly *Inside* Residential Sewer for 5,000 Gallons/Month

Easley Combined Utilities City Base	\$ 21.15
Easley Combined Utilities Volumetric Rate/1,000 Gallons	\$ 19.54

Total for 5,000 gal residential/month \$ 40.69

Monthly *Outside* Residential Sewer for 5,000 Gallons/Month

Easley Combined Utilities City Base	\$ 21.15
Easley Combined Utilities Volumetric Rate/1,000 Gallons	\$ 27.02

Total for 5,000 gal residential/month \$ 48.17

Greenville/MetroConnects Sewer Rates
Effective January 1, 2024

Spartanburg Sanitary Sewer Dist. Sewer Rates
Effective February 1, 2024

Description	Amount
MetroConnects Rates	
Base	\$ 11.72
Volumetric/1,000 Gallons	\$ 1.85
ReWa Rates	
5/8-Inch or 3/4-Inch	\$ 12.75
1.0-Inch	\$ 20.30
1.5-Inch	\$ 29.59
2.0-Inch	\$ 42.81
3.0-Inch	\$ 73.67
4.0-Inch	\$ 117.75
6.0-Inch	\$ 227.95
8.0-Inch	\$ 360.19
Volumetric Rate/1,000 Gallons	
Residential	\$ 6.73
Commercial/Industrial (/1,000 gal metered water)	\$ 6.49
Commercial/Industrial (/1,000 gal metered sewer)	\$ 6.73

Description	Amount
Monthly Sewer Base Charge by Water Meter Size	
5/8-Inch	\$ 5.96
1.0-Inch	\$ 12.48
1.5-Inch	\$ 23.33
2.0-Inch	\$ 36.37
3.0-Inch	\$ 66.78
4.0-Inch	\$ 110.22
6.0-Inch	\$ 218.82
8.0-Inch	\$ 349.14
10.0-Inch	\$ 501.19
Volumetric Rate/1,000 Gallons	
District Rates [collection & treatment]	\$ 7.05
Subdistrict Rates [treatment only]	\$ 5.05

GREENVILLE/METROCONNECTS RESIDENTIAL EXAMPLE	
Monthly Residential Sewer for 5,000 Gallons/Month	
MetroConnects Base	\$ 11.72
MetroConnects Volumetric Rate/1,000 Gallons	\$ 9.25
ReWa Base	\$ 12.75
ReWa Trunk & Treatment Volumetric Rate/1,000 Gallons	\$ 33.65
Total for 5,000 gal residential/month	\$ 67.37

SPARTANBURG SANITARY SEWER DIST. RESIDENTIAL EXAMPLE	
Monthly Residential Sewer for 5,000 Gallons/Month	
SSSD Base	\$ 5.96
SSSD Volumetric Rate/1,000 Gallons	\$ 35.25
Total for 5,000 gal residential/month	\$ 41.21

ReWa Retail Rates as Published	
Retail Collection Charges	
Base	\$ 13.81
Volumetric/1,000 Gallons	\$ 1.90
ReWa Trunk & Treatment Charges	
Trunk & Treatment Base	\$ 12.75
Trunk & Treatment Volumetric/1,000 Gallons	\$ 25.57

I-85 CORRIDOR SEWER EXPANSION PROJECT-OJRSA

CONTRACTOR: MOORHEAD CONSTRUCTION COMPANY ENGINEER: DAVIS & FLOYD, INC.

DATE: FEBRUARY 02, 2024

COUNCIL BRIEFING/UPDATE -

CONTRACTOR HAS UTILIZED A BLASTING SUBCONTRACTOR TO SURVEY THE ROCK ENCOUNTERED IN THE GRAVITY SEWER ROUTE ON SC HWY 59 AND HAS COMPLETED THE BLASTING EFFORT IN THE SUBJECT AREA. CONTRACTOR CONTINUES LAYING 21" GRAVITY SEWER ALONG SC HWY. 59 AND HAS INSTALLED SOME SERVICES ALONG SC HWY. 59, AS WELL.

ALL OF THE 12" FORCE MAIN FROM BROOMWAY PUMP STATION SITE HAS NOW BEEN INSTALLED.

THE DIRECTIONAL DRILLING AND LAKE-CROSSING FORCE MAIN PIPE HAS BEEN INSTALLED AT LAKE HARTWELL.

INSTALLATION OF NEW PUMP STATION AT THE WELCOME CENTER IS NOW UNDERWAY.

ORIGINAL CONTRACT AMOUNT: \$12,311,447.00

ISSUED CHANGE ORDER NO. 1: (\$467,994.79)

CURRENT CONTRACT AMOUNT: \$11,843,452.21

APPROXIMATE VALUE OF WORK INSTALLED TO DATE: \$5,911,559.97 OR 50% OF CURRENT CONTRACT AMOUNT.

THEY APPEAR TO BE ON SCHEDULE WITH THIS WORK. DEPENDING UPON FINAL DELIVERY SCHEDULES FOR THE PUMPS, THE PROJECT IS CURRENTLY SCHEDULED TO BE COMPLETED IN THE EARLY SUMMER OF 2024.



I-85 CORRIDOR SEWER EXPANSION UPDATE
FEBRUARY 02, 2024
PAGE 2





OCONEE JOINT REGIONAL SEWER AUTHORITY

Operations & Planning Committee

January 17, 2024

The Operations & Planning Committee meeting was held at the Coneross Creek Wastewater Treatment Plant.

Commissioners that were present:

- Seat 1 (Seneca): Bob Faires, III (Committee Chairman)
- Seat 3 (Seneca): Scott McLane
- Seat 6 (Walhalla): Scott Parris
- Seat 9 (Walhalla & Westminster): David Dial

Commissioners that were not present:

- None. All Commissioners were in attendance.

OJRSA appointments and staff present were:

- Lynn Stephens, Secretary/Treasurer to the Board and Office Manager
- Chris Eleazer, Executive Director

Others present were:

- Tricia Chassen, Director of Entitlements, Forestar Group, Inc.

A) Call to Order - Mr. Faires called the meeting to order at 8:35 a.m.

B) Public Session – None.

C) Presentation and Discussion Items:

- 1. Request for Variance for Cascade Point Subdivision from Increased Capacity Fees That Took Effect on January 1, 2024** – Ms. Chassen explained that Forestar has two projects in Seneca: Seneca Falls (which is fully permitted and currently under construction) and Cascade Point (which they need a letter from the OJRSA to submit to the state for the construction permit). Ms. Chassen said her team has been in contact with Mr. Eleazer for the past year-and-a-half regarding these projects. The quote for sewer impact fees for Seneca Falls was received in August for Seneca Falls and has been paid. The quote for sewer impact fees for Cascade Point was just received on December 14, 2023, and there was no mention at that time that new fees would be taking place on January 1, 2024. Then on December 22, 2023, the OJRSA sent an email to the engineer informing him of the rate increase, but he was on vacation at that time. Ms. Chassen said she did not find out about the increase until January 2, 2024. She requested a variance for the increase on the fees for Cascade Point which would be valued at approximately \$90,000.

Mr. Faires said this would be grandfathering the fees on an existing project and asked if there was any precedence on this. Mr. Eleazer replied that there is no precedence, and there is nothing in the policy that states that the fees are based on when a project begins the review period. The fees are based on when the customer applies for a sewer permit. Mr. Dial asked if they applied for the permit before the new fees were enacted. The Director replied that the OJRSA has not received a permit application yet.

Mr. Dial asked if there were more situations like this. Mr. Eleazer replied that there probably are a few out there, with some having been in the county building permitting system for a long time. Mr. Faires said that there are many projects that are discussed and even applied for but never move forward. The Director spoke of a subdivision he is thinking about voiding in Oconee County's system due to inactivity. The OJRSA received engineer drawings for this project which required some revisions, and then the project just stalled. Mr. Eleazer asked if a project like this moves forward in the future, would the OJRSA grandfather the impact fee for them as well?

Mr. Faires said this situation is a little bit different in that the developer is moving forward. He asked Ms. Chassen when Forestar would be applying for the construction permit. Ms. Chassen said she could get a check cut on Tuesday to submit with the application. Mr. Eleazer said that this committee is just the first step in the process, and if the committee approved this variance, the full board would still have to approve it.

Ms. Chassen added that she wouldn't be asking for this variance if it weren't for the fact that she just received the quote less than a month ago. Mr. Parris stated that it wasn't a secret that OJRSA's impact fees were going up. It has been well-publicized: discussed in meetings for months, Oconee County was involved, Economic Development was involved, and the media has spoken about it. Ms. Chassen said that normally rates increase at the beginning of a fiscal year, so she probably wasn't as diligent as she should have been to know about the increase happening at the beginning of the calendar year.

Mr. Faires stated that this situation is a little different, and he feels it should be brought before the full board to get other opinions on it. Mr. Dial agreed and added that if there are other projects possibly in the waiting, the OJRSA needs to come up with something fair for everyone. Mr. Faires added that there needs to be some kind of line, because the OJRSA has not been secretive about the rate increase.

Mr. Parris said developers get their permits in place before they start to move dirt. Mr. Eleazer added that developers cannot apply for the SCDHEC construction permit for the utility system until they receive an approval letter from the OJRSA (which they do not get until they pay the fee for the entire subdivision and obtain the OJRSA permit for capacity).

Ms. Chassen asked if the other projects have gotten to the point of receiving quotes from the OJRSA for the impact fees. Mr. Eleazer replied that one received their quote several months ago. He said that another project was going to be completed in a couple of phases where they were going to build a sewer line to the property; however, the OJRSA has not received the drawings for the project yet.

Mr. Dial asked for the projects that are in the review phase, are they further along in the process? The Director said that the OJRSA approves a project once a Member City approves it and submits a letter that they will accept, own, and operate the system, and then the OJRSA will do a final review to make sure any revisions comply with the OJRSA's requirements.

Mr. Eleazer spoke about Seneca using the Citizenserve permit management system and then asked if the project was within Seneca's city limits. Mr. Faires wasn't certain, and Ms. Chassen said she is not certain if it was annexed, as that was being handled by her predecessor; however, it is located in Oconee County. Mr. Eleazer said the whole process is being reconfigured and refined, and the OJRSA is using the work done with Seneca's Citizenserve to refine the process for all other areas in Oconee County. Mr. Eleazer asked if Walhalla used Citizenserve, and Mr. Parris said they haven't for three (3) or more years.

Mr. Eleazer said the developers in the unincorporated areas of Oconee County must go through Oconee County for the subdivision process. Then when they start to build homes, they apply for a building permit for each home. Once the Member City sends the OJRSA the paperwork for the home, it is essentially rubber-stamped by the OJRSA, because the subdivision wastewater flow was already permitted and paid for in full. The Director reminded the committee that as soon as the

subdivision permit application gets to SCDHEC and is approved, the OJRSA is bound to receive flow from the project and the allocated flow amount is deducted from the plant capacity.

Mr. Dial said he sees Ms. Chassen's side and can also see Mr. Parris' side to this discussion. He said this discussion should be brought to the February 5, 2024 board meeting. Mr. Faires agreed and said that the OJRSA needs to make sure a precedent isn't being set that will come back to bite the OJRSA. Mr. Eleazer said it wouldn't be a precedent, but rather a variance, as each of these are to be handled individually on a case-by-case basis. A precedence would require a change in the policy. Mr. Parris asked if more people would bring requests for this variance in the future; Mr. Eleazer didn't think so, as this situation is somewhat unique, at least as of this time.

Mr. Faires asked if Ms. Chassen could go ahead and pay the fees that she was quoted now, but if the board doesn't approve the variance, she would have to pay the difference at that time. Mr. Eleazer said that this would be a risk; if he gave them the approval letter and then the additional fees were not paid, he cannot ask for the letter back from SCDHEC. Mr. Parris said the letter shouldn't be sent until after the board meeting. Mr. Eleazer said if the developer wants to move on the project quickly, they could pay the full amount now and get a refund later (if the board approved the variance). Ms. Chassen said she would have to get her management's approval for the extra impact fee costs.

Mr. Faires said to put this discussion on the February 5, 2024 board meeting agenda, along with the request to approve or deny. Mr. Dial agreed.

Mr. Dial told Ms. Chassen that the board meeting will be on February 5, 2024, and she said she would attend. Mr. Eleazer stated he would put this discussion on the board meeting agenda with the same wording as it is on today's agenda. Ms. Chassen thanked everyone for their consideration.

- 2. Update on Current Projects (Exhibit A)** – The updated projects list was distributed to the committee *(made a part of these minutes)*. Mr. Eleazer reported that the pilot hole for the lake bore between I-85 exits 2 & 1 has been completed. The OJRSA expected the contractor to be pulling the pipe under the lake today, but this work has been postponed for a couple days. Mr. Dial asked if there were any issues doing the bore; Mr. Eleazer didn't know of any except for some rock and sand they encountered; however, this was expected.

Mr. Eleazer said there will be a monthly progress meeting next week for Sewer South, and hopefully the OJRSA will find out when the pump station construction will take place. There was some delay with getting equipment for the station, but it is unknown whether that has pushed the project out for completion.

The feasibility study is moving forward. W.K. Dickson is analyzing the data received from the Member Cities. One-on-one meetings with the stakeholders should be scheduled soon.

The public meetings are scheduled for the Central Oconee County Sewer Basin study; one will be held in each of the Member Cities later this month and early next month. There will be a survey on the OJRSA website, and there will be public notices, press releases, information on social media, and possibly radio ads to reach as many citizens as possible so they can provide input for the study. The goal is to complete both these studies mid-summer 2024.

- 3. As Suggested by Commissioner Kevin Bronson, Establish the Regular Inflow/Infiltration and Compliance Meetings with Member Cities and Other Satellite Sewer Systems Prior to Regularly Scheduled Board Meetings** – Mr. Parris asked if this was done when Mr. Bob Winchester was the Executive Director of the OJRSA. Mr. Eleazer replied yes and added that it is still a policy that the Member Cities are supposed to provide the OJRSA with a monthly report on their progress with eliminating inflow and infiltration (I&I); however, the cities stopped sending this information before he (Mr. Eleazer) began working at the OJRSA.

Mr. Eleazer said it is different now, as Ms. Angie Mettlen and the attorney, Mr. Michael Traynham, said the OJRSA needs to identify contributors to the I&I situation that affects the OJRSA as well as impose the Member Cities and satellite systems to comply with the OJRSA's regulations.

The OJRSA will have to show the work is being done by the upstream systems to get out from under the Consent Order in the future.

Mr. Eleazer stated that he would like to have the meetings with all the cities at one time, as he plans to have Ms. Mettlen and Mr. Traynham attend the first one. That way everyone will hear the information the same. In addition, it will save on the time involved for the engineer, Mr. Traynham, Ms. Allison McCullough (OJRSA Regulatory Services Coordinator), and Mr. Eleazer.

Mr. Faires asked if the first one should be for 2pm before the February 5, 2024 board meeting. Mr. Eleazer said that would be good, and it didn't have to be monthly before every board meeting. The information from these meetings will be part of the 6-month reporting process to SCDHEC which occurs in May and November. Mr. Eleazer asked who should attend the meeting: utility people and/or board members. Mr. Faires said it should be utility people. Mr. Dial asked if the OJRSA wanted a quorum. Mr. Eleazer replied that the attorney and Ms. Mettlen felt there were pros and cons to having these as public meetings. Mr. Faires said the operations folks from the utilities should attend, as they are the ones who need to comply. Mr. Eleazer said the administration folks would have to approve the financing for the work, so he sees the benefits of having administrative members attend as well; however, that would certainly lend itself to being a public meeting. Mr. Dial replied that would be the Cities' councils to do that. Mr. Eleazer stated that the utility people will have to report back to their respective administrations.

Mr. Eleazer said that even though this is a public meeting, it is really a meeting for the Member Cities. Although they will be thinking about the OJRSA, they will be looking more at things from their respective City's perspective. Mr. Eleazer stated that a quorum will be expected, and the meeting will have to be advertised. Mr. Faires and Mr. Dial didn't think so; however, Mr. Eleazer explained how if there was a quorum, not just for the full board but for either of the committees, standing committees, or Executive Committee, it would be a quorum. There was additional discussion about going into an Executive Session during the meeting. Mr. Eleazer didn't know if this would be eligible for Executive Session privileges under the law. The Director also said he didn't know if Mr. Traynham would speak in an Executive Session to provide legal advice to the Member Cities as he is not their attorney.

It was decided that Mr. Eleazer would check with Mr. Traynham about the legality of going into an Executive Session for this meeting, and the meeting would be held sometime between the February and March board meetings.

Mr. Faires suggested it be held as part of the next O&P Committee meeting. He said to have it on the agenda and invite those who should attend.

- 4. Discuss Operation and Maintenance of Sewer South Assets Not Owned by the OJRSA** – Mr. Eleazer said he asked the Oconee County Councilmembers attending the Board and Annual Members' meetings earlier this month who intended to own the line at Exit 4 for Sewer South. Mr. Hart's reply was that the county was paying for it and implied they (the county) would own it.

Mr. Eleazer said he has been working with the engineers for the extension towards Exit 4 and said the drawings stated the line was going to be served by the OJRSA. He posed the question that if Oconee County intends to own the line, is it in the OJRSA's best interest to contractually operate and maintain that line. Mr. Eleazer does not feel it is in the best interest of the OJRSA and feels the OJRSA should own the assets. The OJRSA is a wastewater utility, Oconee County is not. The OJRSA should have oversight on how the system is designed and constructed in order that it is a viable wastewater system and not like the line put in the ground for Sanctuary Pointe (Sewer South Phase II, the one that is currently being constructed based on a design by Oconee County).

The Director went on to explain that the line being installed to Exit 1, that the grant was applied for, is a line that Oconee County had Davis & Floyd design for them. The OJRSA did not have oversight on this design. In the 2015 feasibility study, the sewer was being built in multiple phases to get to multiple points including the Village of Fair Play, Exit 2, Exit 1, the Welcome Center,

Sanctuary Pointe, Exit 4, and other locations in the general area. The intent, at that time, was to get it to Sanctuary Pointe to allow development first.

Mr. Dial said he understood that Sanctuary Pointe isn't being considered anymore, and the Corps of Engineers will not grant a permit anymore. Mr. Eleazer replied that he believed the lease option expired.

Mr. Eleazer said Oconee County had applied with the Rural Infrastructure Authority (RIA) for a state grant to begin building the system in phases, and they put in a grant application in March 2018. They were hoping to build it in phases while getting the money from the state, but they were denied the grant. Ms. Bonnie Ammons at the RIA contacted the OJRSA in August 2018 saying they had a partner grant from the federal government, and the OJRSA had to have an application turned in within four (4) weeks of her call. Mr. Parris and Mr. Eleazer then attended a meeting and found out that the OJRSA was the only organization that could apply for the grant, which is what got the OJRSA in the retail sewer business. The OJRSA submitted the grant application to build the system, but at the same time, the OJRSA took a feasibility study and turned it into a Preliminary Engineering Report (PER) to apply for the grant. It was less than four (4) weeks from finding out there was a grant to filing a grant application with a PER for the project. There was no time to re-engineer what Davis & Floyd's proposal was in the 2015 report. That is why a line has been built that very few can connect to.

Mr. Dial asked if people cannot connect because the line is pressurized. Mr. Eleazer replied that is correct; two-thirds (2/3) of the pipe is pressurized force main.

The Director said this is his concern about having a system that is designed and run by Oconee County: Systems not conducive to being a viable wastewater system will be all over Oconee County. Wastewater systems are not meant to be operated solely for economic development purposes, and the OJRSA's Vision Statement says the OJRSA supports economic development; however, part of having a viable, self-sustaining wastewater utility can't depend on industrial users alone. There would need to be other substantial development to make a pump station a viable option to send wastewater to the treatment plant. An engineer assessed the existing pump station and force main to the treatment plant and said that the OJRSA needs seven to ten (7-10) gallons per minute on average, twenty-four (24) hours per day, to have a pump station pumping water that wouldn't go septic in the pipe. This flow comes from residential and commercial users in addition to industrial.

Mr. Dial said he hears all the time that sewer is needed from Clemson to Seneca, and the Cities' infrastructure is over forty (40) years old, and the public feels the money would've been better spent addressing this. Mr. Faires said it is actually Clemson to Westminster. He added that the public is not dumb and knows what is going on.

Mr. Parris said there are nine (9) miles of force main coming from the Golden Corner Commerce Park pump station that no one can tie to. He said Mr. Bob Winchester (previous OJRSA executive director) fought against this for years with Mr. Moulder (who was Oconee County Administrator at the time), and Mr. Moulder finally said the county was just going to do it, and it was built and needs hundreds of thousands of gallons of flow to get it here to the treatment plant. It is a constant problem.

Mr. Dial asked if the asset that wouldn't be owned by the OJRSA would be the waste treatment plant at the Welcome Center. Mr. Eleazer said no; the OJRSA will own that, but there is so much that needs to be considered and has to do with the sewer feasibility study. It has been determined that the OJRSA will own that line and we understood that the OJRSA cannot give it away. OJRSA is in the retail business now, which was done at the request of Oconee County. There are many facets of this that must be considered: 1) Is it in the OJRSA's interest to be a contract operator for Oconee County? The OJRSA is not staffed for that right now, so additional staffing would be required. Besides, no one has asked if the OJRSA is willing to be the contract operator. Maybe Oconee County is thinking about Anderson County doing it. 2) The OJRSA is now in the retail business and needs customers on that system. The OJRSA has one line, and if Oconee County has all the customers

around it when they run their sewer system. How will the OJRSA ever be able to pay for what will be needed with a very limited ability to have enough customers on the line?

The Director said currently the OJRSA is a contract operator, as the OJRSA marks lines during the day and maintains the Golden Corner Commerce Park Pump Station after hours and then bills Oconee County for the expenses. However, when the OJRSA is in the business to provide sewer down there, this won't be an option anymore; the OJRSA won't be able to respond to customer's calls after hours; this will have to be done during normal hours. The OJRSA will need additional staffing. The board elected to take on this endeavor when we decided to fulfill Oconee County's request and get into the retail sewer business.

He added the complexity of this is that the OJRSA was created for treatment for the Member Cities and was designed where each city cannot subsidize another system's operations. If users are added in southern Oconee, and especially on assets that the OJRSA doesn't own, capacity is being taken away from the Member Cities and the OJRSA's new retail system. That poses the question: What will the OJRSA do about capacity if capacity is being taken away from the users on these systems? Mr. Eleazer said when it comes time, unless the OJRSA owns the lines that are being installed, he will go to the board every time that there is a request from Oconee County to send a letter that the OJRSA is willing to operate their system. Since they are connecting to the OJRSA's system, Mr. Eleazer would have to generate this letter each time there is a line extension, or they (the county) won't be able to get a construction permit. Mr. Dial replied that OJRSA attorney, Larry Brandt, had said the OJRSA doesn't have to do anything about allowing them to connect unless the board feels it needs to.

Mr. Eleazer continued by saying there is a lot to think about, including a capacity component and staffing component. He had other questions: What is the OJRSA going to operate down there? Will it be built to something the OJRSA would want to run? Will it be pump station-centric like what the initial design was that you have very few opportunities for users to connect to? There is so much to this that needs to be ironed out, and there were discussions between Oconee County and Anderson County that totally bypassed the OJRSA. What will be done with the feasibility study done last year by Weston & Sampson? There is also a component about not going into the agricultural areas down there.

Mr. Faires said he would think there should be a simplistic approach where if the OJRSA does not own it, the OJRSA doesn't operate or maintain it. Oconee County is conflating that if they paid for something, they should own it. They don't really want to operate a sewer system. Mr. Parris agreed and said they don't want to be in this business. Mr. Faires said those who think they want to be in this business don't understand it. Mr. Faires said Oconee County wanted sewer there for economic development. They don't want to operate the sewer system; they want economic development, but because they are sitting in the seat where they are paying for the sewer instead of the developers paying for it. He added that this situation of Oconee County owning the system but expecting the OJRSA to operate it doesn't work, and he's not sure how to get this across to Oconee County.

Mr. Eleazer explained the capacity component: Oconee County asked for the OJRSA not to increase capacity fees, because it's difficult to recruit industrial users. Mr. Parris said they don't want to see the flip side where if the OJRSA doesn't increase capacity fees to maintain some capacity in the plant, they won't have any capacity to bring in. Mr. Eleazer said, speculatively, that the OJRSA agreed to allow them to connect to the system. Nobody is yet on the system. The construction permit was signed, and Oconee County is going to own and operate that line. If someone builds in there that is 100,000 gallons per day wastewater discharge, the OJRSA is not charging them. The current rate is \$15.25 per gallon and not the whole \$24.50 per gallon that was recommended by Jason Gillespie. Even if they paid \$20.00 per gallon, who is going to pick up the extra \$4.50 per gallon? It will fall back on the existing users who are on the systems, all of which are on the sewers operated and maintained by your customers (those of the Member Cities), unless there is an

agreement with Oconee County to help with capital funding. This is important, because the capacity can be eaten up and not funded in full by those that are causing the growth to happen.

Mr. Dial asked if Oconee County would have to take their maintenance personnel and drive regularly to Exits 1, 2, 3, & 4, or will they want to turn that over to the communities near Fair Play. Mr. Eleazer and Mr. Parris said it would be their option. Mr. Parris mentioned Pioneer Rural Water. Mr. Eleazer said Pioneer is part of the feasibility study. Mr. Parris said he wasn't sure if Pioneer would want it. Mr. Eleazer said he informed Ms. Katherine Amidon that Pioneer is chartered for wastewater collection but cannot treat it by statute. Mr. Faires said this is something to go to their board about. Mr. Eleazer said this is why it's important for Oconee County to attend some of these I&I and compliance meetings to know what the OJRSA's expectations are if they are going to be a utility. If the OJRSA has issues with their system, it's Oconee County that is accountable for it and not who they are contracting it out to. They will be subject to the same sewer use regulations as everyone else is.

Mr. Faires said with all the money Oconee County put down there, there is not one customer yet. Yet if they had put half that money between Clemson and Westminster, there would be customers all over the place. Mr. Faires said you wouldn't know where Clemson and Westminster started and ended. Mr. Parris agreed and said instant customers.

Mr. Eleazer added that Chairman Ramey asked that this item be on discussion for both committee meetings this month.

Mr. Faires said his opinion is that if the OJRSA doesn't own it, the OJRSA doesn't operate it. Mr. Parris agreed and said how attitudes are and how things are trending that the OJRSA is continually being left out of the loop.

Mr. Faires said he understood the capital oversight where the OJRSA had to obtain the funds, but if Oconee County wants to get in the sewer business, then they should have the responsibility to operate and maintain the lines.

Mr. Parris said they would also have to establish their own utility with the state. Mr. Eleazer said he had Oconee County get a satellite sewer system already with SCDHEC for Golden Corner Pump Station and force main when they decided they wanted to own it and not transfer it to the OJRSA.

Mr. Faires said this is being logical with utility operations. The OJRSA doesn't contract with Clemson to operate their water system or with Blue Ridge Co-Op. Now if they need assistance, the OJRSA helps, and vice versa. The OJRSA owns and operates its own assets. He said there will be confusion if the OJRSA operates and maintains someone else's system, as it will be asked who will pay for it? The OJRSA would say that Oconee County owns it and should pay for it, but Oconee County would say that the OJRSA operates and maintains it and should pay for it. Mr. Parris said, if Oconee County owns the line and the OJRSA does not operate and maintain it, the most logical step would be for Oconee County to contract with Jacaab, Blue Granite, Carolina Water, or other similar entity.

The Director said at a previous utility that he worked for, they contracted out just the operation and maintenance of pump stations. They ended up getting in trouble with SCDHEC because the stations were not being operated and maintained up to SCDHEC's expectations. They fired the contractor and brought that work back in-house. Mr. Faires went on to state, again, how there would be chaos with the owner and the contractor saying the other is responsible for paying for the expenses, and he does not feel that the OJRSA should be in the middle of that. He asked how would the OJRSA hold Oconee County accountable for something it is operating and maintaining? Mr. Dial agreed and said it would be like Oconee County running a rental car lot, and the OJRSA rents a car that breaks down, Oconee County would be responsible for paying for the repair.

Mr. Parris said, along with that line of thinking, the OJRSA currently operates and maintains the lift station and asked if the OJRSA should back out of that. Mr. Faires said yes if they don't want the OJRSA to own the station. Mr. Eleazer said he would caution against that, because back in 2017, Councilman Glenn Hart, Councilwoman Edda Cammick, and possibly Mr. Moulder (who was the

county administrator at that time) had initially requested the OJRSA take ownership of the pump station. Mr. Eleazer said he was unsure when or why that changed and they wanted to keep it as an asset. He said he cautioned against backing out of operating and maintaining that station, because it is the link between the retail line the OJRSA is now installing and the treatment plant. Without that control, the OJRSA runs the risk of not being able to control the flow from the line to the treatment plant. Mr. Faires said he doesn't disagree with keeping it operating, but if the station falls into disrepair, Oconee County should be responsible for bringing it back into operating condition.

Mr. Parris said he remembered a discussion where Councilman Wayne McCall was talking about mothballing the pump station or keeping it up. Mr. Eleazer replied that was a meeting in the County Council's meeting room, and OJRSA's Chris Carter attended; he said that Mr. McCall said he would take an excavator and dig all the pipes out of the ground saying it was a waste of money.

Mr. Eleazer said that if Oconee County wants to be in the business, they need to be in the business. Mr. Faires agreed and said they don't need to be leaning on the OJRSA and added that he doesn't feel the County has thought it through about the operating side. Mr. Dial said the paper reported from a council meeting yesterday that had to do with sewer and the \$25 million bond issued by the county.

The Director added there is an imminent request for the line to go to Exit 4 (Oconee Manufacturing Center site owned by Blue Ridge Electric), and he asked what the OJRSA should do with that when it won't be owned by the OJRSA. Mr. Parris replied to refer them to Oconee County. Mr. Eleazer said he will still have to send a letter to construct it. Mr. Parris agreed with that but added that Oconee County will be looked at as the developer. They will have to approve it and then come to the OJRSA. Mr. Eleazer said that, just like developments in the Member Cities, the capacity goes against the treatment plant. Mr. Parris said that is where the impact fees come into play, and they will have to pay for that before the letter is written. Mr. Eleazer said it will likely be a zero-flow line. Mr. Parris asked how they do a design for a zero-flow line. Mr. Eleazer said there are calculations for sizing the pipes and assets. Mr. Parris said the OJRSA will have to go by the design, and SCDHEC would require a design calculation for it anyway. Mr. Eleazer asked if the County would have to pay the impact fees on the maximum capacity of the line before we would generate the letter? Mr. Parris said yes; that would be the only way the OJRSA could stay ahead of growth if the funds are there. If the OJRSA has the funds in place, plans can be made for that capacity and subsequent rate increases later.

Mr. Parris added that he feels the fees need to go up. He spoke about some of Walhalla's needs that they don't have the funding for and said the OJRSA doesn't need to be in the same situation. Mr. Parris also stated that Mr. Jamie Gilbert of Oconee Economic Alliance was complaining about the higher impact fees, but if Oconee County has an issue, they need to address it on the County's economic development side. Oconee County will see the big benefit of this in tax revenue and people moving in with new housing and jobs; the OJRSA will not get that benefit.

Mr. Eleazer said that if Oconee County pays for the line in full, then all the customers' fees will be paid as they connect to that line. Mr. Parris said that will be Oconee County's responsibility to recoup that money from the customers and will not be the OJRSA's problem. Oconee County can write that into their agreement with the customer; that is their prerogative. He added that although the County will fuss at paying the fees, they would also fuss if there is a moratorium on connections; if they're going to be mad, the OJRSA may as well get paid for the capacity, and then Oconee County can use the capacity.

Mr. Eleazer added that the \$24.50 per gallon that was mentioned was the cost that Jason Gillespie proposed almost a year ago now, and the costs have not gone down. Mr. Faires asked if that cost was for a new plant. Mr. Eleazer initially replied yes - but then changed it to no saying the number was for a plant expansion and included 25% for conveyance expenses (for upgrading pipes and pump stations to get the flow to the plant). Mr. Eleazer said that Lawrence Flynn mentioned a

client of his who intended to expand their facility by 10 million gallons per day and the lowest bid came in at \$350 million, or \$35.00 per gallon. Mr. Faires said the water plant got a quote for \$10.00 per gallon some years ago. Mr. Eleazer said that the OJRSA was at \$8.00-\$9.00 per gallon back in 2018. Mr. Parris said they spent \$5.00 per gallon three (3) years ago, and the same work now costs \$10.00 per gallon.

D) Action Items to Recommend to the Board for Consideration – None.

E) Executive Director’s Discussion and Compliance Concerns – Mr. Eleazer replied on the following:

- 1. Environmental and Regulatory Compliance –** There were two (2) overflows during the past rain event. They were in a side-by-side manhole in the southern part of Westminster and was approximately 9,000 gallons that spilled. It was defined as an “Act of God” weather event for a two-to-five (2-5)-year storm event. There was 3.49” of rain in a 12-hour period measured at the treatment plant (more rain in Walhalla). There was some discussion about the NOAA/National Weather Service website, and the committee members asked Mr. Eleazer to send them the website information.

There were some operational issues at the plant during this event. Water was backed up near the Coneross Pump Station, and shutting down the station was considered to protect the equipment; however, the water didn’t end up getting that high. The 6-million-gallon storage pond was getting full, and there was concern about the dam washing away. SCDHEC was notified of what was going on and that the basins were all full (storing as much as possible on site), and the OJRSA had to modify the treatment process. The aerators were shut off to allow settling of the solids in the basins, but the OJRSA was able to continue disinfection. The OJRSA was able to collect samples to show that E. Coli was still in compliance with the NPDES permit. SCDHEC felt the OJRSA did all they could, and the OJRSA received notification the next day that there was no other action required.

- 2. Capital Contribution In Lieu of Payment of Impact Fees –** The OJRSA board, in its discretion, has the ability to waive the variance of someone paying an impact fee in lieu of a capital contribution (such as installing or upsizing a line or pump station). There is a developer who may make this request soon. The contribution would be to replace the Seneca Creek force main which would help the OJRSA for two reasons: 1) The Seneca Creek force main is in the Consent Order, because of numerous breaks in the line over the years, and 2) By replacing the 10” line with a 16” line, it will allow the OJRSA some additional capacity for growth along the Highway 123 corridor.

The cost estimate, including construction, for this work is approximately \$4 million, which is substantially more than the OJRSA would receive for the impact fee for his project. Mr. Eleazer recommends the board approve this, as the developer cannot move forward with his project without this, and the OJRSA would have to find the funds to replace this line to get out from under the Consent Order if the developer doesn’t do it.

Mr. Eleazer added that the developer may have a second project and asked if the variance would apply to both projects. He explained about the need for the OJRSA to replace the Millbrook Pump Station, but does not feel the developer should have to pay for that, as it is well beyond its useful life and prone to flooding and other issues. We will be needing to replace it whether someone connects upstream or not.

- 3. Miscellaneous (If Any) – None.**

F) Committee Members’ Discussion – None.

G) Upcoming Meetings:

- 1. Finance & Administrative Committee –** Tuesday, January 23, 2024 at 9:00 a.m.
- 2. Board of Commissioners –** Monday, February 5, 2024 at 4:00 p.m.
- 3. Operations & Planning Committee –** Wednesday, February 21, 2024 at 8:30 a.m.

Mr. Faires said he cannot attend the February 21, 2024 O&P meeting, as he'll be in a meeting in Columbia. It was agreed to change the date to February 14, 2024 at 8:30 a.m.

Mr. Dial noted that the date for the Board Meeting is incorrectly stated as February 4, 2024 which is a Sunday. The date should be February 5, 2024.

H) Adjourn – The meeting adjourned at 10:30 a.m.

Notification of the meeting was distributed on January 5, 2024 to *Upstate Today*, *Anderson Independent-Mail*, *Westminster News*, *Keowee Courier*, WGOG Radio, WSNW Radio, City of Seneca Council, City of Walhalla Council, City of Westminster Council, Oconee County Council, SCDHEC, www.ojrsa.org, and posted at the OJRSA Administration Building.



Operations & Planning Committee Meeting

OJRSA Operations & Administration Building

Lamar Bailes Board Room

January 17, 2024 at 8:30 a.m.

Agenda

- A. Call to Order** – Bob Faires, Committee Chair
- B. Public Session** – Receive comments relating to topics on this agenda. Session is limited to a maximum of 30 minutes with no more than 5 minutes per speaker.
- C. Presentation and Discussion Items** *[May include Vote and/or Action on matters brought up for discussion]*
 - 1. Request for variance for Cascade Point subdivision from increased capacity fees that took effect on January 1, 2024 - Tricia Chassen, Forestar Group, Inc. Greenville Division
 - 2. Update on current projects (Exhibit A) – Chris Eleazer, Director
 - 3. As suggested by Commissioner Kevin Bronson, establish the regular inflow/infiltration and compliance meetings with Member Cities and other satellite sewer systems prior to regularly scheduled Board meetings – Chris Eleazer, Director
 - 4. Discuss operation and maintenance of Sewer South assets not owned by the OJRSA – Chris Eleazer, Director
- D. Action Items to Recommend to the Board for Consideration**
 - None
- E. Executive Director’s Discussion and Compliance Concerns** – Chris Eleazer, Director
 - 1. Environmental and regulatory compliance
 - 2. Capital contribution in lieu of payment of impact fees
 - 3. Miscellaneous *(if any)*
- F. Committee Members’ Discussion** – Bob Faires, Committee Chair
Discussion can be related to matters addressed in this meeting or for future consideration by this or another Committee. Voting is not permitted during this session.
- G. Upcoming Meetings** *All meetings to be held in the Lamar Bailes Board Room unless noted otherwise.*
 - 1. Finance & Administration Committee – January 23, 2024 at 9:00 a.m.
 - 2. Board of Commissioners – February 4, 2024 at 4:00 p.m.
 - 3. Operations & Planning Committee – February 21, 2024 at 8:30 a.m.
- H. Adjourn**



Operations & Planning Committee Sign-in Sheet

Date: Jan 17, 2024 Time: 8:30am Location: WWTP Board Room

NAME (Print)	POSITION/TITLE	ORGANIZATION
<u>Tricia Chassen</u>	<u>Dir. of Entitlements</u>	<u>Forestar</u>

	O&M PROJECT MILESTONES												
	O&M Project (Project Number (if applicable); PM) <u>CANNOT CARRY OVER TO NEXT FISCAL YEAR WITHOUT BUDGET APPROVAL</u>	% Complete	Anticipated Completion	PO/Contract Amount (\$)	Bids/RFQ/etc. Issue/Advertised	Req/Contract Signed	Started Work	Completed	Obligated/ Spent (\$)	Budget Remaining (\$)	GL Code (XXXXX = get from Office Mgr)	Comp. Performing (and Project Mgr)	
FY 2023 O&M Fund Projects Consent Order Engineering and Assessment Tasks	Consent Order 21-025-W Project: Sewer Use Regulation Revision and Adoption (CE)	100%	6/30/2023	N/A	N/A	N/A	1/26/2022	9/11/2023	0	0	N/A	Michael Traynham OJRSA Counsel	
	Consent Order 21-025-W Project: Biannual Report (CE)	100%	11/9/2023	0	N/A	N/A	11/3/2023	11/9/2023	0	0	N/A	Chris Eleazer OJRSA	
	CCTV for CMOM/Consent Order YEAR 2 (#2024-04; KL)	100%	12/15/2023	117,010	7/31/2023	10/11/2023	10/11/2023	12/4/2023	0	117,010	ConSys: Prof Svcs 601-02430	David Blizzard Blizzard Consulting	
	Engineering Projects WKD TO#10 (PS Evals: CON/PERK/MART/CHOE) (KL, CE)	100%	8/30/2023	5,106	9/28/2022	12/19/2022	1/17/2023	10/6/2023	5,106	0	ConSys: Prof Svcs 601-02430	WK Dickson Joe Swaim	
	Engineering Projects WKD TO#11 (COLSYS Eval of FY 2023 CCTV/SSES) (KL, CE)	100%	8/30/2023	4,580	9/28/2022	1/3/2023	1/17/2023	8/11/2023	4,580	0	ConSys: Prof Svcs 601-02430	WK Dickson Joe Swaim	
	Engineering Projects WKD TO#9 (COLSYS Inspect Report/Recommend) (KL, CE)	100%	8/30/2023	18,590	9/28/2022	1/3/2023	1/17/2023	8/1/2023	8,555	10,035	ConSys: Prof Svcs 601-02430	WK Dickson Joe Swaim	
	GIS Improvements -- Easement Importation (CE)	70%	12/1/2023	13,200	N/A	9/12/2023	10/3/2023		3,468	9,732	Admin: Admin Svcs 501-02420	Jason Gillespie Weston & Sampson	
	Hydraulic Model Update (CE)	100%	1/30/2023	45,000	2017 Project Continued	2017 Project Continued	8/1/2022	7/14/2023	31,600	13,400	ConSys: Prof Svcs 601-02430	Will Nading GMC	
	Install Fence and Gate at GCCP PS (MD)	100%	N/A	N/A	N/A	N/A	N/A	N/A	0	0	Contr Svcs: Bldg Grnd 1201-02550	Jamie Gilbert OEA	
	Install Radar Level Indicators and Repair Pipes on Digesters (MD)	50%	TBD	TBD	1/3/2024	1/3/2024			0	0	WRF: R&M 701-03000	Mark Dain OJRSA	
	NPDES Permit Renewal Phase 2 (JM, KL)	75%	6/30/2024	17,350	4/19/2022	8/22/2022	7/1/2022		4,500	12,850	WRF: Prof Svcs 701-02430	Goldie Associates Amy Anderson	
	PAA Study Phase 3 (30 day full scale test) (KL, JM)	100%	2/30/2023	20,750	4/1/2022	8/2/2023	8/2/2023	12/15/2023	8,000	12,750	WRF: Prof Svcs 701-02430	Goldie Associates Bob Schmitt	
	Paving Around Solids Pad and Dewatering Building (JM)	0%	TBD	TBD	ON HOLD - HIGH BIDS				0	0	WRF: Bldgs Grnds 701-02550	TBD	
	Install Bypass Replace 3-way Valve at Millbrook PS (MD)	0%	2/2/2024	14,745	9/29/2023	10/5/2023			0	14,745	ConSys: Millbrook PS 601-05100	Cove Utilities Jeff Caffary	
	Replace/Paint Walkway Handrails (JM)	0%	5/31/2024	12,500	N/A	N/A			371	12,129	WRF: Bldgs Grnds 701-02550	Johnny McCall OJRSA	
	Seneca Creek Pump Station and Force Main Replacement Design (#2023-05; CE, KL)	95%	6/1/2023	307,500	Took over from SL&W	8/17/2022	8/16/2022		267,675	39,825	O&M CIP: ConSys 1401-06071	GMC Will Nading	
	Streambank & Easement Repairs (KL)	30%	TBD	40,000	N/A	N/A	7/3/2023		13,657	26,343	Consys: Grav & FM 601-05230	OJRSA ConSys Michael McClain	
	Transformer/Switchgear Cleaning and Inspection at Pump Stations (MD)	100%	12/15/2023	0	N/A	N/A	N/A	N/A	0	0	ConSys: Prof Svcs 601-02430	Instel Stewart Reynolds	
Transformer/Switchgear Cleaning and Inspection at WRF (MD)	100%	12/15/2023	8,000	N/A	N/A	12/6/2023	12/6/2023	8,500	(500)	WRF: Prof Svcs 701-02430	Instel Stewart Reynolds		
Utility Water Engineering Assessment (JM, KL)	3%	5/31/2024	TBD	11/17/2023				0	0	WRF: Prof Svcs 701-02430	TBD		
624,331				TOTAL FUNDS OBLIGATED/ACTUAL TO DATE:					356,012	-268,319	TOTAL AWARDED BUDGET REMAINING		

FY2024 O&M Fund Projects

1/12/2024 17:09

O&M Project (Project Number (if applicable); PM) <u>CANNOT CARRY OVER TO NEXT FISCAL YEAR WITHOUT BUDGET APPROVAL</u>	Notes
Consent Order 21-025-W Project: Sewer Use Regulation Revision and Adoption (CE)	7/10: Presented to OJRSA Board for consideration. Plan to approve for public notice at 8/7 Board meeting. 8/7: Board approved for public notice. Hearing scheduled for 9/11. 9/11: Board approved after receiving no public comments. COMPLETE.
Consent Order 21-025-W Project: Biannual Report (CE)	DUE TO DHEC EVERY SIX MONTHS. Reports submitted: 11/14/2021, 5/9/2022, 11/10/2022, 5/9/2023, 11/9/2023. Next due 5/10/2024.
CCTV for CMOM/Consent Order YEAR 2 (#2024-04; KL)	10/11: Mobilized and began work. 10/16: Has completed 4 line segments, very little sediment and issues found so far. 11/13: Have 2 segments left to CCTV then finished. 11/17: Completed field work, still owes evaluation and CCTV footage. 12/15: COMPLETE.
Engineering Projects WKD TO#10 (PS Evals: CON/PERK/MART/CHOE) (KL, CE)	For SCIIP Match. CONTINUATION OF FY 2023 PROJECT (Spent FY 2023: \$64,894 of \$70,000). 9/5: KL and MD reviewing. 9/15: KL sent comments to WK Dickson. 10/6: Received report. KL confirmed it is complete. COMPLETE.
Engineering Projects WKD TO#11 (COLSYS Eval of FY 2023 CCTV/SSES) (KL, CE)	For SCIIP Match. CONTINUATION OF FY 2023 PROJECT (Spent FY 2023: \$36,920 of \$41,500). 8/11: COMPLETE.
Engineering Projects WKD TO#9 (COLSYS Inspect Report/Recommend) (KL, CE)	For SCIIP Match. CONTINUATION OF FY 2023 PROJECT (Spent FY 2023: \$30,410 OF \$49,000). 9/5: COMPLETE. This was used to go out for bid that was awarded to Tugaloo.
GIS Improvements -- Easement Importation (CE)	12/15: Working with L Brandt's office to locate missing easements (if they are indeed missing, otherwise no easements exist for several sewers within system)
Hydraulic Model Update (CE)	FY 2023 project that was finalized in early FY 2024. 6/8: Received draft report. 7/14: COMPLETE
Install Fence and Gate at GCCP PS (MD)	9/29: J Gilbert mentioned at OEA meeting they will be installing. 10/3: Emailed J Gilbert and Kyle. JG responded and said they're taking care of it and no assistance is needed from OJRSA. Considered COMPLETE.
Install Radar Level Indicators and Repair Pipes on Digesters (MD)	10/10: Still have not heard anything from sales rep. 11/13: Still waiting. Have repaired pipes. 12/15: Negotiating prices, expect to order next week. 1/2: Got quote today.
NPDES Permit Renewal Phase 2 (JM, KL)	Continued from Phase 1 FY 2023. 11/2/15: Waiting for biosolids results to come back from lab. 1/2/2024: Goldie will need to send all info to DHEC by 2/1. Still waiting on solids info from Pace Analytical.
PAA Study Phase 3 (30 day full scale test) (KL, JM)	CONTINUATION OF FY 2023 PROJECT (Spent FY 2023: \$29,250). 11/13: Goldie having to now do toxicity. Should be finished by end of month. 12/15: COMPLETE. Passed all criteria. Goal is to have it included in next NPDES permit.
Paving Around Solids Pad and Dewatering Building (JM)	9/19: Still waiting on 3rd quote. 10/3: KL spoke with King Asphalt. They've bought up many of the companies that did this type of work. 10/16: Spoke with King, waiting to hear from Doug. 11/13: King finally showed up. Came in substantially over budget. ON HOLD.
Install Bypass Replace 3-way Valve at Millbrook PS (MD)	10/3: Got back quote, it's within budget. Now will work on scheduling. MD gathering parts. 10/5: Authorized Cove to perorm work. 10/16: Waiting on parts. 11/13: Still waiting on parts. 12/15: Scheduled for 1/24/2024.
Replace/Paint Walkway Handrails (JM)	10/16: Buying paint this week and Sherwin Williams rep coming out to train on prep and mixing epoxy. 11/13: Scheduling person to come out. We have all paint. 1/2: Sherwin Williams said we will have to wait until temps are above 60.
Seneca Creek Pump Station and Force Main Replacement Design (#2023-05; CE, KL)	Continued from FY 2023. FY 2024: \$120,000. 1/2: Railroad encroachment on Board agenda for consideration. 1/4: Board approved. 1/10: Executed by Director. GMC provided budget amount to OJRSA for railroad bore--\$350-375k
Streambank & Easement Repairs (KL)	8/17: Repaired 3 creek crossings. 10/3: Repaired 2 creek banks (5 total) 11/13: Repaired 3 more creek crossings (8 total) 12/15: Purchased pipe and rock for crossings.
Transformer/Switchgear Cleaning and Inspection at Pump Stations (MD)	8/17: Need to schedule. 9/5: MD called Instel to set up schedule 10/3: Scheduled for 12/6-7. 12/15: Not needed because all transformers are owned by Blue Ridge Electric Co-op and it is their responsibility to maintain these, not ours.
Transformer/Switchgear Cleaning and Inspection at WRF (MD)	8/17: Need to schedule. 9/5: MD called Instel to set up schedule 10/3: Scheduled for 12/6-7. 12/6: COMPLETE. Will need to budget to correct deficiencies found during inspection.
Utility Water Engineering Assessment (JM, KL)	11/13: KL just sent draft to CE today to review. 12/22: Date responses to RFP due. 1/2: Received 5. Will have a recommendation to O&P this month and to Board in Feb.

FY2024 Restricted Fund Projects

1/12/2024 17:10

	RESTRICTED FUND PROJECT MILESTONES											
	Restricted Fund Projects (Project Number (if applicable); Project Manager)	% Complete	Anticipated Completion	PO/Contract Amount (\$)	Bids/RFQ/etc. Issue/Advertised	PO/Contract Signed	Started Work	Completed	Obligated/ Spent (\$)	Budget Remaining (\$)	GL Code (XXXXX = get from Office Mgr)	Comp. Performing (and Project Mgr)
FY 2024 Restricted Funds Capital Projects <i>Projects may carry across budget years</i>	Central Oconee County Sewer Basin Study (CE)	10%	6/3/2024	317,800	N/A	8/9/2023	9/12/2023		82,610	235,190	PROJ & CONT 1501-09007	Weston & Sampson Kip Gearhart
	Consent Order Projects 2022 CONSTRUCTION Possible SCIIP MATCH (#2024-02; CE, KL)	40%	2/1/2024	351,291	7/28/2023	10/17/2023	12/4/2023		95,438	255,853	PROJ & CONT 1501-09008	Tugaloo Pipeline Ed Hare
	Consent Order Projects 2023 ENGINEERING (WKD TO#13) SCIIP MATCH (#2021-01; CE, KL)	9%	8/13/2025	398,000	N/A	9/15/2023	10/3/2023		75,546	354,189	PROJ & CONT 1501-09009	WK Dickson Joe Swaim
	Consent Order Projects 2023 CONSTRUCTION SCIIP PROJECT (#20XX-XX; CE, KL)	0%	8/13/2025	TBD	TBD				0	0	PROJ & CONT 1501-TBD	TBD
	Dewatering Equipment Replacement ENGINEERING SCIIP MATCH (#2024-06; KL)	0%	TBD	73,200	9/15/2023	12/19/2023			0	0	PROJ & CONT 1501-09011	KCI Technologies Tom Vollmar
	Dewatering Equipment Replacement CONSTRUCTION SCIIP PROJECT (#2024-XX; KL)	0%	TBD	TBD	TBD				0	0	PROJ & CONT 1501-TBD	TBD
	Exit 4 "Project Tiger" Pump Station/Sewer ENGINEERING (Oconee County #TBD; CE)	75%	TBD	N/A Oconee Co Proj	N/A Oconee Co Proj	N/A Oconee Co Proj	N/A Oconee Co Proj		0	0	TBD	Thomas & Hutton Lee Brackett
	Flat Rock PS Replacement ENGINEERING/ CONST SVCS SCIIP MATCH (#2022-03; CE)	60%	9/30/2024	177,800	2/14/2022	7/5/2025	7/1/2022		107,017	73,123	PROJ & CONT 1501-09005	KCI Technologies Tom Vollmar
	Flat Rock PS Replacement CONSTRUCTION (#2024-03; CE) SCIIP PROJECT	3%	9/30/2024	1,293,500	6/7/2023	8/29/2023			34,200	1,259,300	PROJ & CONT 1501-09005	Cove Utilities Jeff Caffery
	Regional Sewer Feasibility Study RIA GRANT (#2024-01; CE)	10%	11/29/2024	100,000	5/26/2023	10/10/2023	11/8/2023		14,017	85,984	PROJ & CONT 1501-09010	WK Dickson Angie Mettlen
	Sewer South Phase II ENGINEERING/ CONSTRUCTION/INSPECT SVCS (CE)	35%	6/30/2024	480,850	N/A	5/4/2023	5/4/2023		179,077	359,736	SSF: CIP 1401-06050	Davis & Floyd John Reynolds
	Sewer South Phase II CONSTRUCTION (CE)	35%	6/30/2024	11,843,452	9/27/2022	3/23/2023	6/1/2023		4,858,714	6,984,738	SSF: CIP 1401-06050	Kevin Moorhead Moorhead Construct
	Thickener Sludge Pump (P-113), Including Install (MD)	100%	5/30/2023	29,571	8/1/2022	12/13/2023	6/29/2023	8/4/2023	37,949	(8,378)	PROJ & CONT 1501-09002	Greenstone Drew Goldie
		0%							0	0		
	0%							0	0			
			15,065,464	TOTAL RESTRICTED FUNDS OBLIGATED/ACTUAL TO DATE:				5,484,567	-9,599,736	TOTAL AWARDED BUDGET REMAINING		

Restricted Fund Projects (Project Number (if applicable); Project Manager)	Notes
Central Oconee County Sewer Basin Study (CE)	To continue under #2022-01 (Southern Oconee/Western Anderson Sewer Master Plan). 10/16: Stakeholder scheduled for today. 11/8: Stakeholder meeting today. 12/15: Consultant working to schedule stakeholder meetings for 2024 Q1.
Consent Order Projects 2022 CONSTRUCTION Possible SCIIP Match (#2024-02; CE, KL)	Carryover from FY 2023. 10/3: Pre-con scheduled for 10/17, contract to be signed at that time. 12/11: Began making repairs on Martin Creek gravity sewer. 1/2: Martin Creek gravity progressing well. On schedule.
Consent Order Projects 2023 ENGINEERING (WKD TO#13) SCIIP MATCH (#2021-01; CE, KL)	10/3: Kickoff meeting held. 12/8: Received plans from WK Dickson. CE, KL, MM need to review these. 1/2: Still need to review.
Consent Order Projects 2023 CONSTRUCTION SCIIP PROJECT (#20XX-XX; CE, KL)	8/17: To be bid upon design (WKD TO#13). 10/3: Anticipated bidding to begin 5/2024 and construction to begin around 8/2024.
Dewatering Equipment Replacement ENGINEERING SCIIP MATCH (#2024-06; KL)	12/6: Received draft contract from KCI. 12/8: CE & KL reviewed draft contract and found it to be satisfactory, forwarded to L Brandt for his review. 12/15: Still waiting for L Brandt to review. 12/18: LB approved. 1/2: Waiting on KCI to set up kickoff.
Dewatering Equipment Replacement CONSTRUCTION SCIIP PROJECT (#2024-XX; KL)	FY 2024 O&P Fund project "Dewatering Equipment Assessment FOR EVENTUAL SCIIP PROJECT" must be completed first.
Exit 4 "Project Tiger" Pump Station/Sewer ENGINEERING (Oconee County #TBD; CE)	9/19: Sent comments back to T&H. Revisions necessary. 11/27: Spoke with L Brackett about changes and he had a few questions for M Dain. 12/19: Received updated drawings w/ request for letter to go to DHEC. Responded that I will need Board approval for this.
Flat Rock PS Replacement ENGINEERING/ CONST SVCS SCIIP MATCH (#2022-03; CE)	6/2: Received approval from Nate Foutch (SC RIA) to advertise. KCI plans to have pre-bid 6/27. 6/7: Advertised w/ SCBO, put on OJRSA website. Bid opening 7/18. 8/29: Pre-con mtg held with Cove Utilities.
Flat Rock PS Replacement CONSTRUCTION (#2024-03; CE) SCIIP PROJECT	8/15: Received approval to proceed from RIA. 8/29: Signed contract, Notice to Proceed, conducted pre-con meeting. 9/19: Construction not to start until 1/2024. 11/13: Scheduled to begin construction in 3/2024 due to electrical/genset.
Regional Sewer Feasibility Study RIA GRANT (#2024-01; CE)	11/8: Stakeholder meetings today. 12/15: RFI to cities, county, OJRSA due today. 1/2: Meetings set up for later this month.
Sewer South Phase II ENGINEERING/ CONSTRUCTION/INSPECT SVCS (CE)	<i>Also see Sewer South Phase II Construction for additional information.</i> 10/6: County approved additional \$6,350 to survey access road. Contract total increased by this amount.
Sewer South Phase II CONSTRUCTION (CE)	8/29: Progress meeting: No issues. On schedule. Pay App #1 signed and check cut. 9/12: Pay App #2 processed. 10/9: Pay App #3 processed. 11/13: Pay App #4 processed. 11/29: Progress meeting held.
Thickener Sludge Pump (P-113), Including Install (MD)	Carryover from FY 2023. Some costs may have been paid during previous FY. 9/15: COMPLETE.



OCONEE JOINT REGIONAL SEWER AUTHORITY

Finance & Administration Committee

January 23, 2024

The Finance & Administration Committee meeting was held at the Coneross Creek Wastewater Treatment Plant.

Commissioners that were present:

- Seat 5 (Walhalla): Celia Myers, Chair
- Seat 2 (Seneca): Scott Moulder
- Seat 4 (Seneca At-Large): Marty McKee
- Seat 8 (Westminster): Kevin Bronson

Commissioners that were not present:

- None. All Commissioners were in attendance.

OJRSA appointments and staff present were:

- Lynn Stephens, Secretary/Treasurer to the Board and Office Manager
- Chris Eleazer, Executive Director.

Others present were:

- Norm Cannada, Seneca Daily Journal

A) Call to Order - Ms. Myers called the meeting to order at 9:04 a.m.

B) Public Session – None.

C) Presentation & Discussion Items:

1. Update on Current Projects (Exhibit A) – Mr. Eleazer distributed the projects list to the committee (*made a part of these minutes*) and reported on the following:

Sewer South Project - The lake bore for the Sewer South project has been delayed a week. The contractor discovered they needed an additional one hundred feet (100') of pipe. The pipe was acquired, but they still need someone to weld it together to make one long pipe. A welder is lined up for the end of this week or first part of next week.

Mr. Eleazer reported that the contractor also started work on the pump stations recently, so yesterday he applied for temporary power from Blue Ridge Electric for the pump station sites and received the 911 addresses for both of them.

In addition, the contractor started digging at the Welcome Center for the new wetwell and encountered a concrete box buried there. They are not sure if it was an old septic tank or part of an old treatment plant, but they do not believe it is an issue. Everything is still going according to schedule.

CCTV Work – Mr. Moulder asked if the CCTV work has been going well and the status of the findings. Mr. Eleazer said it has been going well. He reported that the first time around (in 2023), there were a lot of findings, which they are putting together the packet for that work right now. This work will be paid for with SCIIP grant funds.

The 30" and 36" pipe from the treatment plant to where the lines from Walhalla and Westminster converge is currently being done and looks better than the engineer expected. There was a lot of grit in the lines, and it was initially thought it was from the concrete pipe, but it is now thought that it was just a collection dirt and other debris from forty (40) years of not cleaning the line.

Mr. Moulder asked if the packets they are putting together for last year's camera work will include repair recommendations and estimates. Mr. Eleazer replied yes. He stated that he, Kyle Lindsay (OJRSA Operations Director), and Michael McClain (OJRSA Conveyance Supervisor) reviewed the packet last week and found one or two line replacements (from manhole to manhole), several point repairs (dig and replace up to 40' section of pipe), and a considerable amount of it slip lined (cured-in-place pipe). There will be a lot of the cured-in-place pipe repairs on the line at the southern part of Westminster going to the Choestoea pump station where there is an abundance of vitrified clay pipe (VCP). He added that the OJRSA hopes to get as much of this work done as possible with the SCIIP money. Mr. McKee asked if the sock worked on all types of pipe. Mr. Eleazer replied yes.

Mr. Moulder asked what stream banks will be repaired and specifically asked about Cross Creek. Mr. Eleazer replied that most of the areas where we've seen erosion at Cross Creek are outside of OJRSA's easements. The OJRSA offered to repair the part that is inside the easement, but it isn't that much. He added that he spoke to Mr. Al Shadwick about doing some work around the Perkins Pump Station to shore it up. Mr. Moulder said the pipe is showing from where it eroded at one particular location near golf course hole #5. Mr. Eleazer replied that he believed this is a Seneca line.

Flooding – The Director said he and Kyle Lindsay spoke about this yesterday and decided to speak to Scott Krein with Oconee County Emergency Management to see if there is something they can do to reach out to the owner of the dam. The OJRSA believes they did not open the spillway during the last rain event, and the water backed up and led to considerable flooding. Mr. Moulder said Seneca has an agreement with them that requires them to open the spillway when there is a significant rainfall forecasted. Mr. Eleazer said he felt the flooding was much worse than the rainfall that was actually received and was almost as bad as the 100-year rainfall event the OJRSA had a few years ago that flooded the Coneross Pump Station. Mr. Moulder said they also need to dredge the reservoir, as there is so much silt in it that it doesn't have the capacity.

- 2. Discuss Operation and Maintenance of Sewer South Assets Not Owned by the OJRSA** – The Director reported that Chairman Ramey asked this to be added to the agenda for discussion for each committee and said that the O&P Committee discussed this at length and wanted to collectively discuss it at the February board meeting. He added that he and Chairman Ramey will be attending the County Council special public meeting tonight.

Ms. Myers said Mr. Eleazer shared concerns at the Annual Members Meeting about maintaining assets not owned by the OJRSA and asked if he had anything had changed since the meeting. Mr. Eleazer replied that he still had the same concerns, that the OJRSA would have to staff appropriately to do it, but that the OJRSA has not formally or informally been asked to do it. The OJRSA is making some assumptions at this time.

Mr. Moulder asked if this was regarding additional assets being built or the original agreement with the line from the Golden Corner Commerce Park to the treatment plant. Mr. Eleazer said there was some discussion at the O&P meeting about Phases 3 & 4, what the OJRSA is doing now is Phase 2, and what was done for the Golden Corner was Phase 1. This discussion is about expansion. Mr. Moulder asked if the OJRSA was still maintaining Phase 1 at no cost to the OJRSA and if the OJRSA was more concerned about adding the additional assets and how the current staff could manage and maintain it. Mr. Eleazer said yes. He added that the OJRSA currently performs Phase 1 (operating and exercising the Golden Corner Pump Station, checking the air release valves, and cleaning the pipeline between the pump station and the plant) typically every Monday after work

hours, plus 811 locating requests being done during business hours. Oconee County owns this pump station and the OJRSA will continue to operate it just like any other asset.

The question is, if there is going to be several other miles of pipeline put in with the \$25 million bond, who is going to operate and maintain it? The question stemmed from a Weston & Sampson study that was presented to Oconee County Council on January 17, 2023 and was finalized in May 2023. There were questions about what Oconee County was going to do with the scope of that money, and Ms. Amanda Brock answered that question at a committee meeting a few months ago when she stated all the money would be spent on the I-85 corridor and not utilized in the areas served by the Member Cities.

Mr. Moulder asked if it is being assumed that the OJRSA would be asked to operate and maintain this. Mr. Eleazer replied yes. The Director stated he asked OJRSA attorney, Larry Brandt, at the last board meeting about the agreement with Oconee County for being a contract operator for the existing system. The understanding at the time was that any asset beyond that would be owned, operated, and maintained by the OJRSA. This is what the OJRSA is trying to figure out now.

Mr. Moulder asked if the OJRSA was developing a management strategy regarding the number of people needed and other specifics. Mr. Eleazer said no, because it isn't even known if all the lines would be installed at one time or in multiple phases; it could be another eighteen (18) to thirty (30) months just for the design and construction aspect. Mr. Moulder then said the OJRSA has time to ramp up to what is needed then, but the question still needs to be answered on what the expectation is.

Mr. McKee added that, at the Annual Members' Meeting, Oconee Councilman, Glenn Hart, was quick to say that Oconee County would own the assets. Mr. Eleazer spoke about "Project Tiger," a project he has been reviewing the design on with Oconee County's engineer, Thomas & Hutton. This project would get sewer to the Oconee Manufacturing Park near I-85 Exit 4. This site will have a pump station and a small force main, but the bulk of it will be gravity sewer to allow for connections. It was assumed all this time that the OJRSA was going to own this pipeline, which is why Oconee County was being asked at the Annual Members' Meeting who was going to own it.

Mr. Eleazer also said there are more questions than just who is going to operate and maintain these assets that need to be thought through. A bigger component is how it could affect the Member Cities. If the OJRSA owned the assets down there, the OJRSA would be the retail provider down that way; however, if another entity is a retail provider (whether the OJRSA is the contract operator or not), that will affect capacity at the treatment plant that serve the Member Cities. He asked, "What will be the total impact of this project?"

Ms. Myers asked if the Director had heard anything from Ms. Brock yet or had the chance to talk with her. Mr. Eleazer replied he has not, and Mr. Mize spoke at the board meeting about trying to get County Council and the OJRSA together to have another meeting, but the OJRSA hasn't heard back from them yet.

Mr. Moulder asked if there was anything the Director needed the committee to act on; Mr. Eleazer replied that he was just looking for feedback and thoughts. Ms. Myers said that considering the OJRSA is having issues on how to raise money to expand the plant and considering raising impact fees, she is not inclined for the OJRSA to accept a whole lot more responsibility at this time.

Mr. Bronson agreed and added that if their plans are anticipated to take capacity away from the Member Cities, they should be told "no." The OJRSA has its own issues with the plant capacity, and as part of smart due diligence, Oconee County should've come to the board early on instead of the OJRSA begging them to the table. It has been a nonsensical path to get here and they seem to want to slip in the side. If they are installing a sewer line that will take capacity away from the Member Cities, they should be told no. The OJRSA already has an issue on when this plant will need to be upgraded. These agreements need to be set up front, and the OJRSA board needs to have a chance to review it and then decide whether to approve it or not.

Mr. Eleazer said he was approached by Thomas & Hutton around Christmastime to provide them a letter that the OJRSA would treat the flow associated with the project in order to submit a SCDHEC Construction Permit Application. If the OJRSA owned the assets, he could see generating a letter saying the OJRSA would treat flow from its own project; however, he told Thomas & Hutton that if the OJRSA is not going to own the assets, he would have to take any request for treatment of flow to the board for approval. The Director said that, while there was discussion about this item during the O&P Committee meeting, Mr. Parris said to find out what the maximum capacity of that pipeline is and charge them the impact fee on that maximum flow. He said he pulled the amount of flow (around 300,000 gallons per day) but has not done the impact fee calculations yet.

The Committee members all agreed that there will be lots of discussions about this in the future.

D) Committee Action Items:

- 1. Review December and Fiscal Year-to-Date Financial Reports (Exhibit B).** *(Note: Agenda inaccurately specified January reports.)* – Mr. Bronson asked why the Member Cities' user fees were not being shown individually. Mr. Eleazer said the OJRSA could but would have to change it in the Publiq accounting system. Mr. Eleazer asked Ms. Stephens if this was also broken down in Publiq, and Ms. Stephens replied no; that the Director had asked her to combine them together as a user fee line item. Mr. Bronson said he would still like to see it broken down. Ms. Myers suggested an additional form knowing how Publiq is not easy to manipulate. Mr. Eleazer said he or Ms. Stephens would provide a spreadsheet breaking it down monthly in the future.

Mr. Eleazer also reported that the OJRSA received the first reimbursement from the EDA. The OJRSA must hit certain percentages of project completion in order to get the reimbursements. He said these funds will be sent back to Oconee County, as they are the third party who paid for the party. OJRSA auditor, Jason White, instructed Ms. Stephens to make a separate GL line item expense to account for the reimbursements to Oconee County.

Mr. Bronson made a motion, seconded by Mr. Moulder, to approve the December 2023 Financial Reports as presented. The motion carried.

E) Action Items to Recommend to the Board:

- 1. Approve Minor Revision to the Procurement & Property Disposal Policy to Address Policy Adopted by Board on January 4, 2024 (Exhibit C)** – Mr. Eleazer said the policy was adopted by the board, but he suggested the portion about the analytical services be removed. Mr. Parris gave a background of why that was put in place and suggested a disclaimer being added to all agreements requiring OJRSA's approval prior to disclosing information, so that will now be part of the new Procurement Policy.

Mr. Bronson made a motion, seconded by Mr. Moulder, to recommend that the board approve the minor revision to the Procurement & Property Disposal Policy as presented. The motion carried.

- 2. Approve One Additional 4-Inch Private Sewer Connection or a Credit Up to the Amount for Such Connections Based on the OJRSA Schedule of Fees for Oconee County Parcel 337-00-01-002 as Part of the Compensation for an Additional Easement Width Needed for the Sewer South Phase 2 Project** – The Director reported there are two (2) parcels along Highway 59 that the contractor needs additional width to the sewer easement due to a 20" diameter Pioneer Water line that was not marked during the planning and survey for the project. For the OJRSA to get around the pipe and some Blue Ridge Electric poles, the easement must be set back further from the roadway.

This was discussed with the property owners, engineer, and OJRSA attorney, Mr. Larry Brandt, and one of the owners requested an additional tap due to the large size of his parcel. A similar situation happened a couple years ago when an owner on a large parcel requested additional connections, and the OJRSA gave them the additional tap at that time. Approval today would require the full board to approve it in February, and a resolution would be attached to the easement agreement.

Mr. Bronson asked if all they were asking for was an additional tap and no other compensation. Mr. Eleazer replied there had to be other monetary compensation per the EDA. Mr. Bronson asked what the compensation was and also the value of the tap. Mr. Eleazer said the compensation is being worked up now based on the square footage of the easement. The OJRSA needs approximately seven feet (7') more width. It is still in design following the meeting with the property owners. Davis and Floyd is working with the property owners to minimize the footprint.

As far as the tap, Mr. Eleazer said he would have to look up what the current fee is. He said it will be considerable to make taps in the future, as the line is deep (fifteen to twenty feet (15-20') deep), so it would have to be tied into a manhole. The contractor will install the tap as they lay the pipe. There would be no current connection and they would stub out the pipe now for future use.

The Director added that this would not waive the impact fees. Ms. Myers asked if this request for approval isn't premature if the amount is not known. Mr. Bronson said he would like to know how much the cost would be before approving. Mr. Moulder and Mr. McKee agreed. Mr. Bronson said he is not inclined to say yes without knowing the value being given away.

Mr. Bronson suggested bringing this back to next month's meeting with the value. Mr. Eleazer replied that time is of the essence and that this would affect how much they asked for the easement. Mr. Moulder said that land is appraised at around \$5,000-\$8,000 per acre, and the cost would be based on an appraisal. Ms. Myers asked if Mr. Eleazer would have the cost by the February board meeting; Mr. Eleazer replied he hoped to have the proposal by then.

Mr. Moulder said he would be willing to install the extra tap if it had been done for others in the past and as long as they pay the impact fee. Mr. Bronson said he was not willing to give away something without knowing the value. Ms. Myers suggested this be brought to the board in February with the information. Mr. Moulder stated that if the grant is paying for this project, there is no loss to the OJRSA. Mr. Bronson said this should be forwarded to the board for discussion without recommendation from this committee.

Mr. Bronson made a motion, seconded by Mr. McKee, to forward this discussion to the full board without recommendation to further discuss and approve or deny. The motion carried.

3. Approve for Public Notice the OJRSA Retail Sewer System Fees and Rates (Exhibit D) – The Director reported on an email from Darryl Parker of Willdan to Ms. Amanda Brock and himself dated December 4, 2023 which included the recommended rates for the monthly retail sewer base fees plus volumetric usage. Mr. Bronson asked how it compared to the Member Cities' rates. Mr. Eleazer handed out a prepared spreadsheet (*made a part of these minutes*) showing the rates in comparison to the Member Cities and other local entities. Mr. Bronson asked for this spreadsheet to be emailed, as the City of Westminster researches these rates annually and it would save them some work. Mr. Eleazer replied he would email it out to the committee.

Mr. Eleazer stated the rates include what Mr. Parker estimated that Pioneer Rural Water would charge per account. Mr. Bronson asked if this would be incorporated into the Schedule of Fees and be revisited annually. Mr. Eleazer replied yes. Mr. Moulder said this was a good first rate and should be re-evaluated annually.

Mr. Moulder asked if this was just for information or if an action from the committee was required. Mr. Eleazer said it's for information, but approval is needed for a one-month public notice for a public hearing at the March board meeting.

Mr. Moulder made a motion, seconded by Mr. McKee, to accept the rate as presented and give to the full board for approval of public notice. The motion carried.

F) Executive Director's Report and Discussion – Mr. Eleazer reported on the following:

1. Capital Contribution in Lieu of Payment of Impact Fees – A couple of projects have been discussed for several years. One project is linked to the replacement of the Seneca Creek Pump Station force main, which is listed on the Consent Order for replacement, and the developer is considering replacing the line in lieu of his impact fee. Currently the pipe is a ten-inch (10") pipe and will be

replaced with a sixteen-inch (16") pipe which will gain some capacity for future growth. The design on this line replacement is complete, and the OJRSA has all the permits needed except for the executed railroad easement agreement which was just sent to them yesterday.

The Impact Fee Policy allows for a capital contribution equal to, or in excess, of what would be paid in impact fees in lieu of the impact fee. It is estimated that the cost will be \$4,000,000 to do the project which is equivalent to the impact fees for 1700-1900 homes. This discussion may come up soon and is worth considering.

2. Miscellaneous (If Any):

Goodwyn, Mills, & Cawood (GMC) Notification – The same developer (as just spoken about) requested one of the projects be run through the upstream Millbrook Pump Station. This station is beyond its useful life and floods whenever there is rain. The OJRSA and Seneca Light & Water would like this to happen to get flow through that station as opposed to a new pump station being installed and a force main running down Highway 123 to Wells Highway that no one can connect to. This project may be eligible for up to \$1,000,000 in RIA funding. GMC did a study at the developer's request, and the cost estimate for the project, including engineering, administration, and construction, is approximately \$1,600,000.

Plant Process – The OJRSA is currently receiving sludge from ReWa in order to help the biological process due to the rainfall and flooding washing out the biological process out of the plant. Around 9 million gallons per day flowed from the plant during the rainfall with 13-15 million gallons stored. The ammonia limits were creeping up, and with the cold weather and water, the bacteria quit reproducing. Hopefully the plant will be back to normal process soon.

G) Committee Members' Discussion – Mr. Bronson said he would like to revisit the bylaws for in-person meeting attendance. He said he has several conflicts coming up this year where he won't be able to attend the board meeting in person but could do a Zoom or phone call. He would like to have the board reconsider the policy where they can attend through Zoom or the phone but cannot vote. Mr. Eleazer said he will email what the policy says about the attendance to all board members and have it on the board agenda for discussion.

H) Upcoming Meetings:

- 1. Board of Commissioners** – Monday, February 5, 2024 at 4:00 p.m.
- 2. Operations & Planning Committee** – Wednesday, February 14, 2024 at 8:30 a.m. *(date of meeting changed by committee)*
- 3. Finance & Administration Committee** – Tuesday, February 27, 2024 at 9:00 a.m.

Mr. Bronson stated he could not attend the February 27, 2024 F&A Committee meeting. The committee decided to move the date to February 20, 2024 at 9:00 a.m.

Mr. Eleazer said the O&P Committee decided to have the compliance meeting with the Member Cities and satellite sewer systems during the next O&P meeting on February 14, 2024.

I) Adjourn – The meeting adjourned at 10:24 a.m.

Notification of the meeting was distributed on January 5, 2024 to *Upstate Today*, *Anderson Independent-Mail*, *Westminster News*, *Keowee Courier*, WGOG Radio, WSNW Radio, City of Seneca Council, City of Walhalla Council, City of Westminster Council, Oconee County Council, SCDHEC, www.ojrsa.org, and posted at the OJRSA Administration Building.



Finance & Administration Committee Meeting

OJRSA Operations & Administration Building

Lamar Bailes Board Room

January 23, 2024 at 9:00 a.m.

Agenda

- A. Call to Order** – Celia Myers, Committee Chair
- B. Public Session** – Receive comments relating to topics on this agenda. Session is limited to a maximum of 30 minutes with no more than 5 minutes per speaker.
- C. Presentation and Discussion Items** *[May include Vote and/or Action on matters brought up for discussion]*
1. Update on current projects (Exhibit A) – Chris Eleazer, Director
 2. Discuss operation and maintenance of Sewer South assets not owned by the OJRSA – Chris Eleazer, Director
- D. Committee Action Items**
- Review January and Fiscal Year-to-Date Financial Reports (Exhibit B) – Chris Eleazer, Director and Lynn Stephens, OJRSA Secretary/Treasurer and Office Manager
- E. Action Items to Recommend to the Board**
1. Approve minor revision to the Procurement & Property Disposal Policy to address policy adopted by Board on January 4, 2024 (Exhibit C) – Chris Eleazer, Director
 2. Approve one additional 4-inch private sewer connection or a credit up to the amount for such connections based on the OJRSA Schedule of Fees for Oconee County Parcel 337-00-01-002 as part of the compensation for an additional easement width needed for the Sewer South Phase 2 Project – Chris Eleazer, Director
 3. Approve for public notice the OJRSA retail sewer system fees and rates (Exhibit D) – Chris Eleazer, Director
- F. Executive Director's Report and Discussion** – Chris Eleazer, Director
1. Capital contribution in lieu of payment of impact fees
 2. Miscellaneous *(if any)*
- G. Committee Members' Discussion** – Committee Chair
Discussion can be related to matters addressed in this meeting or for future consideration by this Committee. Voting is not permitted during this session.
- H. Upcoming Meetings** *All meetings to be held in the Lamar Bailes Board Room unless noted otherwise.*
- Board of Commissioners – February 5, 2024 at 4:00 p.m.
 - Operations & Planning Committee – February 14, 2024 at 8:30 a.m. *Date of meeting changed by Committee*
 - Finance & Administration Committee – February 27, 2024 at 9:00 a.m.
- I. Adjourn**



Finance & Administration Committee Sign-in Sheet

Date: 1/23/24 Time: 9am Location: WWTP Board Room

NAME (Print)	POSITION/TITLE	ORGANIZATION
Norm Canada	Reporter	The Journal

FY2024 O&M Fund Projects

1/18/2024 20:43

O&M Project (Project Number (if applicable); PM) <u>CANNOT CARRY OVER TO NEXT FISCAL YEAR WITHOUT BUDGET APPROVAL</u>		% Complete	Anticipated Completion	PO/Contract Amount (\$)	O&M PROJECT MILESTONES				Obligated/ Spent (\$)	Budget Remaining (\$)	GL Code (XXXXX = get from Office Mgr)	Comp. Performing (and Project Mgr)
					Bids/RFQ/etc. Issue/Advertised	Req/Contract Signed	Started Work	Completed				
FY 2023 O&M Fund Projects Consent Order Engineering and Assessment Tasks	Consent Order 21-025-W Project: Sewer Use Regulation Revision and Adoption (CE)	100%	6/30/2023	N/A	N/A	N/A	1/26/2022	9/11/2023	0	0	N/A	Michael Traynham OJRSA Counsel
	Consent Order 21-025-W Project: Biannual Report (CE)	100%	11/9/2023	0	N/A	N/A	11/3/2023	11/9/2023	0	0	N/A	Chris Eleazer OJRSA
	CCTV for CMOM/Consent Order YEAR 2 (#2024-04; KL)	100%	12/15/2023	117,010	7/31/2023	10/11/2023	10/11/2023	12/4/2023	0	117,010	ConSys: Prof Svcs 601-02430	David Blizzard Blizzard Consulting
	Engineering Projects WKD TO#10 (PS Evals: CON/PERK/MART/CHOE) (KL, CE)	100%	8/30/2023	5,106	9/28/2022	12/19/2022	1/17/2023	10/6/2023	5,106	0	ConSys: Prof Svcs 601-02430	WK Dickson Joe Swaim
	Engineering Projects WKD TO#11 (COLSYS Eval of FY 2023 CCTV/SSES) (KL, CE)	100%	8/30/2023	4,580	9/28/2022	1/3/2023	1/17/2023	8/11/2023	4,580	0	ConSys: Prof Svcs 601-02430	WK Dickson Joe Swaim
	Engineering Projects WKD TO#9 (COLSYS Inspect Report/Recommend) (KL, CE)	100%	8/30/2023	18,590	9/28/2022	1/3/2023	1/17/2023	8/1/2023	8,555	10,035	ConSys: Prof Svcs 601-02430	WK Dickson Joe Swaim
	GIS Improvements -- Easement Importation (CE)	80%	12/1/2023	13,200	N/A	9/12/2023	10/3/2023		3,468	9,732	Admin: Admin Svcs 501-02420	Jason Gillespie Weston & Sampson
	Hydraulic Model Update (CE)	100%	1/30/2023	45,000	2017 Project Continued	2017 Project Continued	8/1/2022	7/14/2023	31,600	13,400	ConSys: Prof Svcs 601-02430	Will Nading GMC
	Install Fence and Gate at GCCP PS (MD)	100%	N/A	N/A	N/A	N/A	N/A	N/A	0	0	Contr Svcs: Bldg Grnd 1201-02550	Jamie Gilbert OEA
	Install Radar Level Indicators and Repair Pipes on Digesters (MD)	100%	2/1/2024	TBD	1/3/2024	1/3/2024	1/3/2024		0	0	WRF: R&M 701-03000	Mark Dain OJRSA
	NPDES Permit Renewal Phase 2 (JM, KL)	90%	6/30/2024	17,350	4/19/2022	8/22/2022	7/1/2022		4,500	12,850	WRF: Prof Svcs 701-02430	Goldie Associates Amy Anderson
	PAA Study Phase 3 (30 day full scale test) (KL, JM)	100%	2/30/2023	20,750	4/1/2022	8/2/2023	8/2/2023	12/15/2023	8,000	12,750	WRF: Prof Svcs 701-02430	Goldie Associates Bob Schmitt
	Paving Around Solids Pad and Dewatering Building (JM)	0%	TBD	TBD	ON HOLD - HIGH BIDS	ON HOLD - HIGH BIDS	ON HOLD - HIGH BIDS	ON HOLD - HIGH BIDS	0	0	WRF: Bldgs Grnds 701-02550	TBD
	Install Bypass Replace 3-way Valve at Millbrook PS (MD)	0%	2/2/2024	14,745	9/29/2023	10/5/2023			0	14,745	ConSys: Millbrook PS 601-05100	Cove Utilities Jeff Caffary
	Replace/Paint Walkway Handrails (JM)	0%	5/31/2024	12,500	N/A	N/A			371	12,129	WRF: Bldgs Grnds 701-02550	Johnny McCall OJRSA
	Seneca Creek Pump Station and Force Main Replacement Design (#2023-05; CE, KL)	95%	6/1/2023	339,400	Took over from SL&W	8/17/2022	8/16/2022		299,575	39,825	O&M CIP: ConSys 1401-06071	GMC Will Nading
	Streambank & Easement Repairs (KL)	45%	6/30/2024	40,000	N/A	N/A	7/3/2023		14,227	25,773	Consys: Grav & FM 601-05230	OJRSA ConSys Michael McClain
	Transformer/Switchgear Cleaning and Inspection at Pump Stations (MD)	100%	12/15/2023	0	N/A	N/A	N/A	N/A	0	0	ConSys: Prof Svcs 601-02430	Instel Stewart Reynolds
Transformer/Switchgear Cleaning and Inspection at WRF (MD)	100%	12/15/2023	8,000	N/A	N/A	12/6/2023	12/6/2023	8,500	(500)	WRF: Prof Svcs 701-02430	Instel Stewart Reynolds	
Utility Water Engineering Assessment (JM, KL)	6%	5/31/2024	TBD	11/17/2023				0	0	WRF: Prof Svcs 701-02430	TBD	
656,231				TOTAL FUNDS OBLIGATED/ACTUAL TO DATE:				388,482	-267,749	TOTAL AWARDED BUDGET REMAINING		

FY2024 O&M Fund Projects

1/18/2024 20:43

O&M Project (Project Number (if applicable); PM) <u>CANNOT CARRY OVER TO NEXT FISCAL YEAR WITHOUT BUDGET APPROVAL</u>	Notes
Consent Order 21-025-W Project: Sewer Use Regulation Revision and Adoption (CE)	7/10: Presented to OJRSA Board for consideration. Plan to approve for public notice at 8/7 Board meeting. 8/7: Board approved for public notice. Hearing scheduled for 9/11. 9/11: Board approved after receiving no public comments. COMPLETE.
Consent Order 21-025-W Project: Biannual Report (CE)	DUE TO DHEC EVERY SIX MONTHS. Reports submitted: 11/14/2021, 5/9/2022, 11/10/2022, 5/9/2023, 11/9/2023. Next due 5/10/2024.
CCTV for CMOM/Consent Order YEAR 2 (#2024-04; KL)	10/11: Mobilized and began work. 10/16: Has completed 4 line segments, very little sediment and issues found so far. 11/13: Have 2 segments left to CCTV then finished. 11/17: Completed field work, still owes evaluation and CCTV footage. 12/15: COMPLETE.
Engineering Projects WKD TO#10 (PS Evals: CON/PERK/MART/CHOE) (KL, CE)	For SCIIP Match. CONTINUATION OF FY 2023 PROJECT (Spent FY 2023: \$64,894 of \$70,000). 9/5: KL and MD reviewing. 9/15: KL sent comments to WK Dickson. 10/6: Received report. KL confirmed it is complete. COMPLETE.
Engineering Projects WKD TO#11 (COLSYS Eval of FY 2023 CCTV/SSES) (KL, CE)	For SCIIP Match. CONTINUATION OF FY 2023 PROJECT (Spent FY 2023: \$36,920 of \$41,500). 8/11: COMPLETE.
Engineering Projects WKD TO#9 (COLSYS Inspect Report/Recommend) (KL, CE)	For SCIIP Match. CONTINUATION OF FY 2023 PROJECT (Spent FY 2023: \$30,410 OF \$49,000). 9/5: COMPLETE. This was used to go out for bid that was awarded to Tugaloo.
GIS Improvements -- Easement Importation (CE)	12/15: Working with L Brandt's office to locate missing easements (if they are indeed missing, otherwise no easements exist for several sewers within system)
Hydraulic Model Update (CE)	FY 2023 project that was finalized in early FY 2024. 6/8: Received draft report. 7/14: COMPLETE
Install Fence and Gate at GCCP PS (MD)	9/29: J Gilbert mentioned at OEA meeting they will be installing. 10/3: Emailed J Gilbert and Kyle. JG responded and said they're taking care of it and no assistance is needed from OJRSA. Considered COMPLETE.
Install Radar Level Indicators and Repair Pipes on Digesters (MD)	10/10: Still have not heard anything from sales rep. 11/13: Still waiting. Have repaired pipes. 12/15: Negotiating prices, expect to order next week. 1/2: Got quote today. 1/16: Equipment has arrived from Clearwater.
NPDES Permit Renewal Phase 2 (JM, KL)	Continued from Phase 1 FY 2023. 1/2/2024: Goldie will need to send all info to DHEC by 2/1. Still waiting on solids info from Pace Analytical. 1/16: KL going over to Goldie to enter info into ePermitting once OJRSA approves of draft.
PAA Study Phase 3 (30 day full scale test) (KL, JM)	CONTINUATION OF FY 2023 PROJECT (Spent FY 2023: \$29,250). 11/13: Goldie having to now do toxicity. Should be finished by end of month. 12/15: COMPLETE. Passed all criteria. Goal is to have it included in next NPDES permit.
Paving Around Solids Pad and Dewatering Building (JM)	9/19: Still waiting on 3rd quote. 10/3: KL spoke with King Asphalt. They've bought up many of the companies that did this type of work. 10/16: Spoke with King, waiting to hear from Doug. 11/13: King finally showed up. Came in substantially over budget. ON HOLD.
Install Bypass Replace 3-way Valve at Millbrook PS (MD)	10/3: Got back quote, it's within budget. Now will work on scheduling. MD gathering parts. 10/5: Authorized Cove to perform work. 10/16: Waiting on parts. 11/13: Still waiting on parts. 12/15: Scheduled for 1/24/2024.
Replace/Paint Walkway Handrails (JM)	10/16: Buying paint this week and Sherwin Williams rep coming out to train on prep and mixing epoxy. 11/13: Scheduling person to come out. We have all paint. 1/2: Sherwin Williams said we will have to wait until temps are above 60.
Seneca Creek Pump Station and Force Main Replacement Design (#2023-05; CE, KL)	Continued from FY 2023. FY 2024: \$120,000. 1/10: Executed by Director. GMC provided budget amount to OJRSA for railroad bore--\$350-375k 1/16: Paid railroad license fee & risk fee.
Streambank & Easement Repairs (KL)	8/17: Repaired 3 creek crossings. 10/3: Repaired 2 creek banks (5 total) 11/13: Repaired 3 more creek crossings (8 total) 12/15: Purchased pipe and rock for crossings. 1/16: Repaired at MH 451.
Transformer/Switchgear Cleaning and Inspection at Pump Stations (MD)	8/17: Need to schedule. 9/5: MD called Instel to set up schedule 10/3: Scheduled for 12/6-7. 12/15: Not needed because all transformers are owned by Blue Ridge Electric Co-op and it is their responsibility to maintain these, not ours.
Transformer/Switchgear Cleaning and Inspection at WRF (MD)	8/17: Need to schedule. 9/5: MD called Instel to set up schedule 10/3: Scheduled for 12/6-7. 12/6: COMPLETE. Will need to budget to correct deficiencies found during inspection.
Utility Water Engineering Assessment (JM, KL)	11/13: KL just sent draft to CE today to review. 12/22: Date responses to RFP due. 1/2: Received 5. Will have a recommendation to O&P this month and to Board in Feb. 1/16: KL said his review team selected Weston & Sampson.

FY2024 Restricted Fund Projects

1/18/2024 20:41

		RESTRICTED FUND PROJECT MILESTONES											
Restricted Fund Projects (Project Number (if applicable); Project Manager)		% Complete	Anticipated Completion	PO/Contract Amount (\$)	Bids/RFQ/etc. Issue/Advertised	PO/Contract Signed	Started Work	Completed	Obligated/ Spent (\$)	Budget Remaining (\$)	GL Code (XXXXX = get from Office Mgr)	Comp. Performing (and Project Mgr)	
FY 2024 Restricted Funds Capital Projects	Projects may carry across budget years	Central Oconee County Sewer Basin Study (CE)	10%	6/3/2024	317,800	N/A	8/9/2023	9/12/2023		82,610	235,190	PROJ & CONT 1501-09007	Weston & Sampson Kip Gearhart
	Consent Order Projects 2022 CONSTRUCTION Possible SCIIP Match (#2024-02; CE, KL)	50%	2/1/2024	351,291	7/28/2023	10/17/2023	12/4/2023		95,438	255,853	PROJ & CONT 1501-09008	Tugaloo Pipeline Ed Hare	
	Consent Order Projects 2023 ENGINEERING (WKD TO#13) SCIIP MATCH (#2021-01; CE, KL)	15%	8/13/2025	398,000	N/A	9/15/2023	10/3/2023		75,546	354,189	PROJ & CONT 1501-09009	WK Dickson Joe Swaim	
	Consent Order Projects 2023 CONSTRUCTION SCIIP PROJECT (#20XX-XX; CE, KL)	0%	8/13/2025	TBD	TBD				0	0	PROJ & CONT 1501-TBD	TBD	
	Dewatering Equipment Replacement ENGINEERING SCIIP MATCH (#2024-06; KL)	8%	PHASE I 5/31/2024	73,200	9/15/2023	12/19/2023	1/11/2024		0	0	PROJ & CONT 1501-09011	KCI Technologies Tom Vollmar	
	Dewatering Equipment Replacement CONSTRUCTION SCIIP PROJECT (#2024-XX; KL)	0%	TBD	TBD	MUST	COMPLETE	ENGINEERING	FIRST	0	0	PROJ & CONT 1501-TBD	TBD	
	Exit 4 "Project Tiger" Pump Station/Sewer ENGINEERING (Oconee County #TBD; CE)	75%	TBD	N/A OCONEE CO PROJ	N/A OCONEE CO PROJ				0	0	TBD	Thomas & Hutton Lee Brackett	
	Flat Rock PS Replacement ENGINEERING/ CONST SVCS SCIIP MATCH (#2022-03; CE)	60%	9/30/2024	177,800	2/14/2022	7/5/2025	7/1/2022		107,017	73,123	PROJ & CONT 1501-09005	KCI Technologies Tom Vollmar	
	Flat Rock PS Replacement CONSTRUCTION (#2024-03; CE) SCIIP PROJECT	3%	9/30/2024	1,293,500	6/7/2023	8/29/2023			34,200	1,259,300	PROJ & CONT 1501-09005	Cove Utilities Jeff Caffery	
	Regional Sewer Feasibility Study RIA GRANT (#2024-01; CE)	10%	11/29/2024	100,000	5/26/2023	10/10/2023	11/8/2023		14,017	85,984	PROJ & CONT 1501-09010	WK Dickson Angie Mettlen	
	Sewer South Phase II ENGINEERING/ CONSTRUCTION/INSPECT SVCS (CE)	35%	6/30/2024	480,850	N/A	5/4/2023	5/4/2023		179,077	359,736	SSF: CIP 1401-06050	Davis & Floyd John Reynolds	
	Sewer South Phase II CONSTRUCTION (CE)	40%	6/30/2024	11,843,452	9/27/2022	3/23/2023	6/1/2023		4,858,714	6,984,738	SSF: CIP 1401-06050	Kevin Moorhead Moorhead Construct	
	Thickener Sludge Pump (P-113), Including Install (MD)	100%	5/30/2023	29,571	8/1/2022	12/13/2023	6/29/2023	8/4/2023	37,949	(8,378)	PROJ & CONT 1501-09002	Greenstone Drew Goldie	
		0%							0	0			
	0%							0	0				
15,065,464				TOTAL RESTRICTED FUNDS OBLIGATED/ACTUAL TO DATE:					5,484,567	-9,599,736	TOTAL AWARDED BUDGET REMAINING		

Restricted Fund Projects (Project Number (if applicable); Project Manager)	Notes
Central Oconee County Sewer Basin Study (CE)	To continue under #2022-01 (Southern Oconee/Western Anderson Sewer Master Plan). 10/16: Stakeholder scheduled for today. 11/8: Stakeholder meeting today. 12/15: Consultant working to schedule stakeholder meetings for 2024 Q1.
Consent Order Projects 2022 CONSTRUCTION Possible SCIIP Match (#2024-02; CE, KL)	Carryover from FY 2023. 12/11: Began making repairs on Martin Creek gravity sewer. 1/2: Martin Creek gravity progressing well. On schedule. 1/16: Still working on east side of system. Weather has impacted project.
Consent Order Projects 2023 ENGINEERING (WKD TO#13) SCIIP MATCH (#2021-01; CE, KL)	10/3: Kickoff meeting held. 12/8: Received plans from WK Dickson. CE, KL, MM need to review these. 1/2: Still need to review. 1/12: Provided comments to J Swaim.
Consent Order Projects 2023 CONSTRUCTION SCIIP PROJECT (#20XX-XX; CE, KL)	8/17: To be bid upon design (WKD TO#13). 10/3: Anticipated bidding to begin 5/2024 and construction to begin around 8/2024.
Dewatering Equipment Replacement ENGINEERING SCIIP MATCH (#2024-06; KL)	1/2: Waiting on KCI to set up kickoff. 1/11: Kickoff meeting held. Gathering data. 1/16: Letter to RIA sent requesting CMAR approval.
Dewatering Equipment Replacement CONSTRUCTION SCIIP PROJECT (#2024-XX; KL)	FY 2024 O&P Fund project "Dewatering Equipment Assessment FOR EVENTUAL SCIIP PROJECT" must be completed first.
Exit 4 "Project Tiger" Pump Station/Sewer ENGINEERING (Oconee County #TBD; CE)	9/19: Sent comments back to T&H. Revisions necessary. 11/27: Spoke with L Brackett about changes and he had a few questions for M Dain. 12/19: Received updated drawings w/ request for letter to go to DHEC. Responded that I will need Board approval for this.
Flat Rock PS Replacement ENGINEERING/ CONST SVCS SCIIP MATCH (#2022-03; CE)	6/2: Received approval from Nate Foutch (SC RIA) to advertise. KCI plans to have pre-bid 6/27. 6/7: Advertised w/ SCBO, put on OJRSA website. Bid opening 7/18. 8/29: Pre-con mtg held with Cove Utilities.
Flat Rock PS Replacement CONSTRUCTION (#2024-03; CE) SCIIP PROJECT	8/15: Received approval to proceed from RIA. 8/29: Signed contract, Notice to Proceed, conducted pre-con meeting. 9/19: Construction not to start until 1/2024. 11/13: Scheduled to begin construction in 3/2024 due to electrical/genset.
Regional Sewer Feasibility Study RIA GRANT (#2024-01; CE)	11/8: Stakeholder meetings today. 12/15: RFI to cities, county, OJRSA due today. 1/2: Meetings set up for later this month.
Sewer South Phase II ENGINEERING/ CONSTRUCTION/INSPECT SVCS (CE)	<i>Also see Sewer South Phase II Construction for additional information.</i> 10/6: County approved additional \$6,350 to survey access road. Contract total increased by this amount.
Sewer South Phase II CONSTRUCTION (CE)	1/11: Met with two property owners where additional easement acquisition is necessary. 1/17: Beginning to pull pipe under lake.
Thickener Sludge Pump (P-113), Including Install (MD)	<i>Carryover from FY 2023. Some costs may have been paid during previous FY.</i> 9/15: COMPLETE.

010 OJRSA FUND
 004 REVENUE
 00401 REVENUE

Revenue Report

Oconee Joint Rsa
 Page 1 of 1

Level 4 Summary for December 2023

Accounts	Budget Appropriation	Supplemental Appropriation	Adjusted Budget	Current Pd Revenue	Curr Pct	Year To Date Revenue	YTD Pct	Budget Balance
010 OJRSA FUND								
004 REVENUE								
00401 REVENUE								
01770 CONNECTION FEES	\$0.00	\$0.00	\$0.00	\$0.00	0	\$2,025.41	0	(\$2,025.41)
01790 UNRESTRICTED INTEREST	\$2,500.00	\$0.00	\$2,500.00	\$1,577.13	63	\$56,655.15	2266	(\$54,155.15)
01800 SALE OF ASSETS	\$0.00	\$0.00	\$0.00	\$0.00	0	\$13,275.00	0	(\$13,275.00)
01830 HAULED WASTE SVCES	\$273,159.00	\$0.00	\$273,159.00	\$14,278.00	5	\$106,937.10	39	\$166,221.90
01840 OTHER REVENUE	\$16,750.00	\$0.00	\$16,750.00	\$3,813.30	23	\$23,849.28	142	(\$7,099.28)
01880 CAPACITY FEES	\$0.00	\$0.00	\$0.00	\$0.00	0	\$4,500.00	0	(\$4,500.00)
01910 USER FEES	\$5,662,336.00	\$0.00	\$5,662,336.00	\$559,447.19	10	\$3,001,296.54	53	\$2,661,039.46
Total Revenue	\$5,954,745.00	\$0.00	\$5,954,745.00	\$579,115.62	10	\$3,208,538.48	54	\$2,746,206.52
00801 PRETREATMENT								
01850 INDUSTRIES	\$175,932.00	\$0.00	\$175,932.00	\$13,875.18	8	\$88,998.63	51	\$86,933.37
Total Pretreatment	\$175,932.00	\$0.00	\$175,932.00	\$13,875.18	8	\$88,998.63	51	\$86,933.37
01101 IMPACT FEES								
01780 RESTRICTED INTEREST	\$1,400.00	\$0.00	\$1,400.00	\$2,164.73	155	\$58,228.00	4159	(\$56,828.00)
01880 CAPACITY FEES	\$290,000.00	\$0.00	\$290,000.00	\$23,373.93	8	\$749,217.25	258	(\$459,217.25)
01930 UNUSED CAPACITY FEES	\$120,000.00	\$0.00	\$120,000.00	\$0.00	0	\$0.00	0	\$120,000.00
Total Impact Fees	\$411,400.00	\$0.00	\$411,400.00	\$25,538.66	6	\$807,445.25	196	(\$396,045.25)
01201 CONTRACT OPERATIONS								
01900 INTERGOV. REIMBURSEMENT	\$39,616.00	\$0.00	\$39,616.00	\$0.00	0	\$13,660.24	34	\$25,955.76
Total Contract Operations	\$39,616.00	\$0.00	\$39,616.00	\$0.00	0	\$13,660.24	34	\$25,955.76
01301 RETAIL SERVICES								
01780 RESTRICTED INTEREST	\$0.00	\$0.00	\$0.00	\$0.00	0	\$13,228.07	0	(\$13,228.07)
01821 GRANTS - SEWER SOUTH	\$6,659,875.00	\$0.00	\$6,659,875.00	\$564,241.99	8	\$3,643,316.99	55	\$3,016,558.01
01900 INTERGOV. REIMBURSEMENT	\$6,730,302.00	\$0.00	\$6,730,302.00	\$125,174.63	2	\$126,374.63	2	\$6,603,927.37
Total Retail Services	\$13,390,177.00	\$0.00	\$13,390,177.00	\$689,416.62	5	\$3,782,919.69	28	\$9,607,257.31
01501 CONTINGENCY FUND								
01780 RESTRICTED INTEREST	\$300.00	\$0.00	\$300.00	\$0.00	0	\$0.00	0	\$300.00
01840 OTHER REVENUE	\$9,799,975.00	\$0.00	\$9,799,975.00	\$0.00	0	\$0.00	0	\$9,799,975.00
Total Contingency Fund	\$9,800,275.00	\$0.00	\$9,800,275.00	\$0.00	0	\$0.00	0	\$9,800,275.00
Total REVENUE Total	\$29,772,145.00	\$0.00	\$29,772,145.00	\$1,307,946.08	4	\$7,901,562.29	27	\$21,870,582.71
OJRSA FUND	\$29,772,145.00	\$0.00	\$29,772,145.00	\$1,307,946.08	4	\$7,901,562.29	27	\$21,870,582.71
TOTAL ALL FUNDS	\$29,772,145.00	\$0.00	\$29,772,145.00	\$1,307,946.08	4	\$7,901,562.29	27	\$21,870,582.71

010 OJRSA FUND
005 EXPENSES
00501 ADMINISTRATION

Expenditure Report

Oconee Joint Rsa

Page 1 of 4

Level 4 Summary for December 2023

Accounts	Budget Appropriation	Supplemental Appropriation	Adjusted Budget	Curr Pct	Year To Date Expenditures	YTD Pct	Encumbered Balance	Unencumbered Balance	Une Pct
010 OJRSA FUND									
005 EXPENSES									
00501 ADMINISTRATION									
01140 100% DEPRECIATION EXPENSE	\$1,178,823.00	\$0.00	\$1,178,823.00	8	\$589,411.50	50	\$0.00	\$589,411.50	50
01300 PAYROLL: SALARIES	\$1,110,027.00	\$0.00	\$1,110,027.00	7	\$476,174.87	43	\$0.00	\$633,852.13	57
01310 OVERTIME	\$33,582.00	\$0.00	\$33,582.00	6	\$9,350.00	28	\$0.00	\$24,232.00	72
01350 PAYROLL: FICA/MEDICARE WH	\$93,139.00	\$0.00	\$93,139.00	7	\$39,038.41	42	\$0.00	\$54,100.59	58
01380 PAYROLL: RETIREMENT	\$212,254.00	\$0.00	\$212,254.00	6	\$86,919.27	41	\$0.00	\$125,334.73	59
02200 COMMISSIONER EXPENSES	\$13,680.00	\$0.00	\$13,680.00	7	\$6,120.00	45	\$0.00	\$7,560.00	55
02220 GROUP INSURANCE	\$189,671.00	\$0.00	\$189,671.00	16	\$98,669.63	52	\$0.00	\$91,001.37	48
02240 WORKERS' COMPENSATION	\$23,400.00	\$0.00	\$23,400.00	0	\$17,954.00	77	\$0.00	\$5,446.00	23
02250 INSURANCE-PROPERTY/GENERAL	\$73,065.00	\$0.00	\$73,065.00	0	\$1,564.69	2	\$0.00	\$71,500.31	98
02260 EMPLOYEE WELLNESS	\$2,400.00	\$0.00	\$2,400.00	3	\$1,389.61	58	\$0.00	\$1,010.39	42
02270 UNIFORMS	\$28,130.00	\$0.00	\$28,130.00	14	\$11,181.21	40	\$0.00	\$16,948.79	60
02280 TRAVEL & POV MILEAGE	\$250.00	\$0.00	\$250.00	0	\$165.00	66	\$0.00	\$85.00	34
02290 AGENCY MEMBERSHIPS	\$11,665.00	\$0.00	\$11,665.00	0	\$800.00	7	\$0.00	\$10,865.00	93
02300 LICENSES/CERTIFS/MEMBERSHIPS	\$4,655.00	\$0.00	\$4,655.00	3	\$1,280.00	27	\$0.00	\$3,375.00	73
02310 SEMINARS/WKSHOPS & TRAINING	\$29,220.00	\$0.00	\$29,220.00	1	\$7,848.14	27	\$0.00	\$21,371.86	73
02320 EVENTS & MEETING EXPENSES	\$3,800.00	\$0.00	\$3,800.00	16	\$2,008.06	53	\$0.00	\$1,791.94	47
02340 PUBLIC RELATIONS & ADVERTISING	\$9,600.00	\$0.00	\$9,600.00	8	\$6,125.94	64	\$0.00	\$3,474.06	36
02360 MAILING/SHIPPING	\$600.00	\$0.00	\$600.00	1	\$87.55	15	\$0.00	\$512.45	85
02370 SAFETY EQUIPMENT	\$32,060.00	\$0.00	\$32,060.00	4	\$20,197.57	63	\$0.00	\$11,862.43	37
02380 OFFICE SUPPLIES	\$69,242.00	\$0.00	\$69,242.00	1	\$15,158.66	22	\$51.80	\$54,031.54	78
02390 JANITORIAL SUPPLIES	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
02410 TECHNOLOGY: PHONES/INTERNET/TV	\$17,724.00	\$0.00	\$17,724.00	4	\$6,934.48	39	\$0.00	\$10,789.52	61
02420 ADMINISTRATION SERVICES	\$186,070.00	\$0.00	\$186,070.00	7	\$110,844.75	60	\$0.00	\$75,225.25	40
02440 O&M CONTINGENCY	\$60,000.00	\$0.00	\$60,000.00	0	\$0.00	0	\$0.00	\$60,000.00	100
02520 FUEL: VEHICLES & EQUIPMENT	\$37,000.00	\$0.00	\$37,000.00	6	\$14,640.10	40	\$0.00	\$22,359.90	60
02530 R&M: VEHICLES/TRAILERS/EQUIP	\$34,500.00	\$0.00	\$34,500.00	4	\$16,886.64	49	\$782.90	\$16,830.46	49
02560 FEES & PENALTIES	\$7,685.00	\$0.00	\$7,685.00	(33)	\$3,537.98	46	\$0.00	\$4,147.02	54
02590 ROLLING STOCK & EQUIPMENT	\$36,750.00	\$0.00	\$36,750.00	0	\$29,441.00	80	\$0.00	\$7,309.00	20
Total Administration	\$3,498,992.00	\$0.00	\$3,498,992.00	7	\$1,573,729.06	45	\$834.70	\$1,924,428.24	55
00601 CONVEYANCE SYSTEM									
02400 SUPPLIES/TOOLS	\$17,000.00	\$0.00	\$17,000.00	4	\$2,881.99	17	\$154.28	\$13,963.73	82
02401 MAINTENANCE TOOLS & SUPPLIES	\$13,000.00	\$0.00	\$13,000.00	3	\$5,272.91	41	(\$6.32)	\$7,733.41	59
02411 TECHNOLOGY: SCADA	\$20,500.00	\$0.00	\$20,500.00	57	\$11,629.88	57	\$0.00	\$8,870.12	43
02430 SERVICES: PROFESSIONAL/CONSULT	\$177,408.00	\$0.00	\$177,408.00	74	\$180,374.65	102	\$0.00	(\$2,966.65)	(2)
02450 CHEMICALS: SODIUM HYPOCHLORITE	\$20,593.00	\$0.00	\$20,593.00	24	\$11,325.04	55	\$0.00	\$9,267.96	45
02455 CHEMICALS: HERBICIDE/PESTICIDE	\$1,500.00	\$0.00	\$1,500.00	0	\$731.22	49	\$0.00	\$768.78	51
02490 ELECTRICITY	\$261,977.00	\$0.00	\$261,977.00	7	\$119,615.55	46	\$0.00	\$142,361.45	54
02500 WATER	\$8,950.00	\$0.00	\$8,950.00	6	\$4,809.88	54	\$0.00	\$4,140.12	46
02521 FUEL: GENERATORS	\$6,500.00	\$0.00	\$6,500.00	0	\$0.00	0	\$0.00	\$6,500.00	100
02540 EQUIPMENT RENTALS	\$5,000.00	\$0.00	\$5,000.00	0	\$133.94	3	\$0.00	\$4,866.06	97

010 OJRSA FUND
005 EXPENSES
00601 CONVEYANCE SYSTEM

Oconee Joint Rsa
Expenditure Report
Level 4 Summary for December 2023

Accounts	Budget Appropriation	Supplemental Appropriation	Adjusted Budget	Curr Pct	Year To Date Expenditures	YTD Pct	Encumbered Balance	Unencumbered Balance	Une Pct
02550 BUILDINGS & GROUNDS	\$16,500.00	\$0.00	\$16,500.00	1	\$619.98	4	(\$222.04)	\$16,102.06	98
02590 ROLLING STOCK & EQUIPMENT	\$244,884.00	\$0.00	\$244,884.00	0	\$200,955.12	82	\$0.00	\$43,928.88	18
04000 FLOW MONITOR STAS	\$600.00	\$0.00	\$600.00	0	\$0.00	0	\$0.00	\$600.00	100
05000 PUMP STATIONS	\$178,600.00	\$0.00	\$178,600.00	3	\$15,848.74	9	\$0.00	\$162,751.26	91
05010 PUMP STATIONS: CANE PS	\$0.00	\$0.00	\$0.00	0	\$214.63	0	\$0.00	(\$214.63)	0
05030 PUMP STATIONS: CONERROSS PS	\$0.00	\$0.00	\$0.00	0	\$16.97	0	\$56.86	(\$73.83)	0
05050 PUMP STATIONS: DAVIS CRK 1 PS	\$0.00	\$0.00	\$0.00	0	\$753.78	0	\$0.00	(\$753.78)	0
05060 PUMP STATIONS: DAVIS CRK 2 PS	\$0.00	\$0.00	\$0.00	0	(\$4,800.31)	0	\$0.00	\$4,800.31	0
05070 PUMP STATIONS: FLAT ROCK PS	\$0.00	\$0.00	\$0.00	0	(\$1,021.83)	0	\$0.00	\$1,021.83	0
05090 PUMP STATIONS: ISS PS	\$0.00	\$0.00	\$0.00	0	\$94.45	0	\$0.00	(\$94.45)	0
05100 PUMP STATIONS: MARTIN CREEK PS	\$0.00	\$0.00	\$0.00	0	\$2,028.96	0	\$0.00	(\$2,028.96)	0
05110 PUMP STATIONS: MILLBROOK PS	\$0.00	\$0.00	\$0.00	0	\$9,616.65	0	\$0.00	(\$9,616.65)	0
05120 PUMP STATIONS: PELHAM CREEK PS	\$0.00	\$0.00	\$0.00	0	\$510.24	0	(\$510.24)	\$0.00	0
05130 PUMP STATIONS: PERKINS PS	\$0.00	\$0.00	\$0.00	0	\$13,023.47	0	\$0.00	(\$13,023.47)	0
05150 PUMP STATIONS: SPEEDS PS	\$0.00	\$0.00	\$0.00	0	\$8.46	0	\$0.00	(\$8.46)	0
05230 GRAVITY SEWER & FORCE MAINS	\$76,000.00	\$0.00	\$76,000.00	11	\$24,162.51	32	\$15.79	\$51,821.70	68
Total Conveyance System	\$1,049,012.00	\$0.00	\$1,049,012.00	18	\$598,806.88	57	(\$511.67)	\$450,716.79	43
00701 WRF OPERATIONS									
02400 SUPPLIES/TOOLS	\$8,000.00	\$0.00	\$8,000.00	(1)	\$110.27	1	\$70.98	\$7,818.75	98
02411 TECHNOLOGY: SCADA	\$13,500.00	\$0.00	\$13,500.00	15	\$4,016.31	30	\$0.00	\$9,483.69	70
02430 SERVICES: PROFESSIONAL/CONSULT	\$217,790.00	\$0.00	\$217,790.00	8	\$13,206.60	6	\$0.00	\$204,583.40	94
02451 CHEMICALS: CHLORINE	\$60,242.00	\$0.00	\$60,242.00	0	\$9,810.41	16	\$0.00	\$50,431.59	84
02452 CHEMICALS: POLYMER	\$66,450.00	\$0.00	\$66,450.00	8	\$24,763.76	37	\$0.00	\$41,686.24	63
02454 CHEMICALS: SODIUM BISULFITE	\$21,474.00	\$0.00	\$21,474.00	0	\$11,462.84	53	\$0.00	\$10,011.16	47
02457 CHEMICALS: OTHER	\$8,500.00	\$0.00	\$8,500.00	0	\$0.00	0	\$0.00	\$8,500.00	100
02470 GARBAGE	\$2,024.00	\$0.00	\$2,024.00	1	\$148.50	7	\$0.00	\$1,875.50	93
02480 NATURAL GAS	\$2,520.00	\$0.00	\$2,520.00	5	\$336.06	13	\$0.00	\$2,183.94	87
02490 ELECTRICITY	\$336,000.00	\$0.00	\$336,000.00	7	\$149,826.37	45	\$0.00	\$186,173.63	55
02500 WATER	\$2,835.00	\$0.00	\$2,835.00	5	\$3,947.04	139	\$0.00	(\$1,112.04)	(39)
02510 SLUDGE DISPOSAL	\$344,658.00	\$0.00	\$344,658.00	4	\$96,459.70	28	\$0.00	\$248,198.30	72
02521 FUEL: GENERATORS	\$4,000.00	\$0.00	\$4,000.00	0	\$0.00	0	\$0.00	\$4,000.00	100
02540 EQUIPMENT RENTALS	\$5,000.00	\$0.00	\$5,000.00	0	\$2,229.14	45	\$0.00	\$2,770.86	55
02550 BUILDINGS & GROUNDS	\$51,900.00	\$0.00	\$51,900.00	1	\$4,922.51	9	\$102.70	\$46,874.79	90
03000 WATER RECLAMATION FACILITY	\$90,800.00	\$0.00	\$90,800.00	9	\$50,262.29	55	\$0.00	\$40,537.71	45
Total Wrf Operations	\$1,235,693.00	\$0.00	\$1,235,693.00	6	\$371,501.80	30	\$173.68	\$864,017.52	70
00801 PRETREATMENT									
01300 PAYROLL: SALARIES	\$73,892.00	\$0.00	\$73,892.00	8	\$37,528.30	51	\$0.00	\$36,363.70	49
01380 PAYROLL: RETIREMENT	\$13,714.00	\$0.00	\$13,714.00	8	\$6,855.74	50	\$0.00	\$6,858.26	50
02220 GROUP INSURANCE	\$7,325.00	\$0.00	\$7,325.00	17	\$3,680.40	50	\$0.00	\$3,644.60	50
02300 LICENSES/CERTIFS/MEMBERSHIPS	\$425.00	\$0.00	\$425.00	0	\$185.00	44	\$0.00	\$240.00	56
02310 SEMINARS/WKSHOPS & TRAINING	\$1,660.00	\$0.00	\$1,660.00	0	\$120.00	7	\$0.00	\$1,540.00	93
02380 OFFICE SUPPLIES	\$4,920.00	\$0.00	\$4,920.00	0	\$3,681.60	75	\$0.00	\$1,238.40	25

**010 OJRSA FUND
005 EXPENSES
00801 PRETREATMENT**

**Oconee Joint Rsa
Expenditure Report
Level 4 Summary for December 2023**

Accounts	Budget Appropriation	Supplemental Appropriation	Adjusted Budget	Curr Pct	Year To Date Expenditures	YTD Pct	Encumbered Balance	Unencumbered Balance	Une Pct
02410 TECHNOLOGY: PHONES/INTERNET/TV	\$660.00	\$0.00	\$660.00	0	\$267.06	40	\$0.00	\$392.94	60
02430 SERVICES: PROFESSIONAL/CONSULT	\$44,014.00	\$0.00	\$44,014.00	6	\$9,527.00	22	\$0.00	\$34,487.00	78
Total Pretreatment	\$146,610.00	\$0.00	\$146,610.00	7	\$61,845.10	42	\$0.00	\$84,764.90	58
00901 LABORATORY									
02400 SUPPLIES/TOOLS	\$6,100.00	\$0.00	\$6,100.00	9	\$4,482.06	73	\$0.00	\$1,617.94	27
02430 SERVICES: PROFESSIONAL/CONSULT	\$35,110.00	\$0.00	\$35,110.00	3	\$15,467.40	44	\$0.00	\$19,642.60	56
02456 CHEMICALS: LABORATORY	\$4,500.00	\$0.00	\$4,500.00	3	\$3,059.49	68	\$0.00	\$1,440.51	32
Total Laboratory	\$45,710.00	\$0.00	\$45,710.00	4	\$23,008.95	50	\$0.00	\$22,701.05	50
01201 CONTRACT OPERATIONS									
02411 TECHNOLOGY: SCADA	\$625.00	\$0.00	\$625.00	100	\$623.40	100	\$0.00	\$1.60	0
02430 SERVICES: PROFESSIONAL/CONSULT	\$12,095.00	\$0.00	\$12,095.00	0	\$0.00	0	\$0.00	\$12,095.00	100
02500 WATER	\$1,365.00	\$0.00	\$1,365.00	0	\$366.49	27	\$0.00	\$998.51	73
02521 FUEL: GENERATORS	\$500.00	\$0.00	\$500.00	0	\$0.00	0	\$0.00	\$500.00	100
02550 BUILDINGS & GROUNDS	\$5,500.00	\$0.00	\$5,500.00	0	\$0.00	0	\$0.00	\$5,500.00	100
05170 PUMP STATIONS: GCCP-PS	\$10,500.00	\$0.00	\$10,500.00	0	\$0.00	0	\$0.00	\$10,500.00	100
Total Contract Operations	\$30,585.00	\$0.00	\$30,585.00	2	\$989.89	3	\$0.00	\$29,595.11	97
01301 RETAIL SERVICES									
02411 TECHNOLOGY: SCADA	\$1,230.00	\$0.00	\$1,230.00	0	\$0.00	0	\$0.00	\$1,230.00	100
02430 SERVICES: PROFESSIONAL/CONSULT	\$25,000.00	\$0.00	\$25,000.00	1	\$497.50	2	\$0.00	\$24,502.50	98
02490 ELECTRICITY	\$2,000.00	\$0.00	\$2,000.00	0	\$0.00	0	\$0.00	\$2,000.00	100
02500 WATER	\$0.00	\$0.00	\$0.00	0	\$70.76	0	\$0.00	(\$70.76)	0
05000 PUMP STATIONS	\$500.00	\$0.00	\$500.00	0	\$0.00	0	\$0.00	\$500.00	100
06050 SEWER SOUTH PHASE II	\$13,361,447.00	\$0.00	\$13,361,447.00	0	\$3,738,351.82	28	\$0.00	\$9,623,095.18	72
Total Retail Services	\$13,390,177.00	\$0.00	\$13,390,177.00	0	\$3,738,920.08	28	\$0.00	\$9,651,256.92	72
01401 CAPITAL PROJECTS									
06050 SEWER SOUTH PHASE II	\$0.00	\$0.00	\$0.00	0	\$124,977.13	0	\$0.00	(\$124,977.13)	0
06060 CONVEYANCE SYSTEM	\$120,000.00	\$0.00	\$120,000.00	0	\$0.00	0	\$0.00	\$120,000.00	100
06070 FLAT ROCK PS REPLACEMENT	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
06071 SENECA PS & FM UPGRADE/SPEEDS	\$0.00	\$0.00	\$0.00	0	\$79,769.84	0	\$0.00	(\$79,769.84)	0
Total Capital Projects	\$120,000.00	\$0.00	\$120,000.00	31	\$204,746.97	171	\$0.00	(\$84,746.97)	(71)
01501 CONTINGENCY FUND									
00002 CONTINGENCY EXPENSES	\$10,810,825.00	\$0.00	\$10,810,825.00	0	\$0.00	0	\$0.00	\$10,810,825.00	100
06070 FLAT ROCK PS REPLACEMENT	\$0.00	\$0.00	\$0.00	0	\$3,000.00	0	\$0.00	(\$3,000.00)	0
09002 P-113 SLUDGE PUMP REPLACEMENT	\$0.00	\$0.00	\$0.00	0	\$8,375.00	0	\$0.00	(\$8,375.00)	0
09005 FLAT ROCK PS UPGRADE	\$0.00	\$0.00	\$0.00	0	\$44,760.00	0	\$0.00	(\$44,760.00)	0
09007 CENTRAL OCONEE SWR MASTER PLAI	\$0.00	\$0.00	\$0.00	0	\$46,850.00	0	\$0.00	(\$46,850.00)	0
09008 CONSENT ORDER PROJECTS 2022 CO	\$0.00	\$0.00	\$0.00	0	\$68,726.79	0	\$0.00	(\$68,726.79)	0
09009 COLLECTION SYSTEM REHAB	\$0.00	\$0.00	\$0.00	0	\$71,675.00	0	\$0.00	(\$71,675.00)	0
09010 REG SEWER FEASIBILITY STUDY	\$0.00	\$0.00	\$0.00	0	\$7,831.25	0	\$0.00	(\$7,831.25)	0
Total Contingency Fund	\$10,810,825.00	\$0.00	\$10,810,825.00	1	\$251,218.04	2	\$0.00	\$10,559,606.96	98

010 OJRSA FUND
 005 EXPENSES
 01501 CONTINGENCY FUND

Oconee Joint Rsa
 Expenditure Report

Level 4 Summary for December 2023

Accounts	Budget Appropriation	Supplemental Appropriation	Adjusted Budget	Curr Pct	Year To Date Expenditures	YTD Pct	Encumbered Balance	Unencumbered Balance	Une Pct
Total EXPENSES	\$30,327,604.00	\$0.00	\$30,327,604.00	2	\$6,824,766.77	23	\$496.71	\$23,502,340.52	77
Total OJRSA FUND	\$30,327,604.00	\$0.00	\$30,327,604.00	2	\$6,824,766.77	23	\$496.71	\$23,502,340.52	77
TOTAL ALL FUNDS	\$30,327,604.00	\$0.00	\$30,327,604.00	2	\$6,824,766.77	23	\$496.71	\$23,502,340.52	77

Year To Date
 Total

Grand Total

\$14,726,329.06

OJRSA Procurement and Property Disposal Policy
FOR CONSIDERATION BY F&A COMMITTEE January 23, 2024/January 4, 2024

if such failure is unreasonable.

3. **Demonstration of Responsibility:** The prospective contractor may demonstrate the availability of necessary financing, equipment, facilities, expertise, and personnel by submitting upon request:
 - a. Evidence that such contractor possesses such necessary items;
 - b. Acceptable plans to subcontract for such necessary items; or
 - c. Documented commitment from, or explicit arrangement with, a satisfactory source to provide the necessary items.
 4. **Justification for Contract Award:** Before awarding a contract, the Procurement Officer must be satisfied that the prospective contractor is responsible.
 5. **Written Determination of Non-responsibility:** If a Bidder or Offeror who otherwise would have been awarded a contract is found non-responsible, a written determination of non-responsibility setting forth the basis of the finding shall be prepared by the Procurement Officer. A copy of the determination shall be sent promptly to the non-Responsible Bidder or Offeror. The final determination shall be made part of the Procurement file.
- Q. **Negotiations After Unsuccessful Competitive Sealed Bidding:** When bids received pursuant to an RFB are considered unreasonable by OJRSA and exceed available funds or were not independently reached in open competition, and it is determined in writing by the Procurement Officer or his/her Designee that time or other circumstances will not permit the delay required to re-solicit competitive sealed bids, a contract may be negotiated pursuant to this Section, provided that the lowest base bid does not exceed available funds by an amount greater than ten percent (10%) of the budget established for that portion of the work. However, each Responsible and Responsive Bidder who submitted a bid under the original request for bids must be notified of the determination and given a reasonable opportunity to negotiate. The negotiated price must be lower than the lowest bid received under the original solicitation. OJRSA may change the scope of the work to reduce the cost to be within the established Construction budget.
- R. When the lowest base bid received pursuant to an RFB exceeds approved available funds and OJRSA is able to identify additional funds for the project, in the amount of the difference between the lowest base bid and the approved available funds for the project, OJRSA, in its discretion, may elect to accept the bid.
- R.S. **Confidentiality: RFBs for analytical laboratory services shall include a statement requiring bidders to adhere to confidentiality standards as determined and set forth in the RFB by the OJRSA Executive Director.****

5.1.3 Cooperative Contracts

- A. The State of South Carolina enters into a variety of contracts with manufacturers and/or dealers utilized by the state and local governments at all levels. The Procurement Officer or his/her Designee may procure without competitive bids equipment, Supplies, or Services which are under current state contract. These commodities may include, but are not limited to, vehicles, tractors, backhoes, janitorial supplies, office supplies, traffic control equipment, and fuel.
- B. The United States of America General Services Administration (GSA) contract holders make their products available to state and local governments for the same prices charged to federal government agencies. Purchasing may procure without competitive bids, equipment or supplies under contract with GSA, also referred to as Federal Supply Schedules.
- C. Various support agencies and organizations, such as the Municipal Association of South Carolina, Sourcewell, and National Association of Counties have made available to local governments cooperative Procurement programs. The programs are generally the result of a thorough competitive bidding process at the state or national level which fully satisfies the OJRSA's Procurement requirements.
- D. The Procurement Officer or his/her Designee may utilize such cooperative Procurement programs as needed.
- E. Third-party participants claiming pre-negotiated prices and/or Procurement approval by government parties as stated within this Section shall provide written documentation of such approval.

5.1.4 Competitive Fixed Price Bidding

- A. **Conditions for Use:** When the Procurement Officer determines in writing that the use of competitive sealed

**** Requires that a solicitation contain a condition that laboratories will not share data with industries without prior approval of the OJRSA.**

OJRSA Procurement and Property Disposal PolicyFOR CONSIDERATION BY F&A COMMITTEE January 23, 2024 ~~January 4, 2024~~

- parties, such as the Member Cities; and
2. Written justification is given for why it is in the best interest of OJRSA and the public that the item should be leased rather than purchased.
- B. Likewise, OJRSA may purchase, acquire from, use, or sell Personal Property to another governmental body upon Board approval provided such sale is at or near fair market value. OJRSA may also participate in cooperative purchasing with any other governmental body in accordance with SC Code §11-35-4810 et seq., and may also share personnel, facilities, material, equipment, or other items with another governmental body through an intergovernmental agreement specifying the obligations, rights, and duties of the parties.

REVISION HISTORY

This and previous editions of the *OJRSA Procurement and Property Disposal Policy* must be maintained in accordance with the *OJRSA Records Retention Policy*.

Table 2: OJRSA Procurement and Fiscal Policy revision history

Revision Number	Date	Description of Changes
N/A	07/02/1979	Adoption of Procurement Policy by Oconee County Sewer Commission (OCSC).
N/A	07/11/1983	Updated OCSC Procurement Policy.
N/A	12/04/1989	Updated OCSC Procurement Policy.
N/A	10/29/1993	OCSC Superintendent authorized to purchase surplus property and may delegate this authority to any OCSC employee.
N/A	01/04/1999	OCSC Superintendent authorized to sell surplus items.
N/A	12/01/2003	When bidding analytical services, the OCSC cannot accept bids from firms doing work for industries regulated by OCSC.
N/A	01/12/2010	Establishment of internal protocol that established definition of a purchase order and how it is to be processed.
N/A	02/01/2016	Update to the Procurement Policy dated 01/2016 was included in the Board Meeting minutes on this date; however, there was no record of it actually being approved by the Board.
0000	01/04/2024	Initial issue of comprehensive <i>OJRSA Procurement and Property Disposal Policy</i> by <i>OJRSA Resolution 2024-05</i> .
<u>N/A</u>	<u>01/04/2024</u>	<u>Board repealed 12/01/2003 policy (regarding bidding for analytical services) but required that a bid contains the condition that laboratories will not share data with industries without prior approval of the OJRSA.</u>
<u>0001</u>	<u>02/05/2024</u>	<u>Update to <i>OJRSA Procurement and Property Disposal Policy</i> by <i>OJRSA Resolution 2024-XX</i>, to include confidentiality clause in RFBs for analytical services as approved by Board on 01/04/2024.</u>

From: [Daryll Parker](#)
To: [Chris Eleazer](#); abrock@oconeesc.com; [Jeff McGarvey](#); [Michael Cronan](#)
Subject: Sample Rates
Date: Monday, December 4, 2023 15:20:16
Attachments: [Sample Rate Structure.xlsx](#)

Hi Amanda & Chris,

It was good talking to you both this morning. As we discussed, attached is a sample wastewater rate structure. I looked up Pioneer's rates and they don't charge by meter size. As such, they may not be able to accommodate this type of structure. However, as far as common industry standards are concerned, the attached rates provide that. Please let me know if you have any questions or need any additional information. Thanks.

Daryll Parker | Principal Consultant
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Willdan Financial Services is not advising or recommending any action be taken by the recipient of this information with respect to any prospective, new, or existing municipal financial products or issuance of municipal securities (including with respect to the structure, timing, terms and other similar matters concerning such financial products or issues) unless formally engaged to provide such information.

Monthly Retail Wastewater Rates Effective January 1, 2024

Description	Meter Factor	Amount
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Monthly Base Charge by Water

Meter Size:

5/8-Inch or 3/4-Inch	1.0	\$	20.00
1.0-Inch	2.5	\$	50.00
1.5-Inch	5.0	\$	100.00
2.0-Inch	8.0	\$	160.00
3.0-Inch	16.0	\$	320.00
4.0-Inch	25.0	\$	500.00
6.0-Inch	50.0	\$	1,000.00
8.0-Inch	80.0	\$	1,600.00

Monthly Customer/Admin Charge \$ 4.00

Assumes Pioneer Rural Water District will charge OJRSA a fee for meter reading, billing and processing.

Volumetric Rate/1,000 Gallons \$ 6.38

This is the average of OJRSA's current residential and non-residential volumetric rates.

Note: The rates provided herein are for informational purposes only. They are not based on any cost recovery or cost of service

EXAMPLE

Monthly Sewer Bill for 5,000 Gallons/Month by 3/4-Inch Meter

Monthly Base	\$	20.00
Admin Fee (assumed)	\$	4.00
Volumetric Rate/1,000 Gallons	\$	31.90
	\$	55.90

Retail (Sewer South) Sewer Rates
By Willdan, 12/4/2024 Effective TBD

Description	Meter Factor	Amount
Monthly Sewer Base Charge by Water Meter Size:		
5/8-Inch or 3/4-Inch	1.0	\$ 20.00
1.0-Inch	2.5	\$ 50.00
1.5-Inch	5.0	\$ 100.00
2.0-Inch	8.0	\$ 160.00
3.0-Inch	16.0	\$ 320.00
4.0-Inch	25.0	\$ 500.00
6.0-Inch	50.0	\$ 1,000.00
8.0-Inch	80.0	\$ 1,600.00

Volumetric Rate/1,000 Gallons \$ 6.38

This is the average of OJRSA's current residential and non-residential volumetric rates.

Monthly Customer/Admin Charge \$ 4.00

Assumes Pioneer Rural Water District will charge OJRSA a fee for meter reading, billing and processing.

Note: The rates provided herein are for informational purposes only. They are not based on any cost recovery or cost of service analyses.

Seneca Sewer Rates
Effective July 1, 2023

Description	Amount
Seneca Inside City	
Residential Base	\$ 7.17
Residential Volumetric/1,000 Gallons	\$ 3.79
Commercial Base	\$ 7.17
Commercial Volumetric/1,000 Gallons	\$ 3.79
Seneca Outside City	
Residential Base	\$ 11.60
Residential Volumetric/1,000 Gallons	\$ 5.62
Commercial Base	\$ 11.60
Commercial Volumetric/1,000 Gallons	\$ 5.62

OJRSA Rates

Residential

Base	\$ 10.00
Volumetric/1,000 Gallons	\$ 5.39

Nonresidential

Base	\$ 15.00
Volumetric/1,000 Gallons	\$ 7.37

Walhalla Sewer Rates
Effective July 1, 2023

Description	Amount
Walhalla Inside City	
Residential Base	\$ -
Residential Volumetric/1,000 Gallons	\$ 1.40
Commercial Base	\$ -
Commercial Volumetric/1,000 Gallons	\$ 1.40
Apartment Base	\$ -
Apartment Volumetric/1,000 Gallons	\$ 1.40
Industrial Base	N/A
Industrial Volumetric/1,000 Gallons	N/A
Walhalla Outside City	
Residential Base	\$ -
Residential Volumetric/1,000 Gallons	\$ 1.40
Commercial Base	\$ -
Commercial Volumetric/1,000 Gallons	\$ 1.40
Apartment Base	\$ -
Apartment Volumetric/1,000 Gallons	\$ 1.40
Industrial Base	\$ -
Industrial Volumetric/1,000 Gallons	\$ 1.40
Industrial - SO Base	\$ -
Industrial - SO Volumetric/1,000 Gal	\$ 1.40

OJRSA Rates

Residential

Base	\$ 10.00
Volumetric/1,000 Gallons	\$ 5.39

Nonresidential

Base	\$ 15.00
Volumetric/1,000 Gallons	\$ 7.37

Westminster Sewer Rates
Effective July 1, 2023

Description	Amount
Westminster Inside City	
Residential Base <i>(removed OJRSA base fee)</i>	\$ 11.54
Residential Volumetric/1,000 Gallons <i>(rem OJRSA fee)</i>	\$ 3.33
Westminster Outside City	
Residential Base <i>(removed OJRSA base fee)</i>	\$ 15.10
Residential Volumetric/1,000 Gallons <i>(rem OJRSA fee)</i>	\$ 3.83
Nonresidential Base 2-inch <i>(rem OJRSA base fee)</i>	\$ 24.64
Nonresidential Base 3-inch <i>(rem OJRSA base fee)</i>	\$ 73.90
Nonresidential Base 4-inch <i>(rem OJRSA base fee)</i>	\$ 123.34
Nonresidential Base 6-inch <i>(rem OJRSA base fee)</i>	\$ 177.41
Nonres. All Sizes Vol./1,000 Gallons <i>(rem OJRSA fee)</i>	\$ 0.63
Nonres. TN Base 4-inch	\$ 149.38
Nonres. TN 4-inch Vol./1,000 Gal	\$ 5.03
County Sewer Only Base	\$ 8.66
County Sewer Only Vol./1,000 Gallons	\$ 6.36

OJRSA Rates

Residential

Base	\$ 10.00
Volumetric/1,000 Gallons	\$ 5.39

Nonresidential

Base	\$ 15.00
Volumetric/1,000 Gallons	\$ 7.37

OJRSA RETAIL RESIDENTIAL EXAMPLE

Monthly 5/8-inch Residential Sewer for 5,000 Gallons/Month	
Monthly Base	\$ 20.00
Admin Fee (assumed)	\$ 4.00
Volumetric Rate/1,000 Gallons	\$ 31.90
	\$ 55.90

SENECA RESIDENTIAL EXAMPLE

Monthly Inside Residential Sewer for 5,000 Gallons/Month	
Seneca Base	\$ 7.17
Seneca Volumetric Rate/1,000 Gallons	\$ 18.95
OJRSA Base	\$ 10.00
OJRSA Volumetric Base/1,000 Gallons	\$ 26.95
	\$ 63.07

Monthly **Outside Residential Sewer for 5,000 Gallons/Month**

Seneca Base	\$ 11.60
Seneca Volumetric Rate/1,000 Gallons	\$ 28.10
OJRSA Base	\$ 10.00
OJRSA Volumetric Base/1,000 Gallons	\$ 26.95
	\$ 76.65

WALHALLA RESIDENTIAL EXAMPLE

Monthly Inside Residential Sewer for 5,000 Gallons/Month	
Walhalla Base	\$ -
Walhalla Volumetric Rate/1,000 Gallons	\$ 7.00
OJRSA Base	\$ 10.00
OJRSA Volumetric Base/1,000 Gallons	\$ 26.95
	\$ 43.95

Monthly **Outside Residential Sewer for 5,000 Gallons/Month**

Walhalla Base	\$ -
Walhalla Volumetric Rate/1,000 Gallons	\$ 7.00
OJRSA Base	\$ 10.00
OJRSA Volumetric Base/1,000 Gallons	\$ 26.95
	\$ 43.95

WESTMINSTER RESIDENTIAL EXAMPLE

Monthly Inside Residential Sewer for 5,000 Gallons/Month	
Westminster Base	\$ 11.54
Westminster Volumetric Rate/1,000 Gallons	\$ 16.65
OJRSA Base	\$ 10.00
OJRSA Volumetric Base/1,000 Gallons	\$ 26.95
	\$ 65.14

Monthly **Outside Residential Sewer for 5,000 Gallons/Month**

Westminster Base	\$ 15.10
Westminster Volumetric Rate/1,000 Gallons	\$ 19.15
OJRSA Base	\$ 10.00
OJRSA Volumetric Base/1,000 Gallons	\$ 26.95
	\$ 71.20

Westminster Rates as Published with OJRSA Fees Included

Westminster Inside City	
Residential Base	\$ 21.54
Residential Volumetric/1,000 Gallons	\$ 8.72
Westminster Outside City	
Residential Base	\$ 25.10
Residential Volumetric/1,000 Gallons	\$ 9.22
Nonresidential Base 2-inch	\$ 39.64
Nonresidential Base 3-inch	\$ 88.90
Nonresidential Base 4-inch	\$ 138.34
Nonresidential Base 6-inch	\$ 192.41
Nonres. All Sizes Vol./1,000 Gallons	\$ 8.00

**West Union Sewer Rates
Effective July 1, 2023**

Description	Amount
West Union Inside City	
Residential Base <i>(removed OJRSA base fee)</i>	\$ 2.00
Residential Volumetric/1,000 Gallons <i>(rem OJRSA fee)</i>	\$ 2.61
Commercial Base <i>(removed OJRSA base fee)</i>	\$ 10.00
Commercial Volumetric/1,000 Gallons <i>(rem OJRSA fee)</i>	\$ 3.63
West Union Outside City	
Residential Base <i>(removed OJRSA base fee)</i>	\$ 5.00
Residential Volumetric/1,000 Gallons <i>(rem OJRSA fee)</i>	\$ 3.11
Commercial Base <i>(removed OJRSA base fee)</i>	\$ 13.00
Commercial Volumetric/1,000 Gallons <i>(rem OJRSA fee)</i>	\$ 4.13

OJRSA Rates

Residential

Base	\$ 10.00
Volumetric/1,000 Gallons	\$ 5.39

Nonresidential

Base	\$ 15.00
Volumetric/1,000 Gallons	\$ 7.37

**Clemson City Sewer Rates
Effective July 1, 2023**

Description	Amount
Clemson City Inside City	
Base	\$ 20.75
Volumetric/1,000 Gallons	\$ 5.59
Clemson City Outside City	
Base	\$ 31.13
Residential Volumetric/1,000 Gallons	\$ 10.62

**Anderson County Sewer Rates
Effective July 1, 2023**

Description	Amount
Per ERU (400 GPD = 1 ERU)	\$ 19.25
Volumetric/1,000 Gallons	\$ 7.81

**Greenville/MetroConnects Sewer Rates
Effective January 1, 2024**

Description	Amount
Base	\$ 11.72
Volumetric/1,000 Gallons	\$ 1.85

ReWa Rates

5/8-Inch or 3/4-Inch	\$ 12.75
1.0-Inch	\$ 20.30
1.5-Inch	\$ 29.59
2.0-Inch	\$ 42.81
3.0-Inch	\$ 73.67
4.0-Inch	\$ 117.75
6.0-Inch	\$ 227.95
8.0-Inch	\$ 360.19

Volumetric Rate/1,000 Gallons

Residential	\$ 6.73
Commercial/Industrial (/1,000 gal metered water)	\$ 6.49
Commercial/Industrial (/1,000 gal metered sewer)	\$ 6.73

WEST UNION RESIDENTIAL EXAMPLE

Monthly Inside Residential Sewer for 5,000 Gallons/Month	
West Union Base	\$ 2.00
West Union Volumetric Rate/1,000 Gallons	\$ 13.05
OJRSA Base	\$ 10.00
OJRSA Volumetric Base/1,000 Gallons	\$ 26.95
	\$ 52.00

Monthly **Outside Residential Sewer for 5,000 Gallons/Month**

West Union Base	\$ 5.00
West Union Volumetric Rate/1,000 Gallons	\$ 15.55
OJRSA Base	\$ 10.00
OJRSA Volumetric Base/1,000 Gallons	\$ 26.95
	\$ 57.50

CLEMSON CITY RESIDENTIAL EXAMPLE

Monthly Inside Residential Sewer for 5,000 Gallons/Month	
Clemson City Base	\$ 20.75
Clemson City Volumetric Rate/1,000 Gallons	\$ 27.95
	\$ 48.70

Monthly **Outside Residential Sewer for 5,000 Gallons/Month**

Clemson City Base	\$ 31.13
Clemson City Volumetric Rate/1,000 Gallons	\$ 53.10
	\$ 84.23

ANDERSON COUNTY RESIDENTIAL EXAMPLE

Monthly Residential Sewer for 5,000 Gallons/Month	
Anderson County Base	\$ 19.25
Anderson County Volumetric Rate/1,000 Gallons	\$ 39.05
	\$ 58.30

GREENVILLE/METROCONNECTS RESIDENTIAL EXAMPLE

Monthly Residential Sewer for 5,000 Gallons/Month	
MetroConnects Base	\$ 11.72
MetroConnects Volumetric Rate/1,000 Gallons	\$ 9.25
ReWa Base	\$ 12.75
ReWa Trunk & Treatment Volumetric Rate/1,000 Gallons	\$ 33.65
	\$ 67.37

West Union Rates as Published with OJRSA Fees Included

West Union Inside City	
Residential Base	\$ 12.00
Residential Volumetric/1,000 Gallons	\$ 8.00
Commercial Base	\$ 25.00
Commercial Volumetric/1,000 Gallons	\$ 11.00
West Union Outside City	
Residential Base	\$ 15.00
Residential Volumetric/1,000 Gallons	\$ 8.50
Commercial Base	\$ 28.00
Commercial Volumetric/1,000 Gallons	\$ 11.50

ReWa Retail Rates as Published

Retail Collection Charges	
Base	\$ 13.81
Volumetric/1,000 Gallons	\$ 1.90
ReWa Trunk & Treatment Charges	
Trunk & Treatment Base	\$ 12.75
Trunk & Treatment Volumetric/1,000 Gallons	\$ 25.57