



Operations & Planning Committee Meeting

OJRSA Operations & Administration Building

Lamar Bailes Board Room

October 18, 2023 at 8:30 a.m.

Agenda

- A. Call to Order** – Bob Faires, Committee Chair
- B. Public Session** – Receive comments relating to topics on this agenda. Session is limited to a maximum of 30 minutes with no more than 5 minutes per speaker.
- C. Presentation and Discussion Items** *[May include Vote and/or Action on matters brought up for discussion]*
 - Update on current projects (Exhibit A) – Chris Eleazer, Director
- D. Action Items to Recommend to the Board for Consideration**
 - Approve award of OJRSA Project #2024-06 Assessment and Design for Replacement of Existing Dewatering Equipment to KCI Technologies and authorize Executive Director to negotiate contract for professional services upon Board approval – Chris Eleazer, Director and Kyle Lindsay, Operations Director
- E. Executive Director's Discussion and Compliance Concerns** – Chris Eleazer, Director
 1. Environmental and regulatory compliance
 2. Miscellaneous *(if any)*
- F. Committee Members' Discussion** – Bob Faires, Committee Chair
Discussion can be related to matters addressed in this meeting or for future consideration by this or another Committee. Voting is not permitted during this session.
- G. Upcoming Meetings** *All meetings to be held in the Lamar Bailes Board Room unless noted otherwise.*
 1. Finance & Administration Committee – October 24, 2023 at 9:00 a.m.
 2. Board of Commissioners – November 6, 2023 at 4:00 p.m.
 3. Operations & Planning Committee – November 15, 2023 at 8:30 a.m.
- H. Adjourn**

FY2024 Restricted Fund Projects

10/16/2023 10:51

		RESTRICTED FUND PROJECT MILESTONES												
		Restricted Fund Projects (Project Number (if applicable); Project Manager)	% Complete	Anticipated Completion	Budget Amount (\$)	PO/Contract Amount (\$)	Bids/RFQ/etc. Issue/Advertised	PO/Contract Signed	Started Work	Completed	Obligated/ Spent (\$)	Budget Remaining (\$)	GL Code (XXXXX = get from Office Mgr)	Comp. Performing (and Project Mgr)
FY 2024 Restricted Funds Capital Projects	Projects may carry across budget years	Central Oconee County Sewer Basin Study (CE)	1%	6/30/2024	350,000	317,800	N/A	8/9/2023	9/12/2023		0	317,800	PROJ & CONT 1501-09007	Weston & Sampson Kip Gearhart
	Consent Order Projects 2022 CONSTRUCTION Possible SCIP Match (#2024-02; CE, KL)	0%	6/30/2024	360,850	351,291	7/28/2023					0	351,291	PROJ & CONT 1501-09008	Tugaloo Pipeline Ed Hare
	Consent Order Projects 2023 CONSTRUCTION SCIP PROJECT (#2024-XX; CE, KL)	0%	8/13/2025	4,662,745	TBD	TBD					0	0	PROJ & CONT 1501-TBD	TBD
	Consent Order Projects 2023 ENGINEERING (WKD TO#13) SCIP MATCH (#2021-01; CE, KL)	1%	8/13/2025	400,000	398,000	N/A	9/15/2023	10/3/2023			7,930	390,070	PROJ & CONT 1501-09009	WK Dickson Joe Swaim
	Dewatering Equipment Replacement CONSTRUCTION SCIP PROJECT (#2024-XX; KL)	0%	TBD	2,800,000	TBD	TBD					0	0	PROJ & CONT 1501-TBD	TBD
	Dewatering Equipment Replacement ENGINEERING SCIP MATCH (#2024-06; KL)	0%	TBD	75,000	TBD	9/15/2023					0	0	PROJ & CONT 1501-TBD	TBD
	Exit 4 "Project Tiger" Pump Station/Sewer ENGINEERING (Oconee County #TBD; CE)	75%	TBD	Currently N/A	N/A Oconee Co Proj	N/A Oconee Co Proj	N/A Oconee Co Proj	N/A Oconee Co Proj			0	0	TBD	Thomas & Hutton Lee Brackett
	Flat Rock PS Replacement CONSTRUCTION (#2024-03; CE) SCIP PROJECT	0%	9/30/2024	1,737,500	1,293,500	6/7/2023	8/29/2023				34,200	1,259,300	PROJ & CONT 1501-09005	Cove Utilities Jeff Caffery
	Flat Rock PS Replacement ENGINEERING/ CONST SVCS (#2022-03; CE) SCIP MATCH	50%	9/30/2024	256,000	177,800	2/14/2022	7/5/2055	7/1/2022			104,677	73,123	PROJ & CONT 1501-09005	KCI Technologies Tom Vollmar
	Regional Sewer Feasibility Study RIA GRANT (#2024-01; CE)	0%	11/29/2024	100,000	100,000	5/26/2023	10/10/2023				0	100,000	PROJ & CONT 1501-09003	WK Dickson Angie Mettlen
	Sewer South Phase II CONSTRUCTION (CE)	25%	6/30/2024	12,311,447	11,843,452	9/27/2022	3/23/2023	6/1/2023			3,286,419	8,557,033	SSF: CIP 1401-06050	Kevin Moorhead Moorhead Construct
	Sewer South Phase II ENGINEERING/ CONSTRUCTION/INSPECT SVCS (CE)	25%	6/30/2024	474,500	480,850	N/A	5/4/2023	5/4/2023			34,250	446,600	SSF: CIP 1401-06050	Davis & Floyd John Reynolds
	Thickener Sludge Pump (P-113), Including Install (MD)	100%	5/30/2023	25,000	29,571	8/1/2022	12/13/2023	6/29/2023	8/4/2023		37,949	(8,378)	PROJ & CONT 1501-09002	Greenstone Drew Goldie
		0%									0	0		
	0%									0	0			
		TOTAL BUDGETED: 23,553,042				TOTAL RESTRICTED FUNDS OBLIGATED/ACTUAL TO DATE: 3,505,425				-11,486,839		TOTAL OVER/UNDER BUDGET		
		TOTAL AWARDED: 14,992,264												

FY2024 Restricted Fund Projects

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Restricted Fund Projects (Project Number (if applicable); Project Manager)	Notes
Central Oconee County Sewer Basin Study (CE)	Plan to continue under #2022-01 (Southern Oconee/Western Anderson Sewer Master Plan). 8/7: Board approved. 9/12: Kickoff meeting held. 10/3: Attempting to schedule meetings. 10/16: Stakeholder scheduled for today.
Consent Order Projects 2022 CONSTRUCTION Possible SCIIP Match (#2024-02; CE, KL)	Carryover from FY 2023. 8/15: Notice of Award signed. Will sign contract at pre-con meeting. 9/19: KL trying to schedule pre-con mtg with Tugaloo and WK Dickson. 10/3: Pre-con scheduled for 10/17, contract to be signed at that time.
Consent Order Projects 2023 CONSTRUCTION SCIIP PROJECT (#2024-XX; CE, KL)	8/17: To be bid upon design (WKD TO#13). 10/3: Anticipated bidding to begin 5/2024 and construction to begin around 8/2024.
Consent Order Projects 2023 ENGINEERING (WKD TO#13) SCIIP MATCH (#2021-01; CE, KL)	8/24: O&P approved for draft contract to go to the Board for consideration at 9/11 meeting. 9/11: Board approved execution of TO #13 Collection System Rehabilitation. 9/15: Signed, returned contract. 10/3: Kickoff meeting held.
Dewatering Equipment Replacement CONSTRUCTION SCIIP PROJECT (#2024-XX; KL)	FY 2024 O&P Fund project "Dewatering Equipment Assessment FOR EVENTUAL SCIIP PROJECT" must be completed first.
Dewatering Equipment Replacement ENGINEERING SCIIP MATCH (#2024-06; KL)	10/3: Received 2 SOQs. KL, JM, and MD will review and make recommendation to O&P Comm. 10/15: KL and team to present recommended firm to O&P Comm.
Exit 4 "Project Tiger" Pump Station/Sewer ENGINEERING (Oconee County #TBD; CE)	9/5: Plans under review. These may possibly be the ones that will be submitted to DHEC for construction permit. 9/19: Sent comments back to T&H. Revisions necessary.
Flat Rock PS Replacement CONSTRUCTION (#2024-03; CE) SCIIP PROJECT	8/15: Received approval to proceed from RIA. 8/17: Notice of Award signed. 8/29: Signed contract, Notice to Proceed, conducted pre-con meeting. 9/19: Construction not to start until 1/2024.
Flat Rock PS Replacement ENGINEERING/ CONST SVCS (#2022-03; CE) SCIIP MATCH	6/2: Received approval from Nate Foutch (SC RIA) to advertise. KCI plans to have pre-bid 6/27. 6/7: Advertised w/ SCBO, put on OJRSA website. Bid opening 7/18. 8/29: Pre-con mtg held with Cove Utilities.
Regional Sewer Feasibility Study RIA GRANT (#2024-01; CE)	9/19: Timeline now Reorganization Model Board Review/Approval 9/30/2024; and RIA Monitoring/Closeout 11/29/2024. 10/9: RIA approved to execute contract w/ WKD. 10/16: K Amidon working to set up meeting for 11/9.
Sewer South Phase II CONSTRUCTION (CE)	7/27: Progress meeting. No issues. Proceeding nicely with pipelaying and boring under I-85. 8/29: Progress meeting: No issues. On schedule. Pay App #1 signed and check cut. 9/12: Pay App #2 processed. 10/9: Pay App #3 processed.
Sewer South Phase II ENGINEERING/ CONSTRUCTION/INSPECT SVCS (CE)	Also see Sewer South Phase II Construction for additional information. 10/6: County approved additional \$6,350 to survey access road. Contract total increased by this amount.
Thickener Sludge Pump (P-113), Including Install (MD)	<i>Carryover from FY 2023. Some costs may have been paid during previous FY.</i> 9/15: COMPLETE.

O&M Project (Project Number (if applicable); PM) <u>CANNOT CARRY OVER TO NEXT FISCAL YEAR WITHOUT BUDGET APPROVAL</u>		% Complete	Anticipated Completion	Budget Amount (\$)	PO/Contract Amount (\$)	O&M PROJECT MILESTONES					Budget Remaining (\$)	GL Code (XXXXX = get from Office Mgr)	Comp. Performing (and Project Mgr)
						Bids/RFQ/etc. Issue/Advertised	Req/Contract Signed	Started Work	Completed	Obligated/ Spent (\$)			
FY 2023 O&M Fund Projects Consent Order Engineering and Assessment Tasks	Consent Order 21-025-W Project: Sewer Use Regulation Revision and Adoption (CE)	100%	6/30/2023	N/A	N/A	N/A	N/A	1/26/2022	9/11/2023	0	0	N/A	Michael Traynham OJRSA Counsel
	Consent Order 21-025-W Project: Biannual Report (CE)	0%	11/9/2023	0	0	N/A	N/A			0	0	N/A	Chris Eleazer OJRSA
	CCTV for CMOM/Consent Order YEAR 2 (#2024-04; KL)	15%	12/15/2023	79,158	87,150	7/31/2023	10/11/2023	10/11/2023		0	87,150	ConSys: Prof Svcs 601-02430	David Blizzard Blizzard Consulting
	Engineering Projects WKD TO#10 (PS Evals: CON/PERK/MART/CHOE) (KL, CE)	100%	8/30/2023	5,106	5,106	9/28/2022	12/19/2022	1/17/2023	10/6/2023	5,106	0	ConSys: Prof Svcs 601-02430	WK Dickson Joe Swaim
	Engineering Projects WKD TO#11 (COLSYS Eval of FY 2023 CCTV/SSES) (KL, CE)	100%	8/30/2023	4,580	4,580	9/28/2022	1/3/2023	1/17/2023	8/11/2023	4,580	0	ConSys: Prof Svcs 601-02430	WK Dickson Joe Swaim
	Engineering Projects WKD TO#9 (COLSYS Inspect Report/Recommend) (KL, CE)	100%	8/30/2023	18,590	18,590	9/28/2022	1/3/2023	1/17/2023	8/1/2023	8,555	10,035	ConSys: Prof Svcs 601-02430	WK Dickson Joe Swaim
	GIS Improvements -- Easement Importation (CE)	0%	12/1/2023	13,200	13,200	N/A	9/12/2023			0	13,200	Admin: Admin Svcs 501-02420	Jason Gillespie Weston & Sampson
	Hydraulic Model Update (CE)	100%	1/30/2023	45,000	45,000	2017 Project Continued	2017 Project Continued	8/1/2022	7/14/2023	31,600	13,400	ConSys: Prof Svcs 601-02430	Will Nading GMC
	Install Fence and Gate at GCCP PS (MD)	100%	N/A	5,000	N/A	N/A	N/A	N/A	N/A	0	0	Contr Svcs: Bldg Grnd 1201-02550	Jamie Gilbert OEA
	Install Radar Level Indicators and Repair Pipes on Digesters (MD)	0%	TBD	7,500	TBD	TBD				0	0	WRF: R&M 701-03000	Mark Dain OJRSA
	NPDES Permit Renewal Phase 2 (JM, KL)	60%	6/30/2024	18,200	17,350	4/19/2022	8/22/2022	7/1/2022		500	16,850	WRF: Prof Svcs 701-02430	Goldie Associates Amy Anderson
	PAA Study Phase 3 (30 day full scale test) (KL, JM)	50%	2/30/2023	35,000	20,750	4/1/2022	8/2/2023	8/2/2023		0	20,750	WRF: Prof Svcs 701-02430	Goldie Associates Bob Schmitt
	Paving Around Solids Pad and Dewatering Building (JM)	0%	TBD	20,000	TBD	TBD				0	0	WRF: Bldgs Grnds 701-02550	TBD
	Replace 3 way Valve-Install Bypass at Millbrook PS (MD)	0%	TBD	15,000	14,745	9/29/2023	10/5/2023			0	14,745	ConSys: Millbrook PS 601-05100	Cove Utilities Jeff Caffary
	Replace/Paint Walkway Handrails (JM)	0%	5/31/2024	12,500	N/A	N/A	N/A			0	0	WRF: Bldgs Grnds 701-02550	Johnny McCall OJRSA
	Seneca Creek Pump Station and Force Main Replacement Design (#2023-05; CE, KL)	93%	6/1/2023	560,000	307,500	Took over from SL&W	8/17/2022	8/16/2022		242,905	64,595	O&M CIP: ConSys 1401-06071	GMC Will Nading
	Streambank & Easement Repairs (KL)	11%	TBD	40,000	40,000	N/A	N/A	7/3/2023		4,343	35,657	Consys: Grav & FM 601-05230	OJRSA ConSys Michael McClain
	Transformer/Switchgear Cleaning and Inspection at Pump Stations (MD)	0%	12/15/2023	8,000		TBD				0	0	ConSys: Prof Svcs 601-02430	Instel Stewart Reynolds
Transformer/Switchgear Cleaning and Inspection at WRF (MD)	0%	12/15/2023	8,000		TBD				0	0	WRF: Prof Svcs 701-02430	Instel Stewart Reynolds	
Utility Water Engineering Assessment (JM, KL)	0%	TBD	75,000	TBD	TBD				0	0	WRF: Prof Svcs 701-02430	TBD	
TOTAL BUDGETED: 969,834				TOTAL AWARDED: 573,971		TOTAL FUNDS OBLIGATED/ACTUAL TO DATE: 297,589					-276,382	TOTAL OVER/UNDER BUDGET	

FY2024 O&M Fund Projects

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O&M Project (Project Number (if applicable); PM) <u>CANNOT CARRY OVER TO NEXT FISCAL YEAR WITHOUT BUDGET APPROVAL</u>	Notes
Consent Order 21-025-W Project: Sewer Use Regulation Revision and Adoption (CE)	7/10: Presented to OJRSA Board for consideration. Plan to approve for public notice at 8/7 Board meeting. 8/7: Board approved for public notice. Hearing scheduled for 9/11. 9/11: Board approved after receiving no public comments. COMPLETE.
Consent Order 21-025-W Project: Biannual Report (CE)	BEGINNING 11/9/2021: REPORTS ARE DUE TO DHEC EVERY SIX MONTHS. Reports submitted: 11/14/2021, 5/9/2022, 11/10/2022, 5/9/2023. Next due 11/10/2023. 10/16: Sent doc to KL by email to update applicable info.
CCTV for CMOM/Consent Order YEAR 2 (#2024-04; KL)	9/28: Low bid was Blizzard Consulting for \$87,150. 10/6: Received COI, plans to mobilize next week. 10/11: Mobilized and began work. 10/16: Has completed 4 line segments, very little sediment and issues found so far.
Engineering Projects WKD TO#10 (PS Evals: CON/PERK/MART/CHOE) (KL, CE)	For SCIIP Match. CONTINUATION OF FY 2023 PROJECT (Spent FY 2023: \$64,894 of \$70,000). 9/5: KL and MD reviewing. 9/15: KL sent comments to WK Dickson. 10/6: Received report. KL confirmed it is complete. COMPLETE.
Engineering Projects WKD TO#11 (COLSYS Eval of FY 2023 CCTV/SSES) (KL, CE)	For SCIIP Match. CONTINUATION OF FY 2023 PROJECT (Spent FY 2023: \$36,920 of \$41,500). 8/11: COMPLETE.
Engineering Projects WKD TO#9 (COLSYS Inspect Report/Recommend) (KL, CE)	For SCIIP Match. CONTINUATION OF FY 2023 PROJECT (Spent FY 2023: \$30,410 OF \$49,000). 9/5: COMPLETE. This was used to go out for bid that was awarded to Tugaloo.
GIS Improvements -- Easement Importation (CE)	9/19: Provided information to W&S.
Hydraulic Model Update (CE)	FY 2023 project that was finalized in early FY 2024. 6/8: Received draft report. 7/14: COMPLETE
Install Fence and Gate at GCCP PS (MD)	9/29: J Gilbert mentioned at OEA meeting they will be installing. 10/3: Emailed J Gilbert and Kyle. JG responded and said they're taking care of it and no assistance is needed from OJRSA. Considered COMPLETE.
Install Radar Level Indicators and Repair Pipes on Digesters (MD)	8/17: No update. 9/5: KL reached out to vendor and waiting to get back info. 10/3: KL still hasn't anything and the company lost their local rep. for Vega. Items have long lead time. 10/10: Still have not heard anything.
NPDES Permit Renewal Phase 2 (JM, KL)	<u>Continued from Phase 1 FY 2023.</u> 10/16: All sampling complete. Sonya and Paul working on this with Goldie now because Amy out for 3 months. Still on schedule.
PAA Study Phase 3 (30 day full scale test) (KL, JM)	CONTINUATION OF FY 2023 PROJECT (Spent FY 2023: \$29,250). 10/3: Starting 30 day test tomorrow through Friday. Documentation will then be submitted to DHEC to add to our NPDES permit if successful. 10/16: Trial still going well. To be finished 11/3.
Paving Around Solids Pad and Dewatering Building (JM)	9/19: Still waiting on 3rd quote. 10/3: KL spoke with King Asphalt. They've bought up many of the companies that did this type of work. 10/16: Spoke with King, waiting to hear from Doug.
Replace 3 way Valve-Install Bypass at Millbrook PS (MD)	10/3: Got back quote, it's within budget. Now will work on scheduling. MD gathering parts. 10/5: Authorized Cove to perform work. 10/16: Waiting on parts.
Replace/Paint Walkway Handrails (JM)	8/17: No update. 10/3: Vendor came in last week to see plant. They've worked with Sherwin Williams to identify what we need. Will do with in house labor. 10/16: Buying paint this week and Sherwin Williams rep coming out to train on prep and mixing epoxy.
Seneca Creek Pump Station and Force Main Replacement Design (#2023-05; CE, KL)	Continued from FY 2023. <u>FY 2024: \$120,000.</u> 9/11: Received DHEC Construction Permit for 12,000 LF of 16" force main. 9/19: Received 90% PS plans and cost estimate for PS replacement--\$2.4 million w/ 15% conting. 9/29: Provided 90% comments back to GMC.
Streambank & Easement Repairs (KL)	8/17: Repaired 3 creek crossings. 10/3: Repaired 2 creek banks (5 total)
Transformer/Switchgear Cleaning and Inspection at Pump Stations (MD)	8/17: Need to schedule. 9/5: MD called Instel to set up schedule 10/3: Scheduled for 12/6-7.
Transformer/Switchgear Cleaning and Inspection at WRF (MD)	8/17: Need to schedule. 9/5: MD called Instel to set up schedule 10/3: Scheduled for 12/6-7.
Utility Water Engineering Assessment (JM, KL)	8/17: No update. Will need to put together RFP. 9/19: CE--this needs to be scheduled soon. 10/2: Sent KL information to put together RFP. 10/16: KL working on it.