



Operations & Planning Committee Meeting

OJRSA Operations & Administration Building

Lamar Bailes Board Room

November 15, 2023 at 8:30 a.m.

Agenda

- A. Call to Order** – Bob Faires, Committee Chair
- B. Public Session** – Receive comments relating to topics on this agenda. Session is limited to a maximum of 30 minutes with no more than 5 minutes per speaker.
- C. Presentation and Discussion Items** *[May include Vote and/or Action on matters brought up for discussion]*
 - 1. Update on current projects (Exhibit A) – Chris Eleazer, Director
 - 2. December committee meeting – Chris Eleazer, Director
- D. Action Items to Recommend to the Board for Consideration**
 - None
- E. Executive Director’s Discussion and Compliance Concerns** – Chris Eleazer, Director
 - 1. Environmental and regulatory compliance
 - 2. Miscellaneous *(if any)*
- F. Committee Members’ Discussion** – Bob Faires, Committee Chair
Discussion can be related to matters addressed in this meeting or for future consideration by this or another Committee. Voting is not permitted during this session.
- G. Upcoming Meetings** *All meetings to be held in the Lamar Bailes Board Room unless noted otherwise.*
 - 1. Finance & Administration Committee – November 28, 2023 at 9:00 a.m.
 - 2. Board of Commissioners – December 4, 2023 at 4:00 p.m.
 - 3. Operations & Planning Committee – December 20, 2023 at 8:30 a.m.
- H. Adjourn**

O&M Project (Project Number (if applicable); PM) <u>CANNOT CARRY OVER TO NEXT FISCAL YEAR WITHOUT BUDGET APPROVAL</u>		% Complete	Anticipated Completion	Budget Amount (\$)	PO/Contract Amount (\$)	O&M PROJECT MILESTONES					Budget Remaining (\$)	GL Code (XXXXX = get from Office Mgr)	Comp. Performing (and Project Mgr)
						Bids/RFQ/etc. Issue/Advertised	Req/Contract Signed	Started Work	Completed	Obligated/ Spent (\$)			
FY 2023 O&M Fund Projects Consent Order Engineering and Assessment Tasks	Consent Order 21-025-W Project: Sewer Use Regulation Revision and Adoption (CE)	100%	6/30/2023	N/A	N/A	N/A	N/A	1/26/2022	9/11/2023	0	0	N/A	Michael Traynham OJRSA Counsel
	Consent Order 21-025-W Project: Biannual Report (CE)	100%	11/9/2023	0	0	N/A	N/A	11/3/2023	11/9/2023	0	0	N/A	Chris Eleazer OJRSA
	CCTV for CMOM/Consent Order YEAR 2 (#2024-04; KL)	90%	12/15/2023	112,918	117,010	7/31/2023	10/11/2023	10/11/2023		0	117,010	ConSys: Prof Svcs 601-02430	David Blizzard Blizzard Consulting
	Engineering Projects WKD TO#10 (PS Evals: CON/PERK/MART/CHOE) (KL, CE)	100%	8/30/2023	5,106	5,106	9/28/2022	12/19/2022	1/17/2023	10/6/2023	5,106	0	ConSys: Prof Svcs 601-02430	WK Dickson Joe Swaim
	Engineering Projects WKD TO#11 (COLSYS Eval of FY 2023 CCTV/SSES) (KL, CE)	100%	8/30/2023	4,580	4,580	9/28/2022	1/3/2023	1/17/2023	8/11/2023	4,580	0	ConSys: Prof Svcs 601-02430	WK Dickson Joe Swaim
	Engineering Projects WKD TO#9 (COLSYS Inspect Report/Recommend) (KL, CE)	100%	8/30/2023	18,590	18,590	9/28/2022	1/3/2023	1/17/2023	8/1/2023	8,555	10,035	ConSys: Prof Svcs 601-02430	WK Dickson Joe Swaim
	GIS Improvements -- Easement Importation (CE)	40%	12/1/2023	13,200	13,200	N/A	9/12/2023			0	13,200	Admin: Admin Svcs 501-02420	Jason Gillespie Weston & Sampson
	Hydraulic Model Update (CE)	100%	1/30/2023	45,000	45,000	2017 Project Continued	2017 Project Continued	8/1/2022	7/14/2023	31,600	13,400	ConSys: Prof Svcs 601-02430	Will Nading GMC
	Install Fence and Gate at GCCP PS (MD)	100%	N/A	5,000	N/A	N/A	N/A	N/A	N/A	0	0	Contr Svcs: Bldg Grnd 1201-02550	Jamie Gilbert OEA
	Install Radar Level Indicators and Repair Pipes on Digesters (MD)	30%	TBD	7,500	TBD	TBD				0	0	WRF: R&M 701-03000	Mark Dain OJRSA
	NPDES Permit Renewal Phase 2 (JM, KL)	65%	6/30/2024	18,200	17,350	4/19/2022	8/22/2022	7/1/2022		500	16,850	WRF: Prof Svcs 701-02430	Goldie Associates Amy Anderson
	PAA Study Phase 3 (30 day full scale test) (KL, JM)	60%	2/30/2023	35,000	20,750	4/1/2022	8/2/2023	8/2/2023		3,000	17,750	WRF: Prof Svcs 701-02430	Goldie Associates Bob Schmitt
	Paving Around Solids Pad and Dewatering Building (JM)	0%	TBD	20,000	TBD	TBD				0	0	WRF: Bldgs Grnds 701-02550	TBD
	Replace 3 way Valve-Install Bypass at Millbrook PS (MD)	0%	TBD	15,000	14,745	9/29/2023	10/5/2023			0	14,745	ConSys: Millbrook PS 601-05100	Cove Utilities Jeff Caffary
	Replace/Paint Walkway Handrails (JM)	0%	5/31/2024	12,500	12,500	N/A	N/A			371	12,129	WRF: Bldgs Grnds 701-02550	Johnny McCall OJRSA
	Seneca Creek Pump Station and Force Main Replacement Design (#2023-05; CE, KL)	93%	6/1/2023	560,000	307,500	Took over from SL&W	8/17/2022	8/16/2022		242,905	64,595	O&M CIP: ConSys 1401-06071	GMC Will Nading
	Streambank & Easement Repairs (KL)	15%	TBD	40,000	40,000	N/A	N/A	7/3/2023		6,257	33,743	Consys: Grav & FM 601-05230	OJRSA ConSys Michael McClain
	Transformer/Switchgear Cleaning and Inspection at Pump Stations (MD)	0%	12/15/2023	8,000		TBD				0	0	ConSys: Prof Svcs 601-02430	Instel Stewart Reynolds
Transformer/Switchgear Cleaning and Inspection at WRF (MD)	0%	12/15/2023	8,000		TBD				0	0	WRF: Prof Svcs 701-02430	Instel Stewart Reynolds	
Utility Water Engineering Assessment (JM, KL)	0%	TBD	75,000	TBD	TBD				0	0	WRF: Prof Svcs 701-02430	TBD	
TOTAL BUDGETED: 1,003,594				X		TOTAL FUNDS OBLIGATED/ACTUAL TO DATE: 302,874					-313,457	TOTAL OVER/UNDER BUDGET	
TOTAL AWARDED: 616,331													

FY2024 O&M Fund Projects

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O&M Project (Project Number (if applicable); PM) <u>CANNOT CARRY OVER TO NEXT FISCAL YEAR WITHOUT BUDGET APPROVAL</u>	Notes
Consent Order 21-025-W Project: Sewer Use Regulation Revision and Adoption (CE)	7/10: Presented to OJRSA Board for consideration. Plan to approve for public notice at 8/7 Board meeting. 8/7: Board approved for public notice. Hearing scheduled for 9/11. 9/11: Board approved after receiving no public comments. COMPLETE.
Consent Order 21-025-W Project: Biannual Report (CE)	BEGINNING 11/9/2021: REPORTS ARE DUE TO DHEC EVERY SIX MONTHS. Reports submitted: 11/14/2021, 5/9/2022, 11/10/2022, 5/9/2023, 11/9/2023. Next due 5/10/2024.
CCTV for CMOM/Consent Order YEAR 2 (#2024-04; KL)	10/11: Mobilized and began work. 10/16: Has completed 4 line segments, very little sediment and issues found so far. 11/13: Have 2 segments left to CCTV then finished.
Engineering Projects WKD TO#10 (PS Evals: CON/PERK/MART/CHOE) (KL, CE)	For SCIIP Match. CONTINUATION OF FY 2023 PROJECT (Spent FY 2023: \$64,894 of \$70,000). 9/5: KL and MD reviewing. 9/15: KL sent comments to WK Dickson. 10/6: Received report. KL confirmed it is complete. COMPLETE.
Engineering Projects WKD TO#11 (COLSYS Eval of FY 2023 CCTV/SSES) (KL, CE)	For SCIIP Match. CONTINUATION OF FY 2023 PROJECT (Spent FY 2023: \$36,920 of \$41,500). 8/11: COMPLETE.
Engineering Projects WKD TO#9 (COLSYS Inspect Report/Recommend) (KL, CE)	For SCIIP Match. CONTINUATION OF FY 2023 PROJECT (Spent FY 2023: \$30,410 OF \$49,000). 9/5: COMPLETE. This was used to go out for bid that was awarded to Tugaloo.
GIS Improvements -- Easement Importation (CE)	9/19: Provided information to W&S. 10/23: There were a few that could not be found by OJRSA or W&S staff. Requested assistance from Deb with L Brandt's office. 11/13: Have meeting with L Brandt later in week.
Hydraulic Model Update (CE)	FY 2023 project that was finalized in early FY 2024. 6/8: Received draft report. 7/14: COMPLETE
Install Fence and Gate at GCCP PS (MD)	9/29: J Gilbert mentioned at OEA meeting they will be installing. 10/3: Emailed J Gilbert and Kyle. JG responded and said they're taking care of it and no assistance is needed from OJRSA. Considered COMPLETE.
Install Radar Level Indicators and Repair Pipes on Digesters (MD)	8/17: No update. 9/5: KL reached out to vendor and waiting to get back info. 10/3: KL still hasn't anything and the company lost their local rep. for Vega. Items have long lead time. 10/10: Still have not heard anything. 11/13: Still waiting. Have repaired pipes.
NPDES Permit Renewal Phase 2 (JM, KL)	<u>Continued from Phase 1 FY 2023.</u> 10/16: All sampling complete. Sonya and Paul working on this with Goldie now because Amy out for 3 months. Still on schedule. 11/13: No update. Goldie has all data. They will have all data by mid-December.
PAA Study Phase 3 (30 day full scale test) (KL, JM)	CONTINUATION OF FY 2023 PROJECT (Spent FY 2023: \$29,250). 10/16: Trial still going well. To be finished 11/3. 11/13: Goldie having to now do toxicity. Should be finished by end of month.
Paving Around Solids Pad and Dewatering Building (JM)	9/19: Still waiting on 3rd quote. 10/3: KL spoke with King Asphalt. They've bought up many of the companies that did this type of work. 10/16: Spoke with King, waiting to hear from Doug. 11/13: King finally showed up. Came in substantially over budget. ON HOLD.
Replace 3 way Valve Install Bypass at Millbrook PS (MD)	10/3: Got back quote, it's within budget. Now will work on scheduling. MD gathering parts. 10/5: Authorized Cove to perform work. 10/16: Waiting on parts. 11/13: Still waiting on parts.
Replace/Paint Walkway Handrails (JM)	10/16: Buying paint this week and Sherwin Williams rep coming out to train on prep and mixing epoxy. 11/13: Scheduling person to come out. We have all paint.
Seneca Creek Pump Station and Force Main Replacement Design (#2023-05; CE, KL)	Continued from FY 2023. <u>FY 2024: \$120,000.</u> 9/11: Received DHEC Construction Permit for 12,000 LF of 16" force main. 9/29: Provided 90% comments back to GMC.
Streambank & Easement Repairs (KL)	8/17: Repaired 3 creek crossings. 10/3: Repaired 2 creek banks (5 total) 11/13: Repaired 3 more creek crossings (8 total)
Transformer/Switchgear Cleaning and Inspection at Pump Stations (MD)	8/17: Need to schedule. 9/5: MD called Instel to set up schedule 10/3: Scheduled for 12/6-7.
Transformer/Switchgear Cleaning and Inspection at WRF (MD)	8/17: Need to schedule. 9/5: MD called Instel to set up schedule 10/3: Scheduled for 12/6-7.
Utility Water Engineering Assessment (JM, KL)	8/17: No update. Will need to put together RFP. 9/19: CE--this needs to be scheduled soon. 10/2: Sent KL information to put together RFP. 10/16: KL working on it. 11/13: KL just sent draft to CE today to review.

FY2024 Restricted Fund Projects

11/13/2023 14:16

	RESTRICTED FUND PROJECT MILESTONES												
	Restricted Fund Projects (Project Number (if applicable); Project Manager)	% Complete	Anticipated Completion	Budget Amount (\$)	PO/Contract Amount (\$)	Bids/RFQ/etc. Issue/Advertised	PO/Contract Signed	Started Work	Completed	Obligated/ Spent (\$)	Budget Remaining (\$)	GL Code (XXXXX = get from Office Mgr)	Comp. Performing (and Project Mgr)
FY 2024 Restricted Funds Capital Projects <i>Projects may carry across budget years</i>	Central Oconee County Sewer Basin Study (CE)	3%	6/30/2024	350,000	317,800	N/A	8/9/2023	9/12/2023		0	317,800	PROJ & CONT 1501-09007	Weston & Sampson Kip Gearhart
	Consent Order Projects 2022 CONSTRUCTION Possible SCIP Match (#2024-02; CE, KL)	0%	2/1/2024	360,850	351,291	7/28/2023	10/17/2023			0	351,291	PROJ & CONT 1501-09008	Tugaloo Pipeline Ed Hare
	Consent Order Projects 2023 ENGINEERING (WKD TO#13) SCIP MATCH (#2021-01; CE, KL)	3%	8/13/2025	400,000	398,000	N/A	9/15/2023	10/3/2023		43,811	354,189	PROJ & CONT 1501-09009	WK Dickson Joe Swaim
	Consent Order Projects 2023 CONSTRUCTION SCIP PROJECT (#20XX-XX; CE, KL)	0%	8/13/2025	4,662,745	TBD	TBD				0	0	PROJ & CONT 1501-TBD	TBD
	Dewatering Equipment Replacement ENGINEERING SCIP MATCH (#2024-06; KL)	0%	TBD	75,000	TBD	9/15/2023				0	0	PROJ & CONT 1501-TBD	TBD
	Dewatering Equipment Replacement CONSTRUCTION SCIP PROJECT (#2024-XX; KL)	0%	TBD	2,800,000	TBD	TBD				0	0	PROJ & CONT 1501-TBD	TBD
	Exit 4 "Project Tiger" Pump Station/Sewer ENGINEERING (Oconee County #TBD; CE)	75%	TBD	Currently N/A	N/A Oconee Co Proj	N/A Oconee Co Proj	N/A Oconee Co Proj	N/A Oconee Co Proj		0	0	TBD	Thomas & Hutton Lee Brackett
	Flat Rock PS Replacement ENGINEERING/ CONST SVCS SCIP MATCH (#2022-03; CE)	50%	9/30/2024	256,000	177,800	2/14/2022	7/5/2055	7/1/2022		104,677	73,123	PROJ & CONT 1501-09005	KCI Technologies Tom Vollmar
	Flat Rock PS Replacement CONSTRUCTION (#2024-03; CE) SCIP PROJECT	0%	9/30/2024	1,737,500	1,293,500	6/7/2023	8/29/2023			34,200	1,259,300	PROJ & CONT 1501-09005	Cove Utilities Jeff Caffery
	Regional Sewer Feasibility Study RIA GRANT (#2024-01; CE)	0%	11/29/2024	100,000	100,000	5/26/2023	10/10/2023	11/8/2023		1,673	98,327	PROJ & CONT 1501-09010	WK Dickson Angie Mettlen
	Sewer South Phase II ENGINEERING/ CONSTRUCTION/INSPECT SVCS (CE)	35%	6/30/2024	480,850	480,850	N/A	5/4/2023	5/4/2023		121,160	359,736	SSF: CIP 1401-06050	Davis & Floyd John Reynolds
	Sewer South Phase II CONSTRUCTION (CE)	35%	6/30/2024	12,311,447	11,843,452	9/27/2022	3/23/2023	6/1/2023		3,286,419	8,557,033	SSF: CIP 1401-06050	Kevin Moorhead Moorhead Construct
	Thickener Sludge Pump (P-113), Including Install (MD)	100%	5/30/2023	25,000	29,571	8/1/2022	12/13/2023	6/29/2023	8/4/2023	37,949	(8,378)	PROJ & CONT 1501-09002	Greenstone Drew Goldie
		0%								0	0		
	0%								0	0			
TOTAL BUDGETED: 23,559,392				TOTAL RESTRICTED FUNDS OBLIGATED/ACTUAL TO DATE: 3,629,889				-11,362,422		TOTAL OVER/UNDER BUDGET			
TOTAL AWARDED: 14,992,264													

Restricted Fund Projects (Project Number (if applicable); Project Manager)	Notes
Central Oconee County Sewer Basin Study (CE)	To continue under #2022-01 (Southern Oconee/Western Anderson Sewer Master Plan). 8/7: Board approved. 9/12: Kickoff meeting held. 10/3: Attempting to schedule meetings. 10/16: Stakeholder scheduled for today. 11/8: Stakeholder meeting today.
Consent Order Projects 2022 CONSTRUCTION Possible SCIP Match (#2024-02; CE, KL)	Carryover from FY 2023. 8/15: Notice of Award signed. Will sign contract at pre-con meeting. 10/3: Pre-con scheduled for 10/17, contract to be signed at that time. 10/17: Contract signed and NTP issued for 11/27 with 45 days to complete work.
Consent Order Projects 2023 ENGINEERING (WKD TO#13) SCIP MATCH (#2021-01; CE, KL)	8/24: O&P approved for draft contract to go to the Board for consideration at 9/11 meeting. 9/11: Board approved execution of TO #13 Collection System Rehabilitation. 9/15: Signed, returned contract. 10/3: Kickoff meeting held.
Consent Order Projects 2023 CONSTRUCTION SCIP PROJECT (#20XX-XX; CE, KL)	8/17: To be bid upon design (WKD TO#13). 10/3: Anticipated bidding to begin 5/2024 and construction to begin around 8/2024.
Dewatering Equipment Replacement ENGINEERING SCIP MATCH (#2024-06; KL)	10/3: Received 2 SOQs. KL, JM, and MD will review and make recommendation to O&P Comm. 10/15: KL and team to present recommended firm to O&P Comm. 11/6: Board approved KCI Tech. to do work, will negotiate contract.
Dewatering Equipment Replacement CONSTRUCTION SCIP PROJECT (#2024-XX; KL)	FY 2024 O&P Fund project "Dewatering Equipment Assessment FOR EVENTUAL SCIP PROJECT" must be completed first.
Exit 4 "Project Tiger" Pump Station/Sewer ENGINEERING (Oconee County #TBD; CE)	9/5: Plans under review. These may possibly be the ones that will be submitted to DHEC for construction permit. 9/19: Sent comments back to T&H. Revisions necessary.
Flat Rock PS Replacement ENGINEERING/ CONST SVCS SCIP MATCH (#2022-03; CE)	6/2: Received approval from Nate Foutch (SC RIA) to advertise. KCI plans to have pre-bid 6/27. 6/7: Advertised w/ SCBO, put on OJRSA website. Bid opening 7/18. 8/29: Pre-con mtg held with Cove Utilities.
Flat Rock PS Replacement CONSTRUCTION (#2024-03; CE) SCIP PROJECT	8/15: Received approval to proceed from RIA. 8/29: Signed contract, Notice to Proceed, conducted pre-con meeting. 9/19: Construction not to start until 1/2024. 11/13: Scheduled to begin construction in 3/2024 due to electrical/genset.
Regional Sewer Feasibility Study RIA GRANT (#2024-01; CE)	9/19: Timeline now Reorganization Model Board Review/Approval 9/30/2024; and RIA Monitoring/Closeout 11/29/2024. 10/9: RIA approved to execute contract w/ WKD. 11/8: Stakeholder meetings today.
Sewer South Phase II ENGINEERING/ CONSTRUCTION/INSPECT SVCS (CE)	<i>Also see Sewer South Phase II Construction for additional information.</i> 10/6: County approved additional \$6,350 to survey access road. Contract total increased by this amount.
Sewer South Phase II CONSTRUCTION (CE)	7/27: Progress meeting. No issues. Proceeding nicely with pipelaying and boring under I-85. 8/29: Progress meeting: No issues. On schedule. Pay App #1 signed and check cut. 9/12: Pay App #2 processed. 10/9: Pay App #3 processed.
Thickener Sludge Pump (P-113), Including Install (MD)	<i>Carryover from FY 2023. Some costs may have been paid during previous FY.</i> 9/15: COMPLETE.