



Operations & Planning Committee Meeting

OJRSA Operations & Administration Building

Lamar Bailes Board Room

January 17, 2024 at 8:30 a.m.

Agenda

- A. Call to Order** – Bob Faires, Committee Chair
- B. Public Session** – Receive comments relating to topics on this agenda. Session is limited to a maximum of 30 minutes with no more than 5 minutes per speaker.
- C. Presentation and Discussion Items** *[May include Vote and/or Action on matters brought up for discussion]*
 - 1. Request for variance for Cascade Point subdivision from increased capacity fees that took effect on January 1, 2024 - Tricia Chassen, Forestar Group, Inc. Greenville Division
 - 2. Update on current projects (Exhibit A) – Chris Eleazer, Director
 - 3. As suggested by Commissioner Kevin Bronson, establish the regular inflow/infiltration and compliance meetings with Member Cities and other satellite sewer systems prior to regularly scheduled Board meetings – Chris Eleazer, Director
 - 4. Discuss operation and maintenance of Sewer South assets not owned by the OJRSA – Chris Eleazer, Director
- D. Action Items to Recommend to the Board for Consideration**
 - None
- E. Executive Director's Discussion and Compliance Concerns** – Chris Eleazer, Director
 - 1. Environmental and regulatory compliance
 - 2. Capital contribution in lieu of payment of impact fees
 - 3. Miscellaneous *(if any)*
- F. Committee Members' Discussion** – Bob Faires, Committee Chair

Discussion can be related to matters addressed in this meeting or for future consideration by this or another Committee. Voting is not permitted during this session.
- G. Upcoming Meetings** *All meetings to be held in the Lamar Bailes Board Room unless noted otherwise.*
 - 1. Finance & Administration Committee – January 23, 2024 at 9:00 a.m.
 - 2. Board of Commissioners – February 4, 2024 at 4:00 p.m.
 - 3. Operations & Planning Committee – February 21, 2024 at 8:30 a.m.
- H. Adjourn**

					O&M PROJECT MILESTONES							
O&M Project (Project Number (if applicable); PM) <u>CANNOT CARRY OVER TO NEXT FISCAL YEAR WITHOUT BUDGET APPROVAL</u>					Bids/RFQ/etc. Issue/Advertised	Req/Contract Signed	Started Work	Completed	Obligated/ Spent (\$)	Budget Remaining (\$)	GL Code (XXXXX = get from Office Mgr)	Comp. Performing (and Project Mgr)
FY 2023 O&M Fund Projects <div>Consent Order Engineering and Assessment Tasks</div>	Consent Order 21-025-W Project: Sewer Use Regulation Revision and Adoption (CE)	100%	6/30/2023	N/A	N/A	N/A	1/26/2022	9/11/2023	0	0	N/A	Michael Traynham OJRSA Counsel
	Consent Order 21-025-W Project: Biannual Report (CE)	100%	11/9/2023	0	N/A	N/A	11/3/2023	11/9/2023	0	0	N/A	Chris Eleazer OJRSA
	CCTV for CMOM/Consent Order YEAR 2 (#2024-04; KL)	100%	12/15/2023	117,010	7/31/2023	10/11/2023	10/11/2023	12/4/2023	0	117,010	ConSys: Prof Svcs 601-02430	David Blizzard Blizzard Consulting
	Engineering Projects WKD TO#10 (PS Evals: CON/PERK/MART/CHOE) (KL, CE)	100%	8/30/2023	5,106	9/28/2022	12/19/2022	1/17/2023	10/6/2023	5,106	0	ConSys: Prof Svcs 601-02430	WK Dickson Joe Swaim
	Engineering Projects WKD TO#11 (COLSYS Eval of FY 2023 CCTV/SSES) (KL, CE)	100%	8/30/2023	4,580	9/28/2022	1/3/2023	1/17/2023	8/11/2023	4,580	0	ConSys: Prof Svcs 601-02430	WK Dickson Joe Swaim
	Engineering Projects WKD TO#9 (COLSYS Inspect Report/Recommend) (KL, CE)	100%	8/30/2023	18,590	9/28/2022	1/3/2023	1/17/2023	8/1/2023	8,555	10,035	ConSys: Prof Svcs 601-02430	WK Dickson Joe Swaim
	GIS Improvements -- Easement Importation (CE)	70%	12/1/2023	13,200	N/A	9/12/2023	10/3/2023		3,468	9,732	Admin: Admin Svcs 501-02420	Jason Gillespie Weston & Sampson
	Hydraulic Model Update (CE)	100%	1/30/2023	45,000	2017 Project Continued	2017 Project Continued	8/1/2022	7/14/2023	31,600	13,400	ConSys: Prof Svcs 601-02430	Will Nading GMC
	Install Fence and Gate at GCCP PS (MD)	100%	N/A	N/A	N/A	N/A	N/A	N/A	0	0	Contr Svcs: Bldg Grnd 1201-02550	Jamie Gilbert OEA
	Install Radar Level Indicators and Repair Pipes on Digesters (MD)	50%	TBD	TBD	1/3/2024	1/3/2024			0	0	WRF: R&M 701-03000	Mark Dain OJRSA
	NPDES Permit Renewal Phase 2 (JM, KL)	75%	6/30/2024	17,350	4/19/2022	8/22/2022	7/1/2022		4,500	12,850	WRF: Prof Svcs 701-02430	Goldie Associates Amy Anderson
	PAA Study Phase 3 (30 day full scale test) (KL, JM)	100%	2/30/2023	20,750	4/1/2022	8/2/2023	8/2/2023	12/15/2023	8,000	12,750	WRF: Prof Svcs 701-02430	Goldie Associates Bob Schmitt
	Paving Around Solids Pad and Dewatering Building (JM)	0%	TBD	TBD	ON HOLD - HIGH BIDS				0	0	WRF: Bldgs Grnds 701-02550	TBD
	Install Bypass Replace 3-way Valve at Millbrook PS (MD)	0%	2/2/2024	14,745	9/29/2023	10/5/2023			0	14,745	ConSys: Millbrook PS 601-05100	Cove Utilities Jeff Caffary
	Replace/Paint Walkway Handrails (JM)	0%	5/31/2024	12,500	N/A	N/A			371	12,129	WRF: Bldgs Grnds 701-02550	Johnny McCall OJRSA
	Seneca Creek Pump Station and Force Main Replacement Design (#2023-05; CE, KL)	95%	6/1/2023	307,500	Took over from SL&W	8/17/2022	8/16/2022		267,675	39,825	O&M CIP: ConSys 1401-06071	GMC Will Nading
	Streambank & Easement Repairs (KL)	30%	TBD	40,000	N/A	N/A	7/3/2023		13,657	26,343	Consys: Grav & FM 601-05230	OJRSA ConSys Michael McClain
	Transformer/Switchgear Cleaning and Inspection at Pump Stations (MD)	100%	12/15/2023	0	N/A	N/A	N/A	N/A	0	0	ConSys: Prof Svcs 601-02430	Instel Stewart Reynolds
	Transformer/Switchgear Cleaning and Inspection at WRF (MD)	100%	12/15/2023	8,000	N/A	N/A	12/6/2023	12/6/2023	8,500	(500)	WRF: Prof Svcs 701-02430	Instel Stewart Reynolds
	Utility Water Engineering Assessment (JM, KL)	3%	5/31/2024	TBD	11/17/2023				0	0	WRF: Prof Svcs 701-02430	TBD
624,331					TOTAL FUNDS OBLIGATED/ACTUAL TO DATE: 356,012					-268,319	TOTAL AWARDED BUDGET REMAINING	

O&M Project <i>(Project Number (if applicable) ; PM)</i> <u>CANNOT CARRY OVER TO NEXT FISCAL YEAR WITHOUT BUDGET APPROVAL</u>	Notes
Consent Order 21-025-W Project: Sewer Use Regulation Revision and Adoption <i>(CE)</i>	7/10: Presented to OJRSA Board for consideration. Plan to approve for public notice at 8/7 Board meeting. 8/7: Board approved for public notice. Hearing scheduled for 9/11. 9/11: Board approved after receiving no public comments. COMPLETE .
Consent Order 21-025-W Project: Biannual Report <i>(CE)</i>	DUE TO DHEC EVERY SIX MONTHS. Reports submitted: 11/14/2021, 5/9/2022, 11/10/2022, 5/9/2023, 11/9/2023. Next due 5/10/2024.
CCTV for CMOM/Consent Order YEAR 2 <i>(#2024-04; KL)</i>	10/11: Mobilized and began work. 10/16: Has completed 4 line segments, very little sediment and issues found so far. 11/13: Have 2 segments left to CCTV then finished. 11/17: Completed field work, still owes evaluation and CCTV footage. 12/15: COMPLETE .
Engineering Projects WKD TO#10 (PS Evals: CON/PERK/MART/CHOE) <i>(KL, CE)</i>	For SCIIP Match. CONTINUATION OF FY 2023 PROJECT (Spent FY 2023: \$64,894 of \$70,000). 9/5: KL and MD reviewing. 9/15: KL sent comments to WK Dickson. 10/6: Received report. KL confirmed it is complete. COMPLETE .
Engineering Projects WKD TO#11 (COLSYS Eval of FY 2023 CCTV/SSES) <i>(KL, CE)</i>	For SCIIP Match. CONTINUATION OF FY 2023 PROJECT (Spent FY 2023: \$36,920 of \$41,500). 8/11: COMPLETE .
Engineering Projects WKD TO#9 (COLSYS Inspect Report/Recommend) <i>(KL, CE)</i>	For SCIIP Match. CONTINUATION OF FY 2023 PROJECT (Spent FY 2023: \$30,410 OF \$49,000). 9/5: COMPLETE . This was used to go out for bid that was awarded to Tugaloo.
GIS Improvements -- Easement Importation <i>(CE)</i>	12/15: Working with L Brandt's office to locate missing easements (if they are indeed missing, otherwise no easements exist for several sewers within system)
Hydraulic Model Update <i>(CE)</i>	FY 2023 project that was finalized in early FY 2024. 6/8: Received draft report. 7/14: COMPLETE
Install Fence and Gate at GCCP PS <i>(MD)</i>	9/29: J Gilbert mentioned at OEA meeting they will be installing. 10/3: Emailed J Gilbert and Kyle. JG responded and said they're taking care of it and no assistance is needed from OJRSA. Considered COMPLETE .
Install Radar Level Indicators and Repair Pipes on Digesters <i>(MD)</i>	10/10: Still have not heard anything from sales rep. 11/13: Still waiting. Have repaired pipes. 12/15: Negotiating prices, expect to order next week. 1/2: Got quote today.
NPDES Permit Renewal Phase 2 <i>(JM, KL)</i>	<u>Continued from Phase 1 FY 2023.</u> 112/15: Waiting for biosolids results to come back from lab. 1/2/2024: Goldie will need to send all info to DHEC by 2/1. Still waiting on solids info from Pace Analytical.
PAA Study Phase 3 (30 day full scale test) <i>(KL, JM)</i>	CONTINUATION OF FY 2023 PROJECT (Spent FY 2023: \$29,250). 11/13: Goldie having to now do toxicity. Should be finished by end of month. 12/15: COMPLETE . Passed all criteria. Goal is to have it included in next NPDES permit.
Paving Around Solids Pad and Dewatering Building <i>(JM)</i>	9/19: Still waiting on 3rd quote. 10/3: KL spoke with King Asphalt. They've bought up many of the companies that did this type of work. 10/16: Spoke with King, waiting to hear from Doug. 11/13: King finally showed up. Came in substantially over budget. ON HOLD.
Install Bypass Replace 3-way Valve at Millbrook PS <i>(MD)</i>	10/3: Got back quote, it's within budget. Now will work on scheduling. MD gathering parts. 10/5: Authorized Cove to perorm work. 10/16: Waiting on parts. 11/13: Still waiting on parts. 12/15: Scheduled for 1/24/2024.
Replace/Paint Walkway Handrails <i>(JM)</i>	10/16: Buying paint this week and Sherwin Williams rep coming out to train on prep and mixing epoxy. 11/13: Scheduling person to come out. We have all paint. 1/2: Sherwin Williams said we will have to wait until temps are above 60.
Seneca Creek Pump Station and Force Main Replacement Design <i>(#2023-05; CE, KL)</i>	Continued from FY 2023. <u>FY 2024: \$120,000.</u> 1/2: Railroad encroachment on Board agenda for consideration. 1/4: Board approved. 1/10: Executed by Director. GMC provided budget amount to OJRSA for railroad bore--\$350-375k
Streambank & Easement Repairs <i>(KL)</i>	8/17: Repaired 3 creek crossings. 10/3: Repaired 2 creek banks (5 total) 11/13: Repaired 3 more creek crossings (8 total) 12/15: Purchased pipe and rock for crossings.
Transformer/Switchgear Cleaning and Inspection at Pump Stations <i>(MD)</i>	8/17: Need to schedule. 9/5: MD called Instel to set up schedule 10/3: Scheduled for 12/6-7. 12/15: Not needed because all transformers are owned by Blue Ridge Electric Co-op and it is their responsibility to maintain these, not ours.
Transformer/Switchgear Cleaning and Inspection at WRF <i>(MD)</i>	8/17: Need to schedule. 9/5: MD called Instel to set up schedule 10/3: Scheduled for 12/6-7. 12/6: COMPLETE . Will need to budget to correct deficiencies found during inspection.
Utility Water Engineering Assessment <i>(JM, KL)</i>	11/13: KL just sent draft to CE today to review. 12/22: Date responses to RFP due. 1/2: Received 5. Will have a recommendation to O&P this month and to Board in Feb.

FY2024 Restricted Fund Projects

1/12/2024 17:10

					RESTRICTED FUND PROJECT MILESTONES							
Restricted Fund Projects (Project Number (if applicable); Project Manager)					Bids/RFQ/etc. Issue/Advertised	PO/Contract Signed	Started Work	Completed	Obligated/ Spent (\$)	Budget Remaining (\$)	GL Code (XXXXX = get from Office Mgr)	Comp. Performing (and Project Mgr)
FY 2024 Restricted Funds Capital Projects <i>Projects may carry across budget years</i>	Central Oconee County Sewer Basin Study (CE)	<div></div> 10%	6/3/2024	317,800	N/A	8/9/2023	9/12/2023		82,610	235,190	PROJ & CONT 1501-09007	Weston & Sampson Kip Gearhart
	Consent Order Projects 2022 CONSTRUCTION Possible SCIIP MATCH (#2024-02; CE, KL)	<div></div> 40%	2/1/2024	351,291	7/28/2023	10/17/2023	12/4/2023		95,438	255,853	PROJ & CONT 1501-09008	Tugaloo Pipeline Ed Hare
	Consent Order Projects 2023 ENGINEERING (WKD TO#13) SCIIP MATCH (#2021-01; CE, KL)	<div></div> 9%	8/13/2025	398,000	N/A	9/15/2023	10/3/2023		75,546	354,189	PROJ & CONT 1501-09009	WK Dickson Joe Swaim
	Consent Order Projects 2023 CONSTRUCTION SCIIP PROJECT (#20XX- XX; CE, KL)	0%	8/13/2025	TBD	TBD				0	0	PROJ & CONT 1501-TBD	TBD
	Dewatering Equipment Replacement ENGINEERING SCIIP MATCH (#2024-06; KL)	0%	TBD	73,200	9/15/2023	12/19/2023			0	0	PROJ & CONT 1501-09011	KCI Technologies Tom Vollmar
	Dewatering Equipment Replacement CONSTRUCTION SCIIP PROJECT (#2024- XX; KL)	0%	TBD	TBD	TBD				0	0	PROJ & CONT 1501-TBD	TBD
	Exit 4 "Project Tiger" Pump Station/Sewer ENGINEERING (Oconee County #TBD; CE)	<div></div> 75%	TBD	N/A Oconee Co Proj	N/A Oconee Co Proj	N/A Oconee Co Proj	N/A Oconee Co Proj		0	0	TBD	Thomas & Hutton Lee Brackett
	Flat Rock PS Replacement ENGINEERING/ CONST SVCS SCIIP MATCH (#2022-03; CE)	<div></div> 60%	9/30/2024	177,800	2/14/2022	7/5/2055	7/1/2022		107,017	73,123	PROJ & CONT 1501-09005	KCI Technologies Tom Vollmar
	Flat Rock PS Replacement CONSTRUCTION (#2024-03; CE) SCIIP PROJECT	<div></div> 3%	9/30/2024	1,293,500	6/7/2023	8/29/2023			34,200	1,259,300	PROJ & CONT 1501-09005	Cove Utilities Jeff Caffery
	Regional Sewer Feasibility Study RIA GRANT (#2024-01; CE)	<div></div> 10%	11/29/2024	100,000	5/26/2023	10/10/2023	11/8/2023		14,017	85,984	PROJ & CONT 1501-09010	WK Dickson Angie Mettlen
	Sewer South Phase II ENGINEERING/ CONSTRUCTION/INSPECT SVCS (CE)	<div></div> 35%	6/30/2024	480,850	N/A	5/4/2023	5/4/2023		179,077	359,736	SSF: CIP 1401-06050	Davis & Floyd John Reynolds
	Sewer South Phase II CONSTRUCTION (CE)	<div></div> 35%	6/30/2024	11,843,452	9/27/2022	3/23/2023	6/1/2023		4,858,714	6,984,738	SSF: CIP 1401-06050	Kevin Moorhead Moorhead Construct
	Thickener Sludge Pump (P-113), Including Install (MD)	<div></div> 100%	5/30/2023	29,571	8/1/2022	12/13/2023	6/29/2023	8/4/2023	37,949	(8,378)	PROJ & CONT 1501-09002	Greenstone Drew Goldie
		0%							0	0		
		0%							0	0		
15,065,464					TOTAL RESTRICTED FUNDS OBLIGATED/ACTUAL TO DATE: 5,484,567					-9,599,736	TOTAL AWARDED BUDGET REMAINING	

FY2024 Restricted Fund Projects

1/12/2024 17:10

Restricted Fund Projects <i>(Project Number (if applicable); Project Manager)</i>	Notes
Central Oconee County Sewer Basin Study <i>(CE)</i>	To continue under #2022-01 (Southern Oconee/Western Anderson Sewer Master Plan). 10/16: Stakeholder scheduled for today. 11/8: Stakeholder meeting today. 12/15: Consultant working to schedule stakeholder meetings for 2024 Q1.
Consent Order Projects 2022 <u>CONSTRUCTION</u> <i>Possible SCIP Match (#2024-02; CE, KL)</i>	Carryover from FY 2023. 10/3: Pre-con scheduled for 10/17, contract to be signed at that time. 12/11: Began making repairs on Martin Creek gravity sewer. 1/2: Martin Creek gravity progressing well. On schedule.
Consent Order Projects 2023 <u>ENGINEERING</u> (WKD TO#13) <i>SCIP MATCH (#2021-01; CE, KL)</i>	10/3: Kickoff meeting held. 12/8: Received plans from WK Dickson. CE, KL, MM need to review these. 1/2: Still need to review.
Consent Order Projects 2023 <u>CONSTRUCTION</u> <i>SCIP PROJECT (#20XX- XX; CE, KL)</i>	8/17: To be bid upon design (WKD TO#13). 10/3: Anticipated bidding to begin 5/2024 and construction to begin around 8/2024.
Dewatering Equipment Replacement <u>ENGINEERING</u> <i>SCIP MATCH (#2024-06; KL)</i>	12/6: Received draft contract from KCI. 12/8: CE & KL reviewed draft contract and found it to be satisfactory, forwarded to L Brandt for his review. 12/15: Still waiting for L Brandt to review. 12/18: LB approved. 1/2: Waiting on KCI to set up kickoff.
Dewatering Equipment Replacement <u>CONSTRUCTION</u> <i>SCIP PROJECT (#2024- XX; KL)</i>	<i>FY 2024 O&P Fund project "Dewatering Equipment Assessment FOR EVENTUAL SCIP PROJECT" must be completed first.</i>
Exit 4 "Project Tiger" Pump Station/Sewer <u>ENGINEERING</u> <i>(Oconee County #TBD; CE)</i>	9/19: Sent comments back to T&H. Revisions necessary. 11/27: Spoke with L Brackett about changes and he had a few questions for M Dain. 12/19: Received updated drawings w/ request for letter to go to DHEC. Responded that I will need Board approval for this.
Flat Rock PS Replacement <u>ENGINEERING/ CONST SVCS</u> <i>SCIP MATCH (#2022-03; CE)</i>	6/2: Received approval from Nate Foutch (SC RIA) to advertise. KCI plans to have pre-bid 6/27. 6/7: Advertised w/ SCBO, put on OJRSA website. Bid opening 7/18. 8/29: Pre-con mtg held with Cove Utilities.
Flat Rock PS Replacement <u>CONSTRUCTION</u> <i>(#2024-03; CE) SCIP PROJECT</i>	8/15: Received approval to proceed from RIA. 8/29: Signed contract, Notice to Proceed, conducted pre-con meeting. 9/19: Construction not to start until 1/2024. 11/13: Scheduled to begin construction in 3/2024 due to electrical/genset.
Regional Sewer Feasibility Study <i>RIA GRANT (#2024-01; CE)</i>	11/8: Stakeholder meetings today. 12/15: RFI to cities, county, OJRSA due today. 1/2: Meetings set up for later this month.
Sewer South Phase II <u>ENGINEERING/ CONSTRUCTION/INSPECT SVCS</u> <i>(CE)</i>	<i>Also see Sewer South Phase II Construction for additional information.</i> 10/6: County approved additional \$6,350 to survey access road. Contract total increased by this amount.
Sewer South Phase II <u>CONSTRUCTION</u> <i>(CE)</i>	8/29: Progress meeting: No issues. On schedule. Pay App #1 signed and check cut. 9/12: Pay App #2 processed. 10/9: Pay App #3 processed. 11/13: Pay App #4 processed. 11/29: Progress meeting held.
Thickener Sludge Pump (P-113), Including Install <i>(MD)</i>	<i>Carryover from FY 2023. Some costs may have been paid during previous FY.</i> 9/15: COMPLETE.