



## Operations & Planning Committee Meeting

OJRSA Operations & Administration Building

Lamar Bailes Board Room

February 14, 2024 at 8:30 a.m.

### Agenda

- A. **Call to Order** – Bob Faires, Committee Chair
- B. **Public Session** – Receive comments relating to topics on this agenda. Session is limited to a maximum of 30 minutes with no more than 5 minutes per speaker.
- C. **Presentation and Discussion Items** *[May include Vote and/or Action on matters brought up for discussion]*
  - 1. Consider variance request for impact fees associated with Habitat for Humanity Eastpointe Subdivision Phase II – Oconee County Habitat for Humanity
  - 2. Update on current projects (Exhibit A) – Chris Eleazer, Director
  - 3. Committee to consider 2024 organizational goals for discussion at the March 4, 2024 Board of Commissioners meeting – Bob Faires, Committee Chair
- D. **Action Items to Recommend to the Board for Consideration**
  - None
- E. **Executive Director's Discussion and Compliance Concerns** – Chris Eleazer, Director
  - 1. Environmental and regulatory compliance
  - 2. Miscellaneous *(if any)*
- F. **Committee Members' Discussion** – Bob Faires, Committee Chair  
Discussion can be related to matters addressed in this meeting or for future consideration by this or another Committee. Voting is not permitted during this session.
- G. **Satellite Sewer System Inflow & Infiltration Meeting** – to be led by OJRSA Staff, WK Dickson (OJRSA Consent Order Engineering Consultants), and Michael Traynham (OJRSA Environmental Counsel)
- H. **Upcoming Meetings** *All meetings to be held in the Lamar Bailes Board Room unless noted otherwise.*
  - 1. Finance & Administration Committee – February 20, 2024 at 9:00 a.m. *Date of meeting changed by Committee*
  - 2. Board of Commissioners – March 4, 2024 at 4:00 p.m.
  - 3. Operations & Planning Committee – March 20, 2024 at 8:30 a.m.
- I. **Adjourn**

FY2024 O&M Fund Projects

2/12/2024 16:18

	O&M PROJECT MILESTONES												
	O&M Project (Project Number (if applicable); PM) <b><u>CANNOT CARRY OVER TO NEXT FISCAL YEAR WITHOUT BUDGET APPROVAL</u></b>	% Complete	Anticipated Completion	PO/Contract Amount (\$)	Bids/RFQ/etc. Issue/Advertised	Req/Contract Signed	Started Work	Completed	Obligated/ Spent (\$)	Budget Remaining (\$)	GL Code (XXXXX = get from Office Mgr)	Comp. Performing (and Project Mgr)	
FY 2023 O&M Fund Projects Consent Order Engineering and Assessment Tasks	Consent Order 21-025-W Project: Sewer Use Regulation Revision and Adoption (CE)	100%	6/30/2023	N/A	N/A	N/A	1/26/2022	9/11/2023	0	0	N/A	Michael Traynham OJRSA Counsel	
	Consent Order 21-025-W Project: Biannual Report (CE)	100%	11/9/2023	0	N/A	N/A	11/3/2023	11/9/2023	0	0	N/A	Chris Eleazer OJRSA	
	CCTV for CMOM/Consent Order YEAR 2 (#2024-04; KL)	100%	12/15/2023	117,010	7/31/2023	10/11/2023	10/11/2023	12/4/2023	0	117,010	ConSys: Prof Svcs 601-02430	David Blizzard Blizzard Consulting	
	Engineering Projects WKD TO#10 (PS Evals: CON/PERK/MART/CHOE) (KL, CE)	100%	8/30/2023	5,106	9/28/2022	12/19/2022	1/17/2023	10/6/2023	5,106	0	ConSys: Prof Svcs 601-02430	WK Dickson Joe Swaim	
	Engineering Projects WKD TO#11 (COLSYS Eval of FY 2023 CCTV/SSES) (KL, CE)	100%	8/30/2023	4,580	9/28/2022	1/3/2023	1/17/2023	8/11/2023	4,580	0	ConSys: Prof Svcs 601-02430	WK Dickson Joe Swaim	
	Engineering Projects WKD TO#9 (COLSYS Inspect Report/Recommend) (KL, CE)	100%	8/30/2023	18,590	9/28/2022	1/3/2023	1/17/2023	8/1/2023	8,555	10,035	ConSys: Prof Svcs 601-02430	WK Dickson Joe Swaim	
	GIS Improvements -- Easement Importation (CE)	80%	12/1/2023	13,200	N/A	9/12/2023	10/3/2023		3,468	9,732	Admin: Admin Svcs 501-02420	Jason Gillespie Weston & Sampson	
	Hydraulic Model Update (CE)	100%	1/30/2023	45,000	2017 Project Continued	2017 Project Continued	8/1/2022	7/14/2023	31,600	13,400	ConSys: Prof Svcs 601-02430	Will Nading GMC	
	Install Fence and Gate at GCCP PS (MD)	100%	N/A	N/A	N/A	N/A	N/A	N/A	0	0	Contr Svcs: Bldg Grnd 1201-02550	Jamie Gilbert OEA	
	Install Radar Level Indicators and Repair Pipes on Digesters (MD)	100%	2/1/2024	TBD	1/3/2024	1/3/2024	1/3/2024		0	0	WRF: R&M 701-03000	Mark Dain OJRSA	
	NPDES Permit Renewal Phase 2 (JM, KL)	100%	6/30/2024	17,350	4/19/2022	8/22/2022	7/1/2022		4,500	12,850	WRF: Prof Svcs 701-02430	Goldie Associates Amy Anderson	
	PAA Study Phase 3 (30 day full scale test) (KL, JM)	100%	2/30/2023	20,750	4/1/2022	8/2/2023	8/2/2023	12/15/2023	8,000	12,750	WRF: Prof Svcs 701-02430	Goldie Associates Bob Schmitt	
	Paving Around Solids Pad and Dewatering Building (JM)	0%	TBD	TBD	ON HOLD - HIGH BIDS	ON HOLD - HIGH BIDS	ON HOLD - HIGH BIDS	ON HOLD - HIGH BIDS	0	0	WRF: Bldgs Grnds 701-02550	TBD	
	Install Bypass Replace 3-way Valve at Millbrook PS (MD)	100%	2/2/2024	14,745	9/29/2023	10/5/2023	1/22/2024	1/23/2024	14,745	0	ConSys: Millbrook PS 601-05110	Cove Utilities Jeff Caffary	
	Replace/Paint Walkway Handrails (JM)	0%	5/31/2024	12,500	N/A	N/A			371	12,129	WRF: Bldgs Grnds 701-02550	Johnny McCall OJRSA	
	Seneca Creek Pump Station and Force Main Replacement Design (#2023-05; CE, KL)	95%	6/1/2023	339,400	Took over from SL&W	8/17/2022	8/16/2022		299,575	39,825	O&M CIP: ConSys 1401-06071	GMC Will Nading	
	Streambank & Easement Repairs (KL)	45%	6/30/2024	40,000	N/A	N/A	7/3/2023		14,227	25,773	Consys: Grav & FM 601-05230	OJRSA ConSys Michael McClain	
	Transformer/Switchgear Cleaning and Inspection at Pump Stations (MD)	100%	12/15/2023	0	N/A	N/A	N/A	N/A	0	0	ConSys: Prof Svcs 601-02430	Instel Stewart Reynolds	
Transformer/Switchgear Cleaning and Inspection at WRF (MD)	100%	12/15/2023	8,000	N/A	N/A	12/6/2023	12/6/2023	8,500	(500)	WRF: Prof Svcs 701-02430	Instel Stewart Reynolds		
Utility Water Engineering Assessment (JM, KL)	6%	5/31/2024	21,000	11/17/2023	1/22/2024			0	21,000	WRF: Prof Svcs 701-02430	TBD		
				677,231	TOTAL FUNDS OBLIGATED/ACTUAL TO DATE:				403,227	-274,004	TOTAL AWARDED BUDGET REMAINING		

FY2024 O&amp;M Fund Projects

2/12/2024 16:18

O&M Project (Project Number (if applicable); PM) <b><u>CANNOT CARRY OVER TO NEXT FISCAL YEAR WITHOUT BUDGET APPROVAL</u></b>	Notes
<b>Consent Order 21-025-W Project: Sewer Use Regulation Revision and Adoption (CE)</b>	7/10: Presented to OJRSA Board for consideration. Plan to approve for public notice at 8/7 Board meeting. 8/7: Board approved for public notice. Hearing scheduled for 9/11. 9/11: Board approved after receiving no public comments. <b>COMPLETE.</b>
<b>Consent Order 21-025-W Project: Biannual Report (CE)</b>	<b>DUE TO DHEC EVERY SIX MONTHS.</b> Reports submitted: 11/14/2021, 5/9/2022, 11/10/2022, 5/9/2023, 11/9/2023. <b>Next due 5/10/2024.</b>
<b>CCTV for CMOM/Consent Order YEAR 2 (#2024-04; KL)</b>	10/11: Mobilized and began work. 10/16: Has completed 4 line segments, very little sediment and issues found so far. 11/13: Have 2 segments left to CCTV then finished. 11/17: Completed field work, still owes evaluation and CCTV footage. 12/15: <b>COMPLETE.</b>
<b>Engineering Projects WKD TO#10 (PS Evals: CON/PERK/MART/CHOE) (KL, CE)</b>	<b>For SCIIP Match. CONTINUATION OF FY 2023 PROJECT (Spent FY 2023: \$64,894 of \$70,000).</b> 9/5: KL and MD reviewing. 9/15: KL sent comments to WK Dickson. 10/6: Received report. KL confirmed it is complete. <b>COMPLETE.</b>
<b>Engineering Projects WKD TO#11 (COLSYS Eval of FY 2023 CCTV/SSES) (KL, CE)</b>	<b>For SCIIP Match. CONTINUATION OF FY 2023 PROJECT (Spent FY 2023: \$36,920 of \$41,500).</b> 8/11: <b>COMPLETE.</b>
<b>Engineering Projects WKD TO#9 (COLSYS Inspect Report/Recommend) (KL, CE)</b>	<b>For SCIIP Match. CONTINUATION OF FY 2023 PROJECT (Spent FY 2023: \$30,410 OF \$49,000).</b> 9/5: <b>COMPLETE.</b> This was used to go out for bid that was awarded to Tugaloo.
<b>GIS Improvements -- Easement Importation (CE)</b>	12/15: Working with L Brandt's office to locate missing easements (if they are indeed missing, otherwise no easements exist for several sewers within system)
<b>Hydraulic Model Update (CE)</b>	FY 2023 project that was finalized in early FY 2024. 6/8: Received draft report. 7/14: <b>COMPLETE</b>
<b>Install Fence and Gate at GCCP PS (MD)</b>	9/29: J Gilbert mentioned at OEA meeting they will be installing. 10/3: Emailed J Gilbert and Kyle. JG responded and said they're taking care of it and no assistance is needed from OJRSA. Considered <b>COMPLETE.</b>
<b>Install Radar Level Indicators and Repair Pipes on Digesters (MD)</b>	10/10: Still have not heard anything from sales rep. 11/13: Still waiting. Have repaired pipes. 12/15: Negotiating prices, expect to order next week. 1/2: Got quote today. 1/16: Equipment has arrived from Clearwater. 1/24: Waiting on invoice from Vega.
<b>NPDES Permit Renewal Phase 2 (JM, KL)</b>	<u>Continued from Phase 1 FY 2023.</u> 1/16: KL going over to Goldie to enter info into ePermitting once OJRSA approves of draft. 1/29: Application submitted to DHEC. <b>COMPLETE</b>
<b>PAA Study Phase 3 (30 day full scale test) (KL, JM)</b>	<b>CONTINUATION OF FY 2023 PROJECT (Spent FY 2023: \$29,250).</b> 11/13: Goldie having to now do toxicity. Should be finished by end of month. 12/15: <b>COMPLETE.</b> Passed all criteria. Goal is to have it included in next NPDES permit.
<b>Paving Around Solids Pad and Dewatering Building (JM)</b>	9/19: Still waiting on 3rd quote. 10/3: KL spoke with King Asphalt. They've bought up many of the companies that did this type of work. 10/16: Spoke with King, waiting to hear from Doug. 11/13: King finally showed up. Came in substantially over budget. <b>ON HOLD.</b>
<b>Install Bypass Replace 3-way Valve at Millbrook PS (MD)</b>	10/3: Got back quote, it's within budget. Now will work on scheduling. MD gathering parts. 10/5: Authorized Cove to perform work. 10/16: Waiting on parts. 11/13: Still waiting on parts. 12/15: Scheduled for 1/24/2024. 1/24: <b>COMPLETE.</b> Waiting on invoice.
<b>Replace/Paint Walkway Handrails (JM)</b>	10/16: Buying paint this week and Sherwin Williams rep coming out to train on prep and mixing epoxy. 11/13: Scheduling person to come out. We have all paint. 1/2: Sherwin Williams said we will have to wait until temps are above 60.
<b>Seneca Creek Pump Station and Force Main Replacement Design (#2023-05; CE, KL)</b>	Continued from FY 2023. <u>FY 2024: \$120,000.</u> 1/26: A Brock said it will require 3 readings to get easement for Seneca Rail Park. County may request compensation for easement. 2/8: Received stormwater permit. Only need easements for force main construction.
<b>Streambank &amp; Easement Repairs (KL)</b>	8/17: Repaired 3 creek crossings. 10/3: Repaired 2 creek banks (5 total) 11/13: Repaired 3 more creek crossings (8 total) 12/15: Purchased pipe and rock for crossings. 1/16: Repaired at MH 451.
<b>Transformer/Switchgear Cleaning and Inspection at Pump Stations (MD)</b>	8/17: Need to schedule. 9/5: MD called Instel to set up schedule 10/3: Scheduled for 12/6-7. 12/15: Not needed because all transformers are owned by Blue Ridge Electric Co-op and it is their responsibility to maintain these, not ours. <b>COMPLETE</b>
<b>Transformer/Switchgear Cleaning and Inspection at WRF (MD)</b>	8/17: Need to schedule. 9/5: MD called Instel to set up schedule 10/3: Scheduled for 12/6-7. 12/6: <b>COMPLETE.</b> Will need to budget to correct deficiencies found during inspection.
<b>Utility Water Engineering Assessment (JM, KL)</b>	11/13: KL just sent draft to CE today to review. 12/22: Date responses to RFP due. 1/2: Received 5. Will have a recommendation to O&P this month and to Board in Feb. 1/16: KL said his review team selected Weston & Sampson.

FY2024 Restricted Fund Projects

2/12/2024 16:21

		RESTRICTED FUND PROJECT MILESTONES											
Restricted Fund Projects (Project Number (if applicable); Project Manager)		% Complete	Anticipated Completion	PO/Contract Amount (\$)	Bids/RFQ/etc. Issue/Advertised	PO/Contract Signed	Started Work	Completed	Obligated/ Spent (\$)	Budget Remaining (\$)	GL Code (XXXXX = get from Office Mgr)	Comp. Performing (and Project Mgr)	
FY 2024 Restricted Funds Capital Projects	Projects may carry across budget years	Central Oconee County Sewer Basin Study (CE)	12%	6/3/2024	317,800	N/A	8/9/2023	9/12/2023		82,610	235,190	PROJ & CONT 1501-09007	Weston & Sampson Kip Gearhart
	Consent Order Projects 2022 CONSTRUCTION Possible SCIIP Match (#2024-02; CE, KL)	50%	2/28/2024	351,291	7/28/2023	10/17/2023	12/4/2023		95,438	255,853	PROJ & CONT 1501-09008	Tugaloo Pipeline Ed Hare	
	Consent Order Projects 2023 ENGINEERING (WKD TO#13) SCIIP MATCH (#2021-01; CE, KL)	18%	8/31/2025	398,000	N/A	9/15/2023	10/3/2023		75,546	354,189	PROJ & CONT 1501-09009	WK Dickson Joe Swaim	
	Consent Order Projects 2023 CONSTRUCTION SCIIP PROJECT (#20XX-XX; CE, KL)	0%	8/31/2025	TBD	TBD				0	0	PROJ & CONT 1501-TBD	TBD	
	Dewatering Equipment Replacement ENGINEERING SCIIP MATCH (#2024-06; KL)	8%	PHASE I 5/31/2024	73,200	9/15/2023	12/19/2023	1/11/2024		0	0	PROJ & CONT 1501-09011	KCI Technologies Tom Vollmar	
	Dewatering Equipment Replacement CONSTRUCTION SCIIP PROJECT (#2024-XX; KL)	0%	TBD	TBD	MUST	COMPLETE	ENGINEERING	FIRST	0	0	PROJ & CONT 1501-TBD	TBD	
	Exit 4/Oconee Manufacturing Park PS/Sewer ENGINEERING (Oconee County #TBD; CE)	80%	TBD	N/A OCONEE CO PROJ	N/A OCONEE CO PROJ				0	0	TBD	Thomas & Hutton Lee Brackett	
	Flat Rock PS Replacement ENGINEERING/ CONST SVCS SCIIP MATCH (#2022-03; CE)	60%	9/30/2024	177,800	2/14/2022	7/5/2025	7/1/2022		110,137	73,123	PROJ & CONT 1501-09005	KCI Technologies Tom Vollmar	
	Flat Rock PS Replacement CONSTRUCTION (#2024-03; CE) SCIIP PROJECT	3%	9/30/2024	1,293,500	6/7/2023	8/29/2023			34,200	1,259,300	PROJ & CONT 1501-09005	Cove Utilities Jeff Caffery	
	Regional Sewer Feasibility Study RIA GRANT (#2024-01; CE)	10%	11/29/2024	100,000	5/26/2023	10/10/2023	11/8/2023		14,017	85,984	PROJ & CONT 1501-09010	WK Dickson Angie Mettlen	
	Sewer South Phase II ENGINEERING/ CONSTRUCTION/INSPECT SVCS (CE)	50%	6/30/2024	480,850	N/A	5/4/2023	5/4/2023		208,769	359,736	SSF: CIP 1401-06050	Davis & Floyd John Reynolds	
	Sewer South Phase II CONSTRUCTION (CE)	50%	6/30/2024	11,843,452	9/27/2022	3/23/2023	6/1/2023		4,858,714	6,984,738	SSF: CIP 1401-06050	Kevin Moorhead Moorhead Construct	
	Thickener Sludge Pump (P-113), Including Install (MD)	100%	5/30/2023	29,571	8/1/2022	12/13/2023	6/29/2023	8/4/2023	37,949	(8,378)	PROJ & CONT 1501-09002	Greenstone Drew Goldie	
		0%							0	0			
	0%							0	0				
				15,065,464	TOTAL RESTRICTED FUNDS OBLIGATED/ACTUAL TO DATE:				5,517,378	-9,599,736	TOTAL AWARDED BUDGET REMAINING		



Restricted Fund Projects (Project Number (if applicable); Project Manager)	Notes
<b>Central Oconee County Sewer Basin Study (CE)</b>	To continue under #2022-01 (Southern Oconee/Western Anderson Sewer Master Plan). 11/8: Stakeholder meeting today. 12/15: Consultant working to schedule stakeholder meetings for 2024 Q1. 2/8: Began public workshops. Others to be held 2/15 and 2/22/
<b>Consent Order Projects 2022 CONSTRUCTION Possible SCIIP Match (#2024-02; CE, KL)</b>	Carryover from FY 2023. 12/11: Began making repairs on Martin Creek gravity sewer. 1/16: Still working on east side of system. Weather has impacted project. 1/23: Extension granted to 2/28 due to weather (was 2/1/2024).
<b>Consent Order Projects 2023 ENGINEERING (WKD TO#13) SCIIP MATCH (#2021-01; CE, KL)</b>	10/3: Kickoff meeting held. 12/8: Received plans from WK Dickson. CE, KL, MM need to review these. 1/2: Still need to review. 1/12: Provided comments to J Swaim.
<b>Consent Order Projects 2023 CONSTRUCTION SCIIP PROJECT (#20XX-XX; CE, KL)</b>	8/17: To be bid upon design (WKD TO#13). 10/3: Anticipated bidding to begin 5/2024 and construction to begin around 8/2024.
<b>Dewatering Equipment Replacement ENGINEERING SCIIP MATCH (#2024-06; KL)</b>	1/2: Waiting on KCI to set up kickoff. 1/11: Kickoff meeting held. Gathering data. 1/16: Letter to RIA sent requesting CMAR approval. 2/12: Revised and resubmitted CMAR letter to RIA based on their feedback.
<b>Dewatering Equipment Replacement CONSTRUCTION SCIIP PROJECT (#2024-XX; KL)</b>	<b>FY 2024 O&amp;P Fund project "Dewatering Equipment Assessment FOR EVENTUAL SCIIP PROJECT" must be completed first.</b>
<b>Exit 4/Oconee Manufacturing Park PS/Sewer ENGINEERING (Oconee County #TBD; CE)</b>	9/19: Sent comments back to T&H. Revisions necessary. 11/27: Spoke with L Brackett about changes and he had a few questions for M Dain. 12/19: Received updated drawings w/ request for letter to go to DHEC. Responded that I will need Board approval for this.
<b>Flat Rock PS Replacement ENGINEERING/ CONST SVCS SCIIP MATCH (#2022-03; CE)</b>	6/2: Received approval from Nate Foutch (SC RIA) to advertise. KCI plans to have pre-bid 6/27. 6/7: Advertised w/ SCBO, put on OJRSA website. Bid opening 7/18. 8/29: Pre-con mtg held with Cove Utilities.
<b>Flat Rock PS Replacement CONSTRUCTION (#2024-03; CE) SCIIP PROJECT</b>	8/15: Received approval to proceed from RIA. 8/29: Signed contract, Notice to Proceed, conducted pre-con meeting. 9/19: Construction not to start until 1/2024. 11/13: Scheduled to begin construction in 3/2024 due to electrical/genset.
<b>Regional Sewer Feasibility Study RIA GRANT (#2024-01; CE)</b>	11/8: Stakeholder meetings today. 12/15: RFI to cities, county, OJRSA due today. 1/2: Meetings set up for later this month.
<b>Sewer South Phase II ENGINEERING/ CONSTRUCTION/INSPECT SVCS (CE)</b>	<i>Also see Sewer South Phase II Construction for additional information.</i> 10/6: County approved additional \$6,350 to survey access road. Contract total increased by this amount.
<b>Sewer South Phase II CONSTRUCTION (CE)</b>	1/11: Met with two property owners where additional easement acquisition is necessary. 1/17: Beginning to pull pipe under lake. 1/31: Pipe underneath lake complete and started work on pump stations.
<b>Thickener Sludge Pump (P-113), Including Install (MD)</b>	<i>Carryover from FY 2023. Some costs may have been paid during previous FY.</i> 9/15: <b>COMPLETE.</b>